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2005

2005 - 2006, Gardner-Webb University GOAL Academic Catalog

Gardner-Webb University

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How far will you go?

We have

great

things in mind.

Gardner-Webb
University

Gardner-Webb University

2005-2006

COLLEGE OF DISTANCE LEARNING
AND CONTINUING EDUCATION

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GARDNER-WEBB UNIVERSITY

BOILING SPRINGS, NORTH CAROLINA 28017

TELEPHONE (704) 436-4625 OR TOLL FREE AT

1-866-GWU(498)-GOAL(4625) www.goal.gardner-webb.edu

CATALOG REQUIREMENTS

The conditions and policies set forth in this catalog have binding effect upon the University and students for the academic year in which it is in force. The University reserves the right to make necessary changes and corrections. When changes are made in graduation requirements, the University accepts a moral obligation to provide students the conditions effective the year of their most recent continuous enrollment or an alternative which would not be punitive. Otherwise, all other requirements are effective and in force upon publication of changes.

August 2005

Published annually at Boiling Springs, N.C. 28017.

Gardner-Webb University is committed to equality of opportunity in all areas of education and does not practice or condone discrimination in any form against applicants or students on the basis of race, color, national origin, gender, age, or disability.

*Book rate postage paid at Boiling Springs, N.C. 28017.

COLLEGE OF DISTANCE LEARNING AND CONTINUING EDUCATION

Academic Calendar 2005-2006

Fall Semester 2005

- August 13 GOAL Faculty Orientation
- August 16-17 Faculty Workshop
- August 17 GOAL Classes Begin
- September 23-25 Family Weekend
- October 8 GOAL Student Campus Day
- October 13-14 Mid-Semester Grades
- October 17 Grades Due by 12:00 Noon (mid-semester)
- October 22-25 GOAL Classes Meet
- November 3 Homecoming
- November 23-24 No GOAL Classes
- November 25-26 GOAL Classes Meet
- December 8 Last Day of Classes for GOAL
- December 9-15 GOAL Exams
- December 19 Grades Due by 12:00 Noon

Spring Semester 2006

- January 9 GOAL Classes Begin
- March 2-3 Mid-Semester Grades
- March 12-19 Spring Break
- March 20 Classes Resume
- April 17 GOAL Classes Meet
- May 4 Last Day of Classes for GOAL
- May 5-11 GOAL Exams
- May 9 Graduating Students Grades Due by 12:00 Noon
- May 13 Final Grades Due by 12:00 Noon
- May 13 Commencement

Summer School 2006

- May 24 First Term & Summer 10 Week Classes Begin
- June 23-27 First Term Exams
- June 28 Second Term Begins
- June 29 First Term Grades Due by 12:00 Noon
- July 28-August 1 Second Term & Summer 10 Week Exams
- August 1 Graduating Students Grades Due by 12:00 Noon
- August 3 Grades Due by 12:00 Noon
- August 5 Commencement

INTRODUCTION TO GARDNER-WEBB UNIVERSITY

Gardner-Webb University is a nonsectarian, residential, church-related university on a beautiful campus just outside Shelby in Boiling Springs, North Carolina. The University derives its name from G. Max Gardner, distinguished governor of North Carolina in the 1930's, and his wife, Fey Webb Gardner. The beauty of the campus and the quality of the academic program owe much to their example and leadership.

Location

Gardner-Webb University is located in the Piedmont section of western North Carolina, one of the most desirable and rapidly developing areas of our nation. Boiling Springs is a small rural town. Nearby Shelby, a city of 22,000, is noted for its support of the arts and as the home of state and national leaders. Forty-five miles east of Gardner-Webb is the thriving city of Charlotte, the largest city in the Carolinas. Less than one half hour away to the south is the city of Spartanburg, South Carolina. Gardner-Webb University is easily accessible, located only three miles from U. S. 74 and thirteen miles from Interstate 85. Less than one hour from campus are the Blue Ridge Mountains with many recreational opportunities.

Students

Gardner-Webb University, founded by area Baptists in 1905, has grown steadily to its current enrollment of over 3,500 students. The 2,800 undergraduates come from many states and numerous foreign countries. Slightly less than half of the students are men, and the student body includes a variety of racial and socio-economic groups. Gardner-Webb University admits students of any race, color, sex, religion, and national or ethnic origin without discrimination. This diversity enriches the life of the campus community and reflects the nature of American society.

Accreditation

Gardner-Webb University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097) Telephone Number 404-679-4501) to award Associate, Baccalaureate, Master's and Doctor's degrees. In addition, the baccalaureate nursing program is accredited by the National League for Nursing Accrediting Commission; the music department by the National Association of Schools of Music; the School of Education by NCATE and the School of Divinity by the Association of Theological Schools in the United States and Canada. The University is authorized by the immigration authorities of the United States for the training of foreign students.

Statement of Purpose

Gardner-Webb, a private, Christian, Baptist-related university, provides superior undergraduate and graduate education through grounded in the liberal arts. By fostering meaningful intellectual thought, critical analysis and spiritual challenge within a diverse community of learning, Gardner-Webb prepares its graduates to make significant contributions for God and humanity in an ever-changing global community.

Statement of Values

ACADEMIC EXCELLENCE

Visible enthusiasm for knowledge, intellectual challenge, continuous learning and scholarly endeavors; proactive pursuit of educational opportunities within and beyond the classroom for the sheer joy of discovery; notable recognition and accomplishment within one's field of study.

LIBERAL ARTS

Broad-based exposure to the arts and sciences and to each field's unique challenges, contributions and lessons for life; complementing the acquisition of career-related knowledge and skills with well-rounded knowledge of self, others, and society.

STRONG WORK ETHIC

Pursuing a clear purpose and persevering despite distraction and adversity until it is achieved.

CHRISTIAN HERITAGE AND VALUES

Self-giving service that displays itself in moral action in Christ-likeness, respecting the dignity and worth of others.

TEAMWORK

Working collaboratively to support and promote shared goals; assuming responsibility willingly; meeting commitments dependably; handling disagreement constructively.

STUDENT-CENTERED FOCUS

Respecting the value and individuality of every student; leading an out, a heart and a hand to students in need; providing faculty, staff, facilities and programs that appeal and involve, thereby affording every student varied and valuable opportunities for personal and professional development; contributing financial assistance where necessary in support of students' educational activities.

INSTITUTIONAL INVOLVEMENT AND RESPONSIBILITY

Actively joining our local, national and global community through research, education, volunteerism and outreach; fostering dialogue and action in support of human welfare and environmental stewardship.

DIVERSITY

Soaking, respecting and celebrating our world's rich mix of cultures, ideologies and races. Conducting GWU's recruitment, employment and advancement practices in a manner that ensures equal opportunity for all qualified faculty, staff and students without regard to race, gender, or national origin.



College of Distance Learning and Continuing Education

Gardner-Webb University provides comprehensive extended professional studies, consisting primarily of the Greater Opportunities for Adult Learners (GOAL) program, to meet the specialized educational needs of adult learners. The GOAL program provides opportunities for working adults who possess an Associate degree or equivalent (60-64 semester/90-96 quarter hours) to earn a Bachelor of Science degree during evening and weekend hours. The GOAL program is designed to serve students who are unable to pursue a day program because of work schedules, family responsibilities or geographic locations. Each center has a two-year rotation for courses needed to complete the bachelor's degree in programs offered at that center.

Students who take the courses as scheduled for the twenty-four month rotation and successfully complete them will be eligible to graduate. Students may attend classes at any center or through the Online/Web Enhanced Learning. However, Gardner-Webb University can not guarantee graduation within the 24 months if the student does not adhere to the set rotation.

Academic advisors work closely with their advisees to ensure they are registering for the classes needed.

Programs are available in: Accounting, Business Administration, Health Management, Computer Information Systems, Criminal Justice, Human Services, Nursing, and Religious Studies.

In addition to the Gardner-Webb campus, GOAL programs are provided in the following regional locations: Charlotte, Dobson, Gastonia, Hamlet, Hickory, Marion, Folkers, Spindale, Spruce Pine, Statesville, Supply, Troy, Valdese, Wakesboro, and Winton-Salem, North Carolina.

GARDNER-WEBB UNIVERSITY GOAL CENTERS

ANSON CENTER

South Piedmont Community College
660 Highway 74 West
Folston, NC 28115-7635

Majors

*Accounting
Business Administration
Criminal Justice
*Health Management
Human Services
*Computer Info. Systems

Advisors

Sharon Webb
Sharon Webb
Dr. Barry Handbright
Sharon Webb
Kaye Schenk
Sharon Webb

BRUNSWICK CENTER

Brunswick Community College
50 College Road
Supply, NC 28462

Majors

*Accounting
Business Administration
Criminal Justice
*Health Management
Human Services
*Computer Info. Systems

Advisors

Sharon Webb
Sharon Webb
Dr. Barry Handbright
Sharon Webb
Dr. Barry Handbright
Sharon Webb

* Major classes online only

BURKE CENTER

Old Rock School
402 West Main Street
Valdese, N.C. 28690-1729

Majors

Accounting
Business Administration
Criminal Justice
*Health Management
Human Services
*Computer Info. Systems

Advisors

Kaye Schenk
Kaye Schenk
Dr. Barry Hambright
Kaye Schenk
Dr. Barry Hambright
Kaye Schenk

CATAWBA CENTER

Gardner-Webb University at Hickory
1375 Lenoir Rhyme Blvd.
Hickory NC 28602

Majors

Accounting
Business Administration
Criminal Justice
*Health Management
Human Services
*Computer Info. Systems

Advisors

Sharon Webb
Sharon Webb
Robbie Cox
Sharon Webb
Sherril Jackson
Sharon Webb

CHARLOTTE CENTER

Gardner-Webb University at Charlotte
4948 Airport Center Drive
Charlotte, NC 28208

Majors

*Accounting
Business Administration
Criminal Justice
*Health Management
Human Services
*Computer Info. Systems
Nursing

Advisors

Sharon Webb
Sharon Webb
Dr. Barry Hambright
Sharon Webb
Kaye Schenk
Sharon Webb
Rebecca Fisher

FORSYTH CENTER

Gardner-Webb University at Winston-Salem
8 West Third Street, Seventh Floor, Winston-Salem, NC 27101

Majors

Accounting
Business Administration
Criminal Justice
Health Management
Human Services
*Computer Info. Systems
Nursing

Advisors

Sherril Jackson
Sherril Jackson
Dr. Barry Hambright
Sherril Jackson
Dr. Barry Hambright
Sherril Jackson
Nancy Scroggs

* Major classes online only

GARDNER-WEBB UNIVERSITY

110 South Main Street
 Boiling Springs, NC 28017

Majors

Accounting
 Business Administration
 Criminal Justice
 *Health Management
 Human Services
 Computer Info. Systems
 Nursing
 Religious Studies

Advisors

Sharon Webb
 Sharon Webb
 Dr. Barry Hambright
 Sharon Webb
 Kaye Schenk
 Sharon Webb
 Dr. Cindy Miller/Kathy Lindsey
 Dr. Ronald Williams

GASTON CENTER

Clinton College
 201 Highway 121 South
 Dallas, NC 28034-1499

Majors

*Accounting
 Business Administration
 Criminal Justice
 *Health Management
 Human Services
 *Computer Info. Systems

Advisors

Sherr Jackson
 Sherr Jackson
 Dr. Barry Hambright
 Sherr Jackson
 Dr. Barry Hambright
 Sherr Jackson

IREDELL CENTER

Gardner-Webb University at Statesville
 1714 Wilkerson Road (Highway 115)
 Statesville, NC 28687

Majors

*Accounting
 Business Administration
 Criminal Justice
 *Health Management
 Human Services
 Computer Info. Sys.
 Nursing
 Religious Studies

Advisors

Kaye Schenk
 Kaye Schenk
 Dr. Barry Hambright
 Kaye Schenk
 Dr. Barry Hambright
 Kaye Schenk
 Dr. Javis Carlson
 Dr. Ronald Williams

ISOTHERMAL CENTER

Isothermal Community College
 285 RCC Loop Road
 Spradley, NC 28160

Majors

*Accounting
 Business Administration
 *Health Management
 Human Services
 *Computer Info. Systems

Advisors

Sharon Webb
 Sharon Webb
 Sharon Webb
 Sharon Webb
 Sharon Webb

*Major classes online only

MAYLAND CENTER

Spruce Pine United Methodist Church
11280 South Highway 226
Spruce Pine, NC 28777

Majors

*Accounting
Business Administration
*Health Management
Human Services
*Computer Info. Systems

Advisors

Sherrí Jackson
Sherrí Jackson
Sherrí Jackson
Sherrí Jackson
Sherrí Jackson

MCDOWELL CENTER

McDowell Technical Community College
54 College Drive
Marion, NC 28752

Majors

*Accounting
Business Administration
Criminal Justice
*Health Management
Human Services
*Computer Info. Systems

Advisor

Sherrí Jackson
Sherrí Jackson
Dr. Barry Hambricht
Sherrí Jackson
Sherrí Jackson
Sherrí Jackson

MONTGOMERY CENTER

Montgomery Community College
1011 Page Street
Troy, N.C. 27371

Majors

*Accounting
Business Administration
Criminal Justice
*Health Management
Human Services
*Computer Info. Systems

Advisors

Sherrí Jackson
Sherrí Jackson
Dr. Barry Hambricht
Sherrí Jackson
Dr. Barry Hambricht
Sherrí Jackson

RICHMOND CENTER

Richmond Community College
1042 West Hamlet Avenue
Hamlet, NC 28545

Majors

*Accounting
Business Administration
*Health Management
Human Services
*Computer Info. Systems

Advisors

Sharon Webb
Sharon Webb
Sharon Webb
Kaye Schenk
Sharon Webb

*Major classes online only

SURRY CENTER

Surry Community College
632 South Main Street
Dobson, NC 27007

Majors

*Accounting
Business Administration
Criminal Justice
*Health Management
Human Services
*Computer Info. Systems

Advisors

Sherrí Jackson
Sherrí Jackson
Dr. Barry Hambricht
Sherrí Jackson
Dr. Barry Hambricht
Sherrí Jackson

WILKES CENTER

Wilkes Community College
1328 South Collegiate Drive
Wilkesboro, NC 28697

Majors

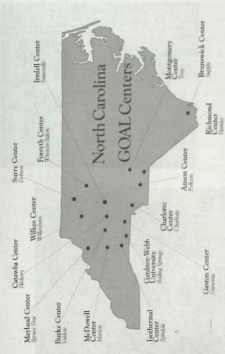
*Accounting
Business Administration
*Health Management
Human Services
*Computer Info. Systems

Advisors

Sherrí Jackson
Sherrí Jackson
Sherrí Jackson
Elyse Schenk
Sherrí Jackson

* Major classes on-line only





Library Services

It is the intent of the University to provide library services to OCAL students in a manner which is to commensurate with those offered on the University campus. Efforts are constantly being made to expand these services. Services which are currently provided include, but are not limited to the following:

1. All OCAL students are invited and encouraged to visit the John R. Dover Memorial Library on the University campus and make use of all services.
2. A toll-free number (1-800-253-8330) has been established for those students who are unable to visit the main campus library. Some of the services provided through this toll-free number include:
 - a. Requests to determine if a book or periodical is currently in the Gardner-Webb collection.
 - b. Requests to have books delivered to the student via UPS.
 - c. Requests for photocopies of journal articles to be delivered by U. S. Mail, GWU professor, or courier.
 - d. Requests for reference assistance when starting or during the latter stages of a research project.
 - e. Requests for books or materials through interlibrary loan, if not held in the Dover Library collection.
 - f. Requests for an appointment with a reference librarian at the Dover Library.

The toll-free number is to be used only for library services. Calls received on the line cannot be transferred to other University extensions. When making requests for books and periodicals, you must be registered in the current semester and you must have your Gardner-Webb Identification Number available. (This number appears beside your name on all class rolls and on all grade reports.) You will normally be charged only for postage and photocopying at the rate of ten cents per page.

3. Faculty may request an on-site visit by a member of the Dover Library staff. The staff member will make presentations on request or assist the professor.

4. Gardner-Webb faculty will, on an as-needed basis, place collections on reserve in local libraries. These collections will be used for specific courses and will be retained only for the duration of the course.

5. In an effort to increase the availability of resources to off-campus students, agreements have been made with libraries throughout the state. The basis of the agreements provide:

- a. That the library will allow Gardner-Webb students (most of whom are local residents) full use of all library services and learning resources.
- b. Gardner-Webb will provide specific material and equipment, on an as-needed basis, to the library. This material will be available to Gardner-Webb students and the library's other users.
- c. Gardner-Webb University faculty and staff will inform students about the library resources available to them, and how to access those services.

The University currently has written agreements with the following libraries:

Berkie County Public Library	828-437-5638
C.C. O'Reilly Library - Winston Salem State University	336-750-2440
Catawba County Public Library	704-637-4440
Catawba Valley Community College Library	828-373-7000 ext. 4229
Central Piedmont Community College Library	704-332-6885
Dobson Community Library	336-386-8208
Forsyth Technical Community College Library	336-723-0371 ext. 2239
Gaston College Library	704-922-6356
Gaston County Public Library	704-868-2364
Irredell County Public Library	704-878-3090
Isaiah Memorial Community College	828-286-5636
Mayland Community College	828-765-7351
McDowell County Public Library	828-652-3858
McDowell Technical Community College Library	828-652-6021
Mitchell Community College Library	704-678-3271
Montgomery Community College Library	910-376-6222 ext. 993
Montgomery County Public Library	910-372-1311
Northwest AHEC Library - Winston-Salem, N.C.	828-326-3662
Richardson Community College Library	910-582-7000 ext. 7040
Spencer Free Public Library	828-763-4673
Surey Community College Library	336-386-8121 ext. 3259
Thomas H. Lewis Memorial Library, Rockingham, N.C.	910-895-6337
University of North Carolina at Charlotte	704-547-2221
Western Piedmont Community College Library	828-438-6795
Wilkes Community College Library	336-838-6115
Wilkes County Public Library	336-838-2838
Winston-Salem Journal Library	336-722-7275

Constant efforts are being made to expand the number of agreements and provide additional services to off-campus students. It is felt that this vast network of services meets or exceeds the needs of all Gardner-Webb University OCAAL students.

Internet

The Internet provides students with online access, an astounding wealth of resources. Students, by using the web address www.gardner-webb.edu, can contact university offices such as Financial Aid, or use university library services.

The library web page allows the student to conduct Virtual/Reference, search the library catalog, obtain CD-ROM resources, even suggest books that the library should purchase. Students may also use NC Live resources for research. NC Live allows the student to gather information from lists "communities of interest," University of North Carolina libraries, community college libraries, state and public libraries and independent college and university libraries. Students may also contact University offices and professors through the use of email.

Student Services

Gardner-Webb University is committed to the education of the whole person. This includes the mind, the body, and the spirit. To this end, the University considers the student's activities outside the classroom to be very important. These activities and others help the student to develop social and interpersonal skills, deepen spiritual commitments, explore career opportunities, formulate a philosophy of life, develop leadership skills and develop sound ethical and moral principles.

The Student Development Division of the University consists of the departments of Campus Ministry, Counseling, Career Services, International Student Programs, Residence Life, University Police, Student Activities, Orientation and Intramurals. While this division is responsible for the coordination of student activities, it is recognized that off-campus students, because of time constraints and other responsibilities cannot participate in all areas. All appropriate student services available to OCAAL students are the responsibility of, and are supervised by, the Student Development Division of the University.

Career Services

The Career Services Office assists students and alumni with career planning and the job search. The services are available to all GWU undergraduate students, graduate students and alumni. Services include career fairs and on-campus interviewing for students and alumni seeking employment and workshops on career-related subjects. Career inventories, both paper and pencil and computerized, are also available. Career Fairs are held on- and off-campus throughout the year. Resource materials, written, video, and computerized for the career and job search are available on internships, summer positions and full and part-time positions. The Career Services Office also works in conjunction with the Financial Planning Office in the placement of student workers in work study positions on campus. For more information call (704) 406-4563. Persons with internet access can locate the Career Services' website at www.careers.gardner-webb.edu.

Community Services

The Office of Community Services serves as an information and resource center for anyone interested in participating in local community activities. These activities may include volunteerism at churches and human service agencies, participation in social and recreational functions, and representation of the University at regular events in the community. The overall purpose of this program is to instill in our campus community the importance of lifelong volunteer involvement with non-profit, educational, and governmental enterprises. All members of the University community, including undergraduates and graduate students, faculty, staff, and alumni are encouraged to become involved in the local community by contacting the office of Community Services.

Counseling Services

Gardner-Webb University recognizes that GCAL students are unique individuals with vastly different experiences from those of the traditional day student. The University also realizes that the life, professional, family, and educational circumstances of adult learners can be very stressful and may require counseling.

In recognition of this need Gardner-Webb is committed to providing counseling services to its off-campus constituents.

Students requiring counseling services may call 704-406-4563 to make appointments or to receive telephone counseling for emergency situations. Students requiring counseling services may call 704-406-4563 Monday through Friday from 9 a.m. to 5 p.m. For after hours or emergency situations, call 1-800-948-5153.

Campus Ministry

Gardner-Webb is committed to the spiritual growth of each of its students. The Campus Ministry Staff provides Christian ministry to the Gardner-Webb family. Students requiring pastoral care may call (704) 406-4277 Monday through Friday from 9 a.m. to 5 p.m.

Orientation

Each fall, orientation sessions are held to which all students are invited. This is an opportunity to meet and hear from administrators from the various divisions within the University and learn more about the services provided for students. Members of the GCAL staff present the various aspects of the program, a visit to the Campus Shop is provided, and tickets are made available for a sporting event on the campus. One of the sessions is held on the campus (GCAL Student Campus Day) and others may be scheduled at GCAL Centers which are the most accessible to a number of students. Information is mailed to all students in August with details about the orientation session.

ADMISSIONS CRITERIA

The admissions profile for full admission to GOAL is as follows (all programs except Nursing):

1. Associate in Arts, Associate in Science, Associate in General Education degree or equivalent (60-64 semester/90-96 quarter hours) in an academic curricular area from an accredited institution approved by Gardner-Webb University for inclusion in the GOAL program.
2. Present 60-64 semester/90-96 quarter hours of transfer credit with a grade of "C" or better.
3. Completion of specific prerequisite course work as deemed necessary by the department of the chosen major.

International Students

International students follow the usual procedure for admission with the following exceptions:

1. Transcripts for any foreign college credits must first be submitted to World Education Services for evaluation before being mailed to the Gardner-Webb University GOAL office. An application for a WES evaluation may be found at www.wes.org. WES may also be contacted by calling 1-800-917-3995.
2. A satisfactory TOEFL score must be submitted unless English is the native tongue.
3. Students must submit documentation of the ability to support themselves financially while in the United States.
4. Once the student's file is complete and an admissions decision has been made, the student will be sent an I-20 form, enabling the student to apply for a visa.

GOAL Admissions Procedures

1. The prospective student completes the application (either on-line or a hard copy) and forwards it to the College of Distance Learning and Continuing Education along with the application fee of \$25. Concurrently, the student requests official transcripts from all colleges previously attended to be sent to the GOAL Admissions office. Credit from two-year business colleges is not transferable.
2. Upon receipt of all the above information, the folder is forwarded to the Transcript Evaluation Office of the University for analysis of transfer credits.
3. Upon completion of this analysis, the Admissions Counselor of the College of Distance Learning and Continuing Education determines student eligibility for the program based on admissions criteria. Students may be fully accepted or accepted with stated conditions. The Director of Admissions will make final approval and forward a letter of full acceptance, acceptance with conditions, or deferral, along with a copy of the transcript evaluation to the applicant.
4. The academic advisor is forwarded a copy of all materials for proper advising of the student at a later date. Students may enter at the beginning of any semester or summer term. While there is no application deadline, typically three or four weeks are needed to process all applications.

Classification as a "Special Student" allows an adult learner who does not wish to pursue a degree or wishes to take a class for transient credit (i.e., if pursuing a degree elsewhere) to enroll in a GCAL course or courses for credit. There is no maximum number of hours which may be accumulated as a special student; however, if a degree is desired, official transcripts must be submitted for evaluation and an advisor assigned. Special students must submit an application for admission and a \$25 application fee. Special students wishing to change their status to a student accepted in a degree program must follow the regular admissions process.

Re-admission

Any student who withdraws from the GCAL program or does not register for any given fall or spring semester or term must apply for re-admission to the next scheduled term. An application for re-admission should be filed with the College of Distance Learning and Continuing Education at least two weeks prior to the opening of the term in which a student wishes to resume studies at Gardner-Webb University. There is no fee for application for re-admission for previous GCAL students.

Requirements For a Second Baccalaureate Degree

Students entering Gardner-Webb University with a baccalaureate degree from an accredited college or university desiring to study in another field may complete their degree in the second field in the following manner:

- taking all the courses required in that major field
- taking any other courses required by the department of the major
- taking Religion 204 Old Testament Survey and Religion 205 New Testament Survey if equivalent courses not taken previously
- taking a minimum of 32 hours of credit at Gardner-Webb

On successful completion of the work as outlined, the student will be awarded the degree from Gardner-Webb University.

A minimum Grade Point Average of 2.0 on a 4.0 scale based on the University grading system is required for graduation.

* Students who have successfully completed a baccalaureate degree with Gardner-Webb University will not receive a second baccalaureate degree. Additional coursework will be added to your transcript.

Transfer Policy

A student may transfer to Gardner-Webb a maximum of 64 semester hours from an accredited two-year institution and a maximum of 96 semester hours from an accredited senior college or university toward meeting degree requirements. A minimum of 32 hours must be taken at Gardner-Webb University. The Registrar interprets the transfer policy and certifies students for graduation.

Transfer Credit

Credit may be transferred only for courses on which the student has earned a C or better. For those cases credit is awarded as hours earned. A course in which a student made a D (except a course counted in the major or as a prerequisite in the major course area) may be used to satisfy a course requirement but carries no hours credit. The student must meet graduation requirements for the total number of hours required.

College-Level Examination Program: Gardner-Webb accepts credit earned through the College Level Examination Program prior to enrollment and through the end of the first semester of enrollment. No credit is accepted for tests taken later than the end of the first semester of enrollment. This applies to all programs except Nursing.

1. Credit will be received on the same basis as transferred credit from accredited institutions of higher learning.

2. No credit will be granted in an area for which the examinee has college credit. Also, CLEP tests must be taken before the student enrolls in a comparable course. No course can be dropped to take a CLEP test, and no subject attempted in class may be repeated by CLEP.

3. Credit will be received as pass/fail. No hours attempted or grade points will be computed in the examinee's Grade Point Average.

4. Unsuccessful scores will not become a part of the student's record.

5. The CLEP test on any subject may be taken only one time.

6. Concerning the Subject Examinations:

(a) The student must submit a score at or above the mean score for C students on the CLEP national score, such scores being provided and recommended by the Council on College-Level Examinations.

(b) The number of semester hours granted will be determined by the scope of the material measured, as indicated by the Council on College-Level Examinations.

(c) Credit thus granted may be applied to the student's course of study without restriction.

English 101 is equal to English Composition with essay.

Armed Service-Related Programs: Veterans who have successfully completed a course or courses under the Service School training program or through USAFI may submit a record of courses completed for review by the Transcript Evaluator. Credit may be applied or subject waived, depending upon the discretion of the proper authority, and the appropriateness of the course in the student's educational objective and program.

Servicemen's Opportunity College: Gardner-Webb University actively seeks male and female students from among America's past and present service corps. As a participating Servicemen's Opportunity College, this institution offers a variety of educational opportunities to enable service personnel and veterans to learn skills necessary to their performance of duty, advancement, and future vocational growth.

Prior Learning Assessment (PLA) Students have often had classes in the military service or through their work in which academic credit was not awarded, but the course work is comparable to some college courses. Students having documentation of prior learning experiences that align with specific courses may submit that documentation for evaluation and may possibly gain academic credit. The policies and procedures are set in the context of the Kolb model of adult learning and in conformity with standards of the Council for Adult Experiential Learning.



ACADEMIC INFORMATION

Academic Counseling

Each student who is admitted to the GOAL Program is assigned an academic advisor who assists in the development of a written program of studies. Advising is provided for new students beginning at first registration, and for continuing students at mid-term of fall and spring semesters and in mid-summer. Students are strongly urged to attend scheduled advising sessions. Continuing students are further urged to submit the registration payment form and payment by the published deadline to avoid assessment of the \$50 late fee.

Academic Load

A full load is 12 semester hours each fall and spring semester and 6-9 summer hours during the ten-week Summer School. Students may attend the GOAL Program part-time.

Registration

On-site registration is conducted prior to fall and spring, and summer semesters. However, phone and e-mail registration procedures have been developed for the mutual benefit and convenience of the University and students. Students should communicate with their advisor during the scheduled advising period to complete all necessary forms and then mail those forms, with payment, to the Business Office on or before the published deadline. Continuing students must adhere to the mail-in deadline or be subject to a late registration fee.

It is imperative that the student attend the scheduled advising sessions to assure efficient functioning of the system.

Included in the registration process is the purchase of the textbooks needed for the courses. The amount of payment includes the price of the texts which students then receive on the first night of class.

A student must be officially admitted to the University prior to registration. A student is not officially enrolled for a course until officially accepted for admission and cleared with the Business Office. A student may register at any one of the GOAL Centers for courses offered in all centers and on-line. If the student plans to attend an advising session in a center other than the one where he or she attends classes, he or she should consult with the advisor.

Financial Aid

Financial Assistance

All requests for financial aid assistance should be directed to the Financial Planning Office of the University. Financial aid awards are made following a determination of the applicant's admission and eligibility. The Free Application for Federal Student Aid (FAFSA) is required for determination of eligibility.

A. Federal

1. **PELL GRANTS** - Grants available to students who have an exceptional need as indicated by their expected family contribution (EFC), which is shown on the STUDENT AID REPORT. These grants range from \$400 to \$4,000 per year. Awards are prorated for students who are taking less than the full-time requirement of 12 hours (4 courses) per semester.

2. **STAFFORD LOANS** - Low interest (Variable interest capped at 8.25%) loans that are available to students who are enrolled at least half-time (6 hours or more). The maximum amount a student can borrow is \$5500 per year after passing 60 hours. Repayment begins 6 months after a student drops below half-time status, withdraws, or graduates. The maximum repayment term is ten years.

a. **SUBSIDIZED STAFFORD LOANS** - The interest on subsidized loans is paid by the federal government while the student is enrolled half-time or more. Six months after the student graduates, leaves school, or falls below half-time status, interest begins to accrue. These loans are need-based.

b. **UNSUBSIDIZED STAFFORD LOANS** - Interest on unsubsidized loans begins to accrue at the time the loan is made. The student may begin payment of the interest at that time, or he/she may allow the interest to capitalize. These loans are available to all students who are enrolled half-time (6 hours) or more.

NOTE: A new loan application must be submitted every year or each time an additional loan is requested.

B. In-State

1. **NORTH CAROLINA LEGISLATIVE TUITION GRANT (NCLTG)** - These annual state grants of \$1,800 per year are available to North Carolina residents of one year or longer who are enrolled full-time (taking at least 12 hours) at a private North Carolina college or university and have not already obtained a Bachelor Degree. A new NCLTG application form must be filled out each year. The grant is not available during the summer semester.

NOTE: NCLTG is not need-based, and does not require a FAFSA. These grants are awarded pending state appropriations.

2. **NORTH CAROLINA CONTRACTUAL GRANT** - These grants are state-funded by the legislature of North Carolina to be awarded for demonstrated need. At GWU, students must be fully enrolled (12 hours per semester), be Pell Grant eligible and must be a North Carolina resident for over one year to qualify.

NOTE: These grants are awarded pending state appropriations.

3. **NORTH CAROLINA STUDENT INCENTIVE GRANT (SSGI)** - These annual state grants range from \$400 to \$1,500 per year. To qualify for this grant, the student must be a North Carolina resident, enrolled full-time at a North Carolina college or university, and demonstrate financial need as shown by the EFC on the student's STUDENT AID REPORT. This award is made by the state.

NOTE: A FAFSA must be completed by March 15 in order to be considered for this grant.

C. Out of State

1. Those students who do not qualify for the North Carolina grants are eligible for a FSO grant per full-time semester. A new GCAL out-of-state grant application must be completed each year.

FOLLOW THESE STEPS TO APPLY FOR FINANCIAL AID

1. Apply for admission to Gardner-Webb's GCAL Program.

2. Initiate the financial aid process by completing a Free Application for Federal Student Aid (FAFSA). Students are encouraged to complete this form as soon as their previous year's tax forms are completed. (For example: The info from the 2003 federal tax forms are needed for the FAFSA for the 2004-05 school year.) For students who did not receive federal financial aid the previous year, the FAFSA form can be obtained at the financial aid office of your local community college. Students who did receive federal financial aid the previous year will receive a FAFSA renewal in January.

NOTE: A new FAFSA or a renewal form must be submitted every year in order to be considered for federal financial aid.

3. For faster processing apply for financial aid on-line at www.gardner-webb.edu. In the "search" field type in "GCAL financial aid". Click on the GCAL financial aid site. The FAFSA website will be located on the GCAL financial aid site. If this option is not available please send completed paper FAFSA and a copy of the federal income tax return for the appropriate year.

Gardner-Webb University
Financial Planning
 P.O. Box 955
 Bowling Springs, NC 28017

NOTE: Be sure to indicate Gardner-Webb as one of the schools to receive any reports resulting from your financial aid application by recording our Title IV code of 0029029 where requested.

NOTE: If you choose to send the FAFSA to the federal processor, completion of your financial aid could be delayed for six weeks. Gardner-Webb has the means to file your application electronically, and have your STUDENT AID REPORT back in two weeks if you have been fully accepted by our Admissions Office. However, during busy times it can take longer.

4. Once your application has been processed, you will receive a STUDENT AID REPORT. This report should be reviewed for errors, and all errors should be corrected. If there are any corrections to be made, send the corrected STUDENT AID REPORT to us, and we will file it for you. Corrections usually take about a week to process.

5. Selected FAFSA forms are chosen by the Dept. of Education for verification. If your application is selected, we will send you a request letter indicating the additional documentation you will need to complete and return to us. When selected, a student's verification information must be reviewed, before we can make a financial aid award.

6. After all of the required forms are received and processed, financial aid awards will be made. An award letter will be mailed to you, which will list the financial aid that you have been awarded. You will need to indicate the financial aid that you wish to receive by checking "Yes" or "No" on the line beside the appropriate awarded. Sign the form and return the white copy. The yellow copy is for you to keep.

7. If you are awarded a loan, a transfer promissory note, and an online entrance interview must be completed. You will receive information in your award packet on how to complete this process.

8. To ensure that the financial aid process is completed, and the appropriate funds have been applied to your account prior to the start of classes, you should begin the process as soon as possible. This will allow us ample time to correct any problems that may arise. For additional information call 1-800-253-6472.

Tuition

Tuition for the 2005-2006 academic year is \$252 per semester hour, beginning with Summer Session I, 2005. Tuition increases, when necessary, are usually implemented during the summer term; however, the University reserves the right to change tuition and other charges at the beginning of any semester if such change is necessary in the judgment of the Board of Trustees. Students enrolled in 12 or more semester hours who are legal North Carolina residents and are pursuing their first baccalaureate degree may be eligible for the North Carolina Legislative Tuition Grant. During the 2005-2006 academic year the grant is projected to be \$900 each semester for the fall and spring semesters. The grant is not available during the summer term.

GCAL students pay the GCAL tuition rate per semester hour, as specified in this catalog, for classes designated as GCAL classes, regardless of the number of hours taken. For any class taught on the GWU campus designated as a GCAL class (classes may be designated as both GCAL and day) the GCAL student pays the GCAL tuition rate. GCAL students may enroll for day classes, but will pay day tuition rates.

Most students receive some form of financial aid to offset tuition.

Deferred Payment Plan

Tuition, fees, and book charges are payable in full at registration; however, the University makes available a deferred payment plan to those GCAL students who prefer to make three payments rather than the full payment at registration.

Deferred Payment Plan

1. The payment schedule will be explained during advising sessions.
2. Deferred Payment Charge will be assessed at a rate of \$2 per credit hour.
3. The Business Office reserves the right to accept or reject any request.
4. The student is responsible for making payment on the three days set for each semester. NOTICES WILL NOT BE SENT.

Employer Paid Tuition

Carleton-Webb recognizes that many companies offer tuition reimbursement to their employees. To enable students to take advantage of this benefit, Carleton-Webb will defer a portion of the student's tuition cost until the student receives reimbursement from his/her employer. Please contact the University Business Office for details on using this plan.

Charge Reduction Policy for GOAL Programs

Registration at the University is considered a contract binding the student for charges for the entire semester. However, it is the policy of Carleton-Webb University to give limited charge reductions in the event a student OFFICIALLY WITHDRAWS from classes. In order to make a course adjustment (withdraw), the student must contact the Registrar's Office in person or by phone at (704) 408-4260. The student will receive a copy of the completed course adjustment form. Withdrawal must be completed prior to the end of the semester in order to officially withdraw.

Reductions will be computed on total charges for tuition, but not on textbooks and fees. A student withdrawing from classes for disciplinary reasons will not be eligible for any reductions and will be liable for the entire semester's charges. (For purposes of interpreting this policy, periods of enrollment will be computed in weeks. A week is defined as a Monday through Friday period or any part thereof. The first week is defined as the week in which classes are scheduled to begin.)

Charge Reduction Schedule

Tuition charges for a class(es) will be removed in full provided the student officially withdraws on or before the first official class meeting.

Tuition charges, less \$50, will be removed for the student who does not attend classes but wants credit after the first class meeting to officially withdraw. Attendance will be based on the professor's records.

In the event a student attends class(es) and finds it necessary to officially withdraw, charges will be reduced as follows:

On or before the first day of class	refund 100%
During the first 10% of the enrollment period	refund 90%
During the second 10% of the enrollment period	refund 80%
During the third 10% of the enrollment period	refund 70%
During the fourth 10% of the enrollment period	refund 60%
During the fifth 10% of the enrollment period	refund 50%
During the sixth 10% of the enrollment period	refund 40%
After the sixth 10% of the enrollment period	no refund

Note: When a student's charges are reduced, Federal, State, Institutional and Non-Institutional Aid will be adjusted in accordance with the regulations governing the respective programs. Leaving the University without officially withdrawing may result in a student's forfeiting all financial aid and becoming responsible for the entire balance.

Delinquent Student Accounts

Students with outstanding financial obligations may be prevented from registering for the following semester. A student will not be allowed to participate in commencement exercises or receive a diploma, nor will transcripts be released, until all financial obligations are satisfied. Delinquent accounts may be referred to collection agencies and/or credit bureaus. Financial obligations include, but are not limited to, student account balances, parking, disciplinary and library fines, and returned checks.

Identification Card

All GCAL students should acquire a Gardner-Webb University identification card, primarily for the use of library services both on and off the main campus. The ID card may also be used in connection with other University services or activities. Pictures are taken for the cards during student orientation sessions or one may send a picture to the GCAL office for a card to be made and mailed to the student.

Change of Name or Address

Students are requested to contact the Registrar's Office in the event of any change of name or address.

Adding or Changing Courses

The student's schedule of classes may be adjusted by adding or changing courses with the approval of the Registrar within one week from the beginning of the fall or spring semester. Call the Registrar's Office directly at (704) 626-4160. A \$5 fee will be charged for any change following the student's initial registration unless the change is required by the administration of the University. Changes which result in the student taking the same number of hours as prior to the change will result in no additional tuition charges or reduction in tuition charges.

Withdrawing From Courses

A student may officially withdraw from a class at any time during the first 75% of a semester or summer term. The Registrar's Office provides the necessary forms upon request and a fee is required. A grade of W (withdraw) is recorded for the course during the first four weeks of the semester. After the first four weeks of the semester a WF (withdraw passing) or WF (withdraw failing) is assigned by the professor based upon the professor's assessment of the student's work to date in the course. Students whose withdrawal from courses results in less than a 12 hour enrollment may lose the North Carolina Legislative Grant and/or other financial aid and will be liable for payment of tuition for all registration unless the withdrawal is deemed providential by the administration of the University.

A student who withdraws from a course after the drop/add period must withdraw directly through the Registrar's Office. The student is responsible for carrying out the withdrawal and must secure written documentation of the withdrawal. A student who calls the Registrar's Office to withdraw from a course should request that documentation be sent to him or her by hard copy in the mail or by email.

Medical Withdrawals

When a student experiences a medical trauma or chronic illness that prevents the student from completing the semester, he or she may wish to withdraw for medical reasons. The student must submit written documentation from a medical

professional along with a Medical Withdrawal Form to the Registrar's Office. With the exception of extenuating circumstances, a grade of "WF" will be assigned for all the classes. The student should contact the Business Office with questions regarding tuition reduction in relation to the withdrawal.

Auditing Courses

Any student may audit a class with the permission of the professor of the course. All auditors must file an application with the College of Distance Learning and Continuing Education. Auditors not enrolled in other Gardner-Webb classes will be charged \$50 per course plus any special fees.

Auditors are subject to the attendance regulations of the University. Additional requirements, if any, are the responsibility of the professor. Credit will not be allowed for any course for which a student registers as an auditor.

Taking Courses at Other Institutions

After completion of courses at other institutions, the student requests that an official transcript be sent to the Registrar, Gardner-Webb University.

The student must obtain and complete a Request to Recognize Transfer Credit form from highest adviser and obtain approval for the particular courses to be taken. The University is not obligated to accept credit for any course when prior permission has not been granted. Study at another institution cannot be used to improve a student's academic standing. Students may not transfer courses for credit during the time they are taking their final 32 hours of study at Gardner-Webb University.

Credit may be transferred only for courses in which the student has earned a C or better. A course in which a student earns a D may be used to satisfy a course requirement that is not in the student's major, but carries no hours of credit. The student must meet graduation requirements for the total number of hours required.

Independent Study

The term "independent study" is reserved for those courses specifically designed as guided reading and/or student-initiated research courses that include a written paper/report which shall become part of the holdings of the Dewey Library at the conclusion of the course. Independent study is open to students with junior and senior standing and requires the approval of the professor offering the study, the chair of the department, and concurrence of the Dean of the College of Distance Learning and Continuing Education. The proposal must be submitted and approved by the end of the semester preceding the study. No more than six hours credits in independent study may be applied toward graduation.

Course by Arrangement

A course by arrangement is restricted to a catalog course which is not offered by the University during a given semester or cannot be scheduled by the student. The course might be offered to the student on a one-to-one basis. The option is limited to instances of extenuating circumstances and must be arranged with a full-time faculty member. Approval of the professor, department chair, and the Assistant Provost is required.

Withdrawal, Suspension, Expulsion

Voluntary termination of enrollment during the course of a semester or summer term is defined as withdrawal. Dismissal from school for a specified period of time is suspension, and expulsion is dismissal for an unspecified period of time. Any evening student leaving school before the end of a term is required to secure a withdrawal form from the Registrar, complete it in full, and return it or call the Registrar's office at (704) 426-4280 to completely withdraw by phone. Honorable dismissal is granted only if these procedures are followed, and failure to comply will result in the recording of an F grade on all work taken that term.

Classification of Students

Junior - students fully qualified academically for credit who have earned 60 or more hours of credit, but less than 90 semester hours.

Senior - fully qualified academically for credit who have earned 90 or more hours of credit.

Special Students - persons enrolled in classes but who are not seeking a degree.

Class Attendance Policy

Regular class attendance is an important student obligation, and each student is responsible for all work conducted in class meetings. Students are required by University policy to attend a minimum of 75% of the scheduled class meetings. Failure to do so will result in loss of credit for the course. Furthermore, it is the option of the professor to set a more stringent class attendance policy. During the first week of the semester, the professor will clearly state, in writing, the attendance policy which will govern the class. Students are responsible for knowing the number of absences they accumulate.

Absence from class does not excuse the student from responsibility for class work. Planned class absences for foreseeable personal circumstances or official University business must be reported with the professor prior to the absence and plans made for the submission of course work missed.

If weather prevents class meetings, cancellations will be announced on local radio and the Gardner-Webb University web site www.gardner-webb.edu for each course. In addition one may call the 1-877-GWL-SNOW number for current weather information. Professors and students may agree upon a mutually acceptable time for make-up of cancellations.

Students who miss scheduled tests and examinations without excusable reasons may not make up such assignments. Authorization to make up tests missed for excusable reasons is obtained from the professor of the class.

A student who does not take the final examination at the scheduled time will receive a failing grade in the subject unless excused by the instructor. If the student is excused, the grade will be recorded as Incomplete.

GRADES AND REPORTS

Grading System

Grades and grade points represent the instructor's final estimate of the student's performance in a course. A student earns quality points as well as semester hours if the level of performance does not fall below that of "D." The table below lists the letter grades, the interpretation of each of the grades and the quality points for each hour of credit.

Grades	Hours Attempted Per Credit Hour	Quality Points Per Credit Hour
A-Exceptional	1	4
B-Outstanding	1	3
C-Satisfactory	1	2
D-Marginal	1	1
F-Failing	1	0
P-Passing	0	0
I-Incomplete	1	0
W-Withdraw w/o penalty	0	0
WP-Withdraw passing	0	0
WF-Withdraw failing	1	0
AW-Administrative Withdrawal	0	0
AF-Administrative Failure	1	0
TR-Transfer Credit	Hours/Credit Only	Hours/Credit Only
CR-Credit Hours	Hours/Credit Only	Hours/Credit Only
AL-Auditor	0	0
Repeated Repeated Course	0	0
+ Higher attempt		
Multiplied by Quality Points	1	Computed According to Grade for Final Grade

An "I" is assigned when course work is not complete because of circumstances beyond the control of the student. The student has until mid-term grade report of the next fall or spring semester to complete the course work and receive the "I", otherwise an "F" will be automatically assigned by the Registrar's Office.

A "W" will be assigned when a student withdraws from a course during the first four weeks of the semester. After the first four weeks of the semester, a WP or WF is assigned by the professor based upon the professor's assessment of the student's work to date in the course. Summer withdrawal dates are published in registration materials. A grade of WF will have the same effect on the student's GPA as having completed the course and receiving an F.

AW - This grade represents an administrative withdrawal from a course. It would be assigned to any student listed on the official class roll who has never attended a class session.

AF - This grade represents an administrative failure of a course. It could be assigned by either the professor or the registrar's office to any student who ceases to attend class or who otherwise exceeds the permissible number of absences in a course.

This grade would be treated the same as the basic "F"; it would count against the student's grade-point average and would be repeatable under the same provisions as outlined in the university catalog.

The last date for withdrawing from an individual course will be four weeks after midterms grade report period or a date not to exceed 75% of the course (including summer school). After this time the only courses which will be dropped are those which a student drops when withdrawing from the University.

Once a grade has been submitted to the Registrar, it will not be changed except in the event of a clerical error or an error in calculation, or as a result of the appeal process.

For the policy concerning the appeal of a grade, see the section entitled *Academic Affairs*.

Grade Point Average (GPA)

The student's general academic performance is indicated by a Grade Point Average. This figure is determined by dividing earned quality points by attempted semester hours. Three Grade Point Averages are significant for each student: the semester GPA, the GPA for all work taken at Gardner-Webb and the overall GPA, which includes any work taken at other institutions as well as the student's work at Gardner-Webb. The overall GPA is used for University-related agencies, the Alpha Chi society, and departments requiring overall GPA and includes all work attempted at previous educational institutions. Students must achieve a minimum GPA of 2.0 on all work taken at Gardner-Webb to qualify for graduation.

Repeating Courses

A student may repeat up to six courses in which a "D," or "F" or "WF" is made to improve grades for GPA purposes. When a course is repeated (up to six courses), only the higher grade is counted in computing the Gardner-Webb GPA. Beginning with the seventh course all repeat attempts will be counted in the GPA. Students are allowed to retake courses that they fail due to academic dishonesty; however, the course hours attempted will continue to be calculated in figuring the student's grade point average.

Retention Standards

Standards for acceptable academic progress at Gardner-Webb University are set to assist students in assessing the quality of their performance. Academic probation and suspension are used to alert students to potentially serious academic difficulty in their progress toward degrees.

Students are placed on academic probation as a warning that their level of academic achievement is falling below the level expected of students in their class. Should their academic achievement not improve, they are in danger of being suspended from the University.

Students will be placed on probation when their Gardner-Webb Grade Point Average falls below these minimum standards:

Juniors with 60 to 89 hours 1.9
Seniors with 90 hours and above 2.0

A student placed on academic probation remains on probation for the entire semester. The student will register for no more than 15 credit hours during any semester on probation.

In order to be removed from academic probation, the student's Gardner-Webb GPA must return to the appropriate minimum standard. If the student fails to bring the grade point average to a satisfactory level during the probationary semester but the semester's GPA is at or above the minimum required, probation will be continued for another semester.

If at any time while on academic probation the student's semester Gardner-Webb GPA falls below the minimum requirements, the student will be suspended for one semester. After the one-semester suspension, a student desiring readmission must submit a formal application for readmission. If approved, the student may register for classes and will be automatically placed on academic probation.

Should a second academic suspension occur, it will be for at least two semesters. After a two-semester suspension from the University, the student must submit a formal application for readmission. If readmission is granted, the student may register for classes and will be automatically placed on academic probation. If placed on suspension a third time, the student will be suspended for two semesters. Readmission requires the approval of the Admissions and Financial Aid Committee. Students suspended from the University are not automatically reinstated upon application.

A student who wishes to appeal the denial of reinstatement may do so through the Admissions and Financial Aid Committee. A student who wishes to appeal being placed on academic probation or suspension may do so through the office of the Provost. Students on either academic or disciplinary suspension are not allowed to participate in dramatic, musical, athletic, or other practice sessions since they are not to represent the University or participate in the public performance of such events.

Summer study at Gardner-Webb University may be used to improve one's academic standing. However, a student who is on academic probation or suspension may not use study at another institution to improve his/her Gardner-Webb academic standing.

Honors

Semester Honors

Two lists of honor students are posted each semester:

1. Dean's list - Student's enrolled for a minimum of 12 hours and fewer than 15 must have a 4.0 Gardner-Webb Grade Point Average, and one taking 15 hours or more must have a 3.7 or better with no grade below a C.
2. Honor roll - Students enrolled for a minimum of 12 hours and fewer than 15 hours must have a 3.5 Gardner-Webb Grade Point Average with no grade below C, and one taking 15 or more hours must have between a 3.2 and 3.7 average with no grade below C.

Alpha Sigma Lambda

Effective school year 2005-2006, Gardner-Webb University is affiliated with the North-Carolina Chapter of Alpha Sigma Lambda National Honor Society. Membership in Alpha Sigma Lambda is the highest honor that is bestowed upon GCJAL students at Gardner-Webb University. A list of Alpha Sigma Lambda members is produced by the Registrar and mailed to membership requirements. Alpha Sigma Lambda members receive a letter of recognition recognizing the requirements of membership and an invitation to an induction ceremony.

To be eligible for ASL, a student must:

1. Be an adult engaged in balancing the multiple responsibilities of home, career, community, and education.
2. Have a minimum 3.5 GPA at GWU as well as a 3.5 GPA overall including all colleges previously attended.
3. Place in the top 10% of higher class having earned a total of 90 semester hours credit.
4. Have earned 30 semester hours credit from Gardner-Webb University.
5. Have earned at least 12 of the total semester hour credits in the Liberal Arts/Sciences.
6. Be certified for at least 12 hours in the semester of induction and have excellent citizenship and character.

Ma Psi Chapter-at-Large, Gardner-Webb University & Queens University of Charlotte, Sigma Theta Tau International Honor Society Of Nursing

The Gardner-Webb University School of Nursing is privileged to have an approved Chapter-at-Large, Sigma Theta Tau International Honor Society of Nursing with Queens University of Charlotte, STTI is the only nursing society dedicated to improving the health of the world's people, thus the name Sigma Theta Tau International. Baccalaureate and graduate nursing students meeting the eligibility criteria for membership, having endorsement for membership, and approval for membership by Ma Psi Board of Directors and for members of Ma Psi are invited for membership and to an induction ceremony. The Gardner-Webb University Ma Psi Faculty Counselor is responsible for identifying Gardner-Webb University students who qualify for membership. The induction ceremony will be held at Gardner-Webb University in April in the odd years and at Queens University of Charlotte in the even years. Ma Psi is not funded through Gardner-Webb University but is maintained independently through membership fees and fund raising activities. Upon graduation, students continue to be active in Ma Psi as long as paid dues are current.

Ma Psi Chapter-at-Large membership requirements for baccalaureate nursing students are:

1. Completion of a minimum of 1/2 of the nursing curriculum.
2. 3.0 grade point average on a 4.0 grading scale on all courses taken through Gardner-Webb University.
3. Rank in the upper 15% of their graduating class.
4. Meet expectations of academic and professional integrity, and potential for leadership.

Graduation Honors

To be considered for baccalaureate honors a graduating student must complete a minimum of 64 hours at Gardner-Webb, and his or her GPA for that work taken here must merit honors. Those in the upper 12% of the graduating class will receive honors. One-third of those so designated will graduate magna cum laude, one-third

will graduate magna cum laude, and one-half will graduate cum laude. This standard will be applied to graduates in each of the following categories: Arts/Sciences, Elementary Education/Physical Education, Day Business, GOAL Arts/Sciences, and GOAL Business.

GOAL Academic Award

At the August commencement exercises, the GOAL Academic Award is presented to the GOAL student from both the spring and summer graduations with the highest overall academic grade point average. This grade point average considers all transfer work as well as work at Gardner-Webb.

Graduation Requirements

A maximum of 128 semester hours is required for the baccalaureate degree. All candidates for graduation must take their final 32 hours with Gardner-Webb University. Students transferring from junior colleges are required to complete a minimum of 64 semester hours of subsequent study in senior colleges or universities, with at least the final 32 hours with Gardner-Webb.

A student must have a minimum grade of C on each course counted toward the major. A transfer student is required to complete at least one-half of the major (16 semester hours) at Gardner-Webb.

Application for Graduation

Each student is responsible for fulfilling all requirements for the chosen degree program. In cooperation with his/her advisor, the student is also responsible for filing an Application for Graduation with the Registrar no later than the end of the preregistration during the semester prior to the final semester of study. GOAL advisors will have the graduation application or registration for the student's final semester. Specific deadlines will be published and a FNU late fee will be imposed after the deadline date. A final deadline will also be published after which applications will be carried forward to the next scheduled commencement. All candidates are required to be present at Commencement. The University is not obligated to grant a degree to any candidate for graduation who does not attend the exercises. Students who cannot attend commencement will be required to attend the next scheduled one. Contact the Assistant Provost for the College of Distance Learning and Continuing Education to request such a change.

Student Responsibility

The student bears the final responsibility for the selection of a program of study and adherence to all published regulations and requirements of the University, including the preceding requirements for graduation. The student cannot transfer this responsibility to his/her academic advisor.

Academic Appeals

An undergraduate student who has a question about an academic decision should consult the University official responsible for the decision. Gardner-Webb protects the interests and rights of students by a procedure whereby decisions about the following issues may be appealed: academic probation, academic suspension, transfer credits, graduation requirements, and grades. With the exception of grade appeals, the student must make all appeals, in writing, no more than eighteen months after the date of the decision being appealed.

Academic Probation and Suspension

Appeals of academic probation and suspension decisions are made directly to the appropriate Associate Provost.

Transfer Credits and Graduation Requirements

Appeals of transfer credits and graduation requirements are made through the advisor, the department chair, the Assistant Provost for the College of Distance Learning and Continuing Education, the Registrar, and the Educational Policies and Standards Committee, in that order.

Grades

A student has a right to appeal a grade if there is sufficient reason to believe that (1) a question of arbitrariness, rather than professional judgment, is involved, or (2) there was a clerical error or an error in the calculation of the grade. The student should first consult with the professor involved, and failing satisfactory resolution, the department chair, the Assistant Provost of the College of Distance Learning and Continuing Education, the appropriate Associate Provost, and the Educational Policies and Standards Committee, in that order. Furthermore, the student should be aware that, as in all grade changes, an Associate Provost must approve grade changes resulting from an appeal. The last date to initiate a grade appeal is the end of the following semester.

Appeals may not be made on behalf of a student by another party (faculty or official of the institution). Forms for filing appeals with the Educational Policies and Standards Committee are available from an Associate Provost's office.

Campus Shop

(Hours: 9:00-5:00, Monday-Friday)

The Campus Shop, located on the ground floor of the Dover Campus Center, provides all books and materials needed by students for their courses of study. Textbooks will be delivered by GCAL professors at their first class meetings. Book buy-back is conducted near the Campus Shop by book companies during the week of final examinations each fall and spring semesters.

The Campus Shop hosts Graduation Fairs on the campus and at four GCAL Center sites for the convenience of graduates. Graduation regalia is available for purchase and students have opportunity to order other graduation products at this meeting. Announcement of the dates and places for the Fairs will be sent to all students who will be graduating within the next few months.

Class rings and graduation announcements may also be ordered in writing directly to the Campus Shop. Class ring brochures are available upon request at the regular University telephone number (704) 406-2361, Extension 4173. Those desiring to purchase a University yearbook may write to Yearbook Advisor, Gardner-Wiss University, Sealing Springs, N.C. 28617.

Student Access to Educational Records

Gardner-Wiss University complies with the Family Educational Rights and Privacy Act of 1974. This Act is designed to protect the privacy of educational records, to establish the right of students to inspect and review their educational records, and to provide guidelines for the correction of inaccurate or misleading data

through informal and formal hearings. Students also have the right to file complaints with The Family Educational Rights and Privacy Act Office (FERPA) concerning alleged failures by the institution to comply with the Act.

Institutional policy explains in detail the procedures to be used by the institution for compliance with the provisions of the Act. Copies of the policy can be found in the Office of the Registrar. That office also maintains a Directory of Records which lists all student educational records maintained by this institution. Information known as Directory Information will be published unless the student specifically requests the Registrar's Office to withhold this information. Directory Information is defined as the following student name, local and permanent addresses, telephone numbers, date of birth, major(s), dates of attendance, previous educational institutions attended, and degree and awards received.

Questions concerning the Family Educational Rights and Privacy Act may be referred to the Office of the Registrar.

Noel Programs for the Disabled

The Noel Programs for the Disabled provide support services to deaf, blind, and other identified disabled students. In order to assess each disabled student's needs and to provide the necessary support services, professional documentation of a disability or disabilities must be furnished to the Noel Programs (704-406-4220) no later than three weeks prior to the beginning of services. Documentation must be current. Upon acceptance to the University, documentation should be sent to the Noel Programs for the Disabled.

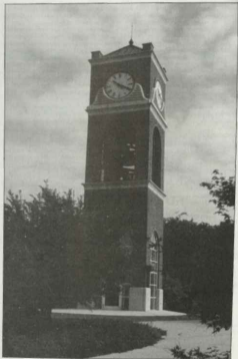
University Police

The University Police department is a multi-functional service agency whose primary purpose is to protect the University community and enforce regulations designed for safety and security of life and property. The department has full-time officers who have been properly trained, certified, and commissioned. Services provided by the department include traffic control, engraving, educational seminars, a 24-hour emergency number, vehicle entry service for "lock-outs," vehicle jump starts, and escort service on campus. Officers patrol the entire campus on foot, bicycles, and in marked/unmarked police vehicles. The department also employs students who are unlicensed.

The University Police department is located in the Poston Center and operates on a 24-hour basis. The Poston Center also functions as a reception center Monday through Friday 8:00 A.M. until 10:00 P.M. and Sundays 1:00 P.M. until 10:00 P.M.

Vehicle Registration

All motorized vehicles operated on Gardner-Webb property must be registered with the University Police office and display a valid permit. Graduates and COAL students can obtain permits for \$30.00 during registrations, orientations, and regular business hours from the office of University Police. A parking regulations and restrictions manual is distributed with each permit. The University Police department is located in the Poston Center and operates on a 24-hour basis. The Poston Center also functions as a reception center Monday through Friday 8:00 A.M. until 10:00 P.M. and Sundays 1:00 P.M. until 10:00 P.M.



CODE OF CONDUCT

The Code of Conduct is an official part of Gardner-Webb University and gives life on the campus and in the regional centers a special personality. It represents values necessary for an open educational community. Students who enroll at Gardner-Webb agree to abide by this Code. The Code is outlined in the student handbook. The following is a list of prohibited behaviors:

Alcohol/Drugs: Possessing, consuming, being intoxicated (drunk), driving while impaired, selling or distributing alcoholic beverages or illegal drugs on campus or at a Gardner-Webb University off-campus site.

Vandalism: The willful damage to, destruction or defacement of property in general.

Stealing: Unauthorized taking of property or being in possession of stolen property.

Accidents/Accessory after the Fact: Being a party to, witness to or having knowledge of any police violation which is occurring or has occurred without reporting such violation immediately to the proper authorities.

Leaking: Furnishing false information with the intention of deceiving.

Assault: An act or movement which conveys an intention to use force or violence or cause physical injury to another person.

Aggravated Assault: An assault in which there is an intent to inflict injury or an attempt to inflict serious injury which may involve the use of a weapon.

Unauthorized Entry: Trespassing and unauthorized entry into any Gardner-Webb University facility.

Things: To cause any student to place distress or reduction marks on furniture, to lightbulbs, walls, floor or house furniture or subject furniture to personal indignity. (North Carolina Statute: 14-177)

Verbal Abuse or Harassment: Insulting, taunting or disrupting communication, defaming of character, vulgar language, verbal assaults, derogatory, mean or spite remarks, or any behavior that puts another member of the university community or guest in a state of fear or anxiety.

Gambling: Illegal gambling, wagering, or betting.

Tobacco Reporting: Intentional false reporting of a bomb, fire, or any other emergency.

Obscene, Lewd, Indecent Media Exhibitions: The use, display, or exhibition of pornographic magazines, movies, video tape, records, cassette, or prints.

Demonstration: The gathering of a group of students for the purpose of a demonstration that is not orderly or peaceful which interferes with the academic process of normal operations of the University.

Assault/Stealing: Assault, stealing or conspiring with another person to become involved in prohibited behavior.

Disorderly Conduct: Any disorderly behavior.

Financial/Expenses/Support: The use, possession or distribution of firearms, explosives, fireworks or knives at any OWU facility.

Language: Level, obscenity, vulgarity, profanity and vulgar language, writing, expression or behavior.

Fair procedures

The Student Government Association of Gardner-Webb University includes in its membership all students of the institution. A student charged under participating in prohibited behavior is granted the following in order to ensure fundamental fairness in the judicial process.

- A. **Notice.** The student has the right to be informed in writing of the charge(s) against him or her. The notice must provide the charge(s) as well as the specific evidence which resulted in the charge(s).
- B. **Procedures.** The student has the right to be informed orally or in writing of the judicial procedures.
- C. **Right to Counsel.** The student has the right to be represented by a person of his/her choice from the University to act as counsel.
- D. **Evidence.** The student has the right to have dismissed from consideration evidence which resulted from confessions obtained by coercion or deceit and objects or documents obtained as a result of illegal search.
- E. **Right to call witnesses.** The student has the right to present witnesses from the University to testify in his/her defense.
- F. **Hearing.** The student has the right to respond to charges before a disciplinary decision is made.
- G. **Written report.** The student has the right to a letter reporting the result of the hearing.
- H. **Appeals.** The student has the right to appeal a decision by either a hearing officer or a judicial board for any of the following reasons:
 - (1) irregularity in proceedings
 - (2) punishment inconsistent with the nature of the offense
 - (3) additional evidence not available at the hearing

When a student pleads guilty and a minimum penalty is assessed, the student does not have the right to appeal the decision.

Honor Code

Gardner-Webb University students are pledged to uphold honesty, integrity, and truthfulness in all realms of University life. The Student Government Association requires all students to sign the Honor Code Form as they begin their stay at Gardner-Webb. This signed form is kept in the Office of the Vice President and Dean of Student Development.

Policy of Academic Honesty

Preamble

As a community of scholars founded upon the ideals of Christianity, Gardner-Webb University expects its students to develop and display a strong sense of academic integrity. As in any community, this institution must be governed by regulations, and like the laws of any community, these rules function best when they are fully understood, accepted and cherished by each and every member of the community. Therefore, all students and faculty members are expected to be familiar with and to base their actions upon the following statements regarding academic honesty.

Student Responsibilities

- 1) Students should recognize that the regulations governing academic integrity exist for the protection of the honest and that dishonesty in an academic setting must not be tolerated, much less condoned.
- 2) Students are responsible for their own work. Any assignment turned in by a student is assumed to be the work of the student whose name appears on the assignment.
- 3) Students are ultimately responsible for understanding a faculty member's instructions for any assignment. If instructions are not clear, students must seek clarification from the instructor.
- 4) Students must understand the definition of plagiarism and academic dishonesty.
- 5) Students should familiarize themselves with the proper use of citations and quotations in order to avoid accidentally passing off someone else's work as their own.
- 6) Students are expected to report any incidence of academic dishonesty to their professor.
- 7) Any student who threatens or covers another student or faculty member for reporting a Honor Code violation will face disciplinary action, with expulsion being the recommended punishment.

Faculty Responsibilities

- 1) Faculty must explain all assignments as thoroughly as is reasonable and should address any extraordinary limitations on outside assistance.
- 2) Faculty members should take reasonable precautions in giving tests so ensure that violations do not occur. The fact that a faculty member did not take a specific precaution does not, however, constitute an excuse for academic dishonesty.
- 3) Faculty must be willing to investigate and, if circumstances warrant, press charges against students suspected of academic dishonesty.

- 4) Faculty members must file an Academic Dishonesty Report any time they charge a student with an infraction.
- 5) Faculty members must seek to be fair in the dealings with students, particularly regarding cases of academic dishonesty, and must realize that no student can be convicted on suspicion alone.
- 6) Faculty members may ask students to sign a statement of academic honesty prior to turning in an exam, term paper, or project to their professor stating "I have neither given nor received unauthorized help on this assignment."

Definition of Academic Dishonesty

A student is dishonest when two circumstances occur: (1) The student could reasonably be expected to know that his/her professor would disapprove of some aspect or circumstance of the student's academic work; and (2) the student submits the work to the instructor for evaluation while hiding that particular aspect or circumstance from the instructor. To do so is clearly dishonest because the instructor will evaluate the work as what he/she understands it to be. The student has deceived the instructor by misrepresenting the work, and the evaluation has not been rightly earned.

From another perspective, academic dishonesty may be viewed as the use of unauthorized assistance in any work that is to be evaluated - "unauthorized" meaning that the professor would not approve of the form of assistance and its misuse of its use. The student is being dishonest if he/she deliberately hides this assistance from the instructor while knowing the instructor would not approve of this assistance. If the instructor is unaware of the assistance that has been received, he/she will evaluate the work as being entirely the student's own. Thus, the evaluation has not been fairly earned by the student. Furthermore, any student who knowingly gives unauthorized assistance is also guilty of academic dishonesty.

On tests and examinations academic dishonesty occurs when a student receives any assistance that the professor has not expressly permitted. It may take the form of looking on another student's paper or bringing into the test site any information or materials not expressly permitted by the professor. Both of the above definitions of academic dishonesty apply - the student has misrepresented the test as being entirely his/her own work. Furthermore, the student has received unauthorized assistance.

On research papers, reports and other written assignments a form of academic dishonesty is plagiarism, which is the use of someone else's information or exact work without properly "documenting" or identifying that source. Whenever someone else's exact words are used, those words must be properly punctuated as a quotation and the source fully identified. Also any information and ideas that have been taken from a source other than the student's own personal knowledge - book, article, interview, etc. - must be properly documented, even though the student may be rephrasing the information in his/her own words. A student should not hesitate to consult the professor about any question or uncertainty regarding proper documentation of research information.

A professor may allow and even encourage students to work together on assignments or receive assistance for other students, other faculty members, other university staff members, friends, family or others. However, if the professor has not expressly allowed such assistance and expects the assignments to be done entirely by the student, to do otherwise would be dishonest. The student should consult the professor if there is any doubt about outside assistance being permitted.

The examples above are not intended to be a full list of cases of academic dishonesty, but they illustrate the definition. Ultimately, academic dishonesty amounts to deliberately hiding something from the professor. So the best advice is this: Whenever there is any doubt, consult the professor.

Procedure for Handling Cases of Academic Dishonesty

When a faculty member suspects a student of academic dishonesty, he/she must investigate the incident as fully as is reasonably possible. If, based upon a thorough investigation of the incident, the faculty member concludes that the student has committed an act of academic dishonesty, the faculty member must present the charges and the evidence to the student in a conference. A student may plead guilty to the charges and thereby waive his/her right to a hearing. The student who pleads guilty agrees to accept whatever penalty the faculty member deems fitting (ranging from a warning and a lowered grade on the assignment to assigning an "F" for the course). An Academic Dishonesty Report indicating the offense and the penalty assessed for the infraction (or the student's intention to contest) must be signed by both the faculty member and student and filed with the office of the Assistant Provost. The Academic Dishonesty Report must be filed within one week of the faculty member's conference with the student. Except in the cases where the professor merely issues a warning, the Assistant Provost of the College of Distance Learning and Continuing Education will send a copy of the Academic Dishonesty Report to the Registrar's Office.

The case is closed at this point, unless one or both of the following occur:

- 1) the student wishes to contest the faculty member's charges on the grounds of inadequate or newly discovered evidence, or unfair treatment. Such an intention must be filed, in writing, with the Assistant Provost of the College of Distance Learning and Continuing Education within one week of conference with the faculty member (i.e. the date listed on the Academic Dishonesty Report). This intention to contest should state as fully and plainly as possible the grounds for contesting the charge.
- 2) or the Assistant Provost for the College of Distance Learning and Continuing Education determines that this is the student's second offense.

In either case, the Assistant Provost for the College of Distance Learning and Continuing Education will contact the members of the Academic Judicial Board to review the evidence in the case. The Academic Judicial Board shall include the Assistant Provost of the College of Distance Learning and Continuing Education (or the appointed representative thereof), an Associate Provost (or the appointed representative thereof) and the President of Alpha Sigma Lambda.

In the case of a contested charge, the Board will review the case and vote whether or not the case merits a hearing. If the Academic Judicial Board decides that the student has no grounds to contest the faculty member's charges, the instructor may assess whatever penalty he/she deems fitting as described under Punishments: First Offense. If the Board determines that the faculty member's charges have no basis, all charges are dropped and all copies of the Academic Dishonesty Report are destroyed.

Should the Board determine that the case merits a hearing, or if the student is charged with a second offense, the Academic Judicial Board will summon both the faculty member and the student to appear before it in a full hearing. At such a hearing both the student and the faculty member may present evidence regarding the charges. In accordance with University policies, students may ask anyone from within the University community to appear on their behalf at the hearing. Members of the Academic Judicial Board are expected to hear the case objectively and decide the case based on the presentation of evidence.

The Board may support or dismiss the faculty member's charges. Should it find the student guilty of a second offense, the Board will levy punishments (see below) against the student in addition to those imposed by the faculty member, and may do so in the case of a contested first offense.

A student convicted of a second offense by the Academic Judicial Board may appeal the decision to the Vice President for Student Development, but only on the basis of additional evidence unavailable at the Board hearing, improper procedure or a punishment inconsistent with the offense. A faculty member has the right to appeal a Board decision only on the grounds of improper procedure or a punishment inconsistent with the violation. Such an appeal must be filed, in writing, within 14 hours of the Board's decision. The Vice President for Student Development may decide to hear the appeal or to uphold the Board's decision. The Vice President's decisions are final.

Punishments

First Offense

Punishment for a first offense may range from penalizing the student's grade on the specific assignment and issuing a warning (plus submitting the Academic Dishonesty Report as a written record of the violation) to assigning the student a failing grade for the course.

Second Offense

Punishment for a second offense may range from academic probation for lesser offenses on minor assignments to suspension or expulsion for extensive dishonesty on tests, exams or major papers. The Academic Judicial Board should base, in part, its determination of the severity of the punishment upon the severity of the first infraction. In addition to the punishments listed above, any student convicted of a second offense will receive a failing grade for the course and a permanent notation on the transcript of the conviction for academic dishonesty. Students guilty of any second offense will be ineligible for any academic honors.

Third Offense

Any student convicted of a third offense of any kind will be immediately and permanently expelled from the University with the action so noted on the student's transcript.

Repeating Courses in Which Academic Dishonesty Occurred

Students are allowed to retake courses they fail due to academic dishonesty; however, the indication of the conviction on the transcript will be permanent and the course hours attempted will continue to be calculated in figuring the student's grade point average.

Cancellation of Classes

From time to time it becomes necessary to cancel classes because of bad weather. The University will make this decision as soon as possible. However, the decision will not be made too hastily. Once a decision is made, University officials will notify the television stations in the affected areas and post it at the University's web site or www.gardner-webb.edu. The University has a number to call for school closings due to inclement weather. The number is 1-877-GWU-SNOW.

Classes are almost never canceled on the Gardner-Webb campus. In situations where the University is using a local community facility, the decision will parallel theirs, i.e., if the facility is closed, then GCJAL classes will not meet. Anyone that has questions relative to this policy, please call the University's mainline for additional information.

On occasion, a class may have to be canceled due to the professor's illness or other complicating factor. The University recommends that some type of communication relay system be established in each class to inform students of such an event.

Compliance Statement For the Drug-Free Schools and Communities Act Amendments

Gardner-Webb University supports and is fully committed to the concept of a drug- and alcohol-free campus and community. In order to comply with the Drug-Free Schools and Communities Act Amendments of 1989, Gardner-Webb publishes the following and makes it available:

- (1) The unlawful manufacture, distribution, dispensing, possession or use of controlled substances such as, but not limited to, the following: Narcotics (heroin, morphine, etc.), Cannabis (marijuana, hashish, etc.), Stimulants (cocaine, diet pills, etc.), Depressants (tranquilizers, etc.), Hallucinogens (MDA, MDA-known as "ecstasy", etc.). Alcohol is prohibited by students on Gardner-Webb University property or as any part of the university's activities. As a condition of enrollment, Gardner-Webb University students will abide by these tests.
- (2) Gardner-Webb will impose disciplinary sanctions on students who violate the terms of paragraph 1, above. Upon conviction, the appropriate disciplinary action, up to and including expulsion from the University and/or satisfactory participation in a drug and alcohol abuse treatment or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency will be taken. More specific penalties are outlined in the following publications: Gardner-Webb University Student Handbook and the Gardner-Webb University Graduate Catalog. Violations may also be referred to the appropriate civil authorities for prosecution under local, state, and federal law.

- (3) Local, state, and federal laws prohibit the unlawful possession, and distribution of illicit drugs and alcohol. The applicable legal sanctions for various offenses are listed in the North Carolina Criminal Law and Procedure book, a reference copy of which is maintained by the Department of Safety and Security.
- (4) A booklet describing the health risks associated with the illicit drugs and abuse of alcohol is made available to all students. Additional information and individual counseling is available through the University's Counseling Center, if necessary, and at the student's expense, referral can be made to an outside agency.

Alcohol possession and/or consumption on campus locations

1st offense - \$75 fine.

2nd offense - \$100 fine, altered alcohol education program at the student's expense, disciplinary probation.

3rd offense - suspension from the university.

Being legally intoxicated or under the influence of drugs

1st offense - \$100 fine, altered alcohol education program at the student's expense, disciplinary probation.

2nd offense - suspension from the university.

Distribution of alcohol to a minor

1st offense - suspension from the university.

Simple possession and/or use of illegal drugs

1st offense - \$100 fine, drug education program, disciplinary probation.

2nd offense - suspension from the university.

Distributing drugs illegally

1st offense - suspension from the university.

GOAL CORE CURRICULUM

Before graduating from the Gardner-Webb University GOAL Program with a bachelor's degree, the student will have completed a liberal arts core which consists of the following areas of course work taken at a community/junior technical college, another senior institution, and/or Gardner-Webb University. It is anticipated that Gardner-Webb will offer the courses in the specified areas over a two-year period. Advisors will work with students (using the transcript evaluator) to determine the extent to which requirements have been met before coming to Gardner-Webb and will assist the student in selection of courses.

I. Communication

A. English 101 = English 111

B. English 102 = English 112/113/114

All accepted for admission to GOAL will present evidence of completion of a year of English course work (freshman English) from a community college or senior institution. Students not meeting this requirement may be admitted and can take English 100 (Composition and Literary Interpretation) at GWU. This course will be in addition to all other graduation requirements.

C. Oral/Visual Communication

Most students have this competency through previous course work in speech, business communications, or other similar courses. For those who have not met the competency, the advisor will ensure that the student enrolls in appropriate courses at GWU which emphasize oral and visual presentation. Drama, speech, debate, business communications, teaching, preaching, or other approved courses will meet this competency.

II. Critical Thinking

A. Mathematics

A course in probability & statistics, finite math, or a higher level course such as college algebra, trigonometry, or calculus.

B. Computer Literacy

Computer literacy can be validated in one of four ways:

1. The student has taken or will take an introductory computer course which emphasizes basic computer skills.
2. If a student makes regular use of a computer in his/her job then the student can secure a letter from his/her employer outlining these computer skills and indicating the specific computer tasks which are performed by the individual on a recurring basis.
3. The student may take a computer literacy test administered by the University to determine if he/she has attained an acceptable level of computer literacy.
4. If a student has not met requirements through one of the above, a required workshop will be provided by the University.

III. The Natural World - Two Courses

- A. Science 302 - Physical Science
- B. Science 303 - Human Biology
- C. Science 322 - Environment

Two regular college courses in Biology, Chemistry, Physics, Geology, etc. may be used to satisfy the requirement.

IV. Personal Development - Two Courses

- A. Psychology 180 - Personal Assessment & Adjustment
- B. Health & Physical Education 138 - Health Maintenance, Promotion, and Wellness

V. Civilization - Two Courses from the following:

- A. Social Science 305 - Global Understanding
- B. History 301 - Western Civilization I
- C. History 322 - Western Civilization II
- D. History 319 - 20th Century U.S. History
- E. Political Science 302 - U.S. Government

At least one of the Civilization courses must be a History course.

VI. Aesthetics - Two Courses

(1 from each category)

- A. Art 307 - Art Survey
 - Music 320 - Survey of Music
 - French 309 - Aspects of French Culture and Language
 - Spanish 300 - Aspects of Spanish Culture and Language
 - German 300 - Aspects of German Culture and Language
- B. English 311 - British Literature Survey I
- English 312 - British Literature II
- English 331 - American Literature Survey I
- English 332 - American Literature Survey II

VII. Christianity - Two Courses

- A. Religion 304 - Old Testament Survey
- B. Religion 305 - New Testament Survey

CORE CURRICULUM CHECKSHEET

(Represents approximately 1/2 of GOAL Curriculum offered, i.e. these do not represent prerequisites for eligibility).

I. Communications

- English 101 - Composition
- English 102 (or 302) - Composition II
- Oral/Visual Communications Competency

II. Critical Thinking (One course)

- A. Mathematics 309 - Finite Mathematics
- Mathematics 116 - Probability & Statistics
- B. Computer Literacy (Required competency)

III. The Natural World (Two of the following)

- Science 302 - Physical Science
- Science 303 - Human Biology
- Science 322 - Environment
- Two regular college courses in Biology, Chemistry, Physics, Geology, etc., may be used to satisfy the requirement

IV. Personal Development (Two courses)

- Psychology 380 - Personal Assessment and Adjustment
- Health & Physical Education, 138 - Health Maintenance, Promotion, and Wellness

*Prerequisite Courses

V. Civilization (Two of the following courses)

- Social Science 305 - Global Understanding
- History 301 - Western Civilization I
- History 302 - Western Civilization II
- History 319 - 20th Century U.S. History
- Political Science 302 - U.S. Government

At least one course transferred in or taken at CWU must be a History course.

VI. Aesthetics (Two courses - One from each category)

- A. Art 307 - Art Survey
- Music 320 - Survey of Music
- French 300 - Aspects of French Culture and Language
- Spanish 300 - Aspects of Spanish Culture and Language
- German 300 - Aspects of German Culture and Language
- B. English 311 - British Literature Survey I
- English 312 - British Literature II
- English 331 - American Literature Survey I
- English 332 - American Literature Survey II

VII. Christianity - Two Courses

- A. Religion 304 - Old Testament Survey
- B. Religion 305 - New Testament Survey

BROYHILL SCHOOL OF MANAGEMENT

The GOAL Program within the School of Business offers four majors which require an academic background in business and additional specialty courses within the individual majors. A multi-disciplinary common professional core component is required of all business students consisting of course work in the following areas: Accounting Principles I and II, Principles of Economics I and II, Principles of Management, Principles of Marketing, Introduction to Computer Concepts, Legal Environment, Statistics, Quantitative Methods, Financial Management, and Business Policy. These courses are represented within prerequisite requirements, GOAL Curriculum Core requirements, or major requirements. Prerequisite deficiencies may be able to be addressed through the Foundations I and/or II courses. All business program majors must take statistics within the GOAL Core Curriculum.

Gardner-Webb University has established itself as a character-building institution. Majors within the school of business adhere to this philosophy by integrating academic exposure to ethics and ethical dilemmas across classes through the use of class exercises, supplemental assignments, course work, course-specific projects, and writing requirements. To acknowledge the global nature of the current business environment, all classes include international applications of business practices as well.

ACCOUNTING

The Bachelor of Science Degree with a major in Accounting, offered through Gardner-Webb's Broyhill Undergraduate School of Management, provides a fully accredited baccalaureate degree for those wishing to pursue a career in accounting. With a degree in accounting, the graduate can pursue entry level positions with public accounting firms, banks, and a host of other financial institutions. The curriculum prepares the student to take professional exams such as the CPA, CMA and CFA. The GOAL Curriculum in Accounting is designed as an intensive, quantitatively approached method, with a concentration in both the science of accounting and business administration.

Goals and Objectives

- (1) To prepare students with the accounting and analytical skills to acquire entry level positions in public accounting, industry, or government.
 - (2) To incorporate global and ethical perspectives across the curriculum.
- To prepare students to be able to apply quantitative techniques, computer techniques, and other elements of critical thinking to managerial problem solving.

Prerequisites

Prior to enrolling in the Accounting Program, the applicant should have the following in his or her academic transcript:

- An Associate degree or the equivalent (60-64 semester hours from an accredited junior college or senior college)
- 2 courses in Accounting Principles (6 semester hours)
- 2 courses in Economic Principles (macro and microeconomics)
- 2 courses in Intermediate Accounting I and II (6 semester hours)
- English 101 and 102 (Basic Composition and Literature)
- Math 316 - Probability and Statistics must be taken in the GOAL Curriculum Core. Course work in algebra is strongly recommended prior to taking Math 316 within the GOAL Core and Business Administration 305 in the Accounting curriculum.
- 1 course in Introduction to Computer Concepts
- 1 course in Principles of Management (3 semester hours)
- 1 course - Business Elective

Note: Both prerequisite economics courses may be completed by taking the Foundations II course. Students may be admitted without prerequisite economics courses but must be enrolled in a prerequisite course each semester until prerequisites have been completed. Failure to complete a prerequisite course will prohibit the student from registering for any subsequent semester. Students must complete the accounting prerequisites before beginning the accounting major.

Academic Curriculum

As with all GOAL majors, approximately half of the Accounting track consists of our Core Curriculum of Liberal Arts (see Core Curriculum), providing 33 hours towards the 120 hours needed to graduate. A student must complete 30 hours in the Accounting major, 15 of which must be completed with the University. The classes particular to the Accounting major, consist of the following:

- ACC 315 Cost Accounting
- ACC 400 Accounting Information Systems
- ACC 425 Federal Income Taxation I
- ACC 435 Advanced Accounting
- ACC 450 Auditing
- BAD 300 Legal Environment of Business
- BAD 305 Quantitative Methods
- BAD 490 Business Policy
- FIN 312 Financial Management
- MKT 300 Principles of Marketing

Note: At least half of the ACC designated courses must be taken at Gardner-Webb University.

ACCOUNTING CHECKSHEET

*Prerequisite Courses recommended to be completed prior to entry into the GOAL program**

- a. Accounting Principles (5 semester hours)
- b. Macroeconomics (1 course)
- c. Microeconomics (1 course)
- d. Intermediate Accounting I and II (2 courses)
- e. Principles of Management (1 course)
- f. Introduction to Computer Concepts (1 course)
- g. Business Elective (1 course)
- h. Equivalent of Gardner-Weiss's English 101 and 102

Course work in algebra, or Math 300 is required prior to or concurrent with taking either Mathematics 315 within the GOAL Core and prior to taking Business Administration 305 in the Accounting curriculum.

*These courses are required to be taken during the first year. No accounting courses can be taken at Gardner-Weiss University until 5 hours of principles are completed.

Gardner-Weiss Course work:

A. University Core - See GOAL Core Curriculum Checksheet

B. Major:

- ACC 315
- ACC 400
- ACC 415
- ACC 435
- ACC 450
- BAD 300
- BAD 480
- MKT 300
- ACC 490
- BAD 505
- FIN 312

BUSINESS ADMINISTRATION

The Bachelor of Science Degree with a major in Business Administration, offered through Gardner-Weiss's Stephen Undergraduate School of Management, provides a comprehensive study of business principles as related to marketing, administration and management. With a four-year degree in Business, one can pursue employment opportunities in a variety of supervisory and entry level management positions, including public accounting firms, wholesalers, retailers, banks and insurance companies.

Goals and Objectives

- (1) To be able to understand basic concepts of human relations management, organizational behavior, and production/operations management necessary to manage a modern business or not-for-profit organization.
- (2) To incorporate global and ethical perspectives across the curriculum.
- (3) To be able to apply quantitative techniques, computer techniques, and other elements of critical thinking to managerial problem solving.

Prerequisites

Prior to enrolling in the Business Administration Program, the applicant should have the following courses in his or her academic transcript:

- 1 course in Introduction to Computer Concepts.
- 1 course in Principles of Management (3 semester hours)
- 3 courses - Business Electives
- An Associate degree or the equivalent (60-64 semester hours from an accredited junior college or senior college)
- 2 courses in Accounting Principles (6 semester hours)
- 2 courses in Economic Principles (macro-and microeconomics)
- English 101 and 102 (Basic Composition and Literature)
- Course work in algebra is recommended but not required before taking Gaudreau-Webb's Math 309 or 316.

Note: Prerequisite accounting courses may be completed by taking the Foundations I course. Both prerequisite economics courses may be completed by taking the Foundations II course. Students may be admitted without prerequisite accounting or economics courses but must be enrolled in a prerequisite course each semester until prerequisites have been completed. Failure to complete a prerequisite course will prohibit the student from registering for any subsequent semester.

Academic Curriculum

As with all GCMA majors, approximately half of the Business Administration track consists of our Core Curriculum of Liberal Arts (see Core Curriculum), providing 15 hours towards the 128 hours needed to graduate. A student must complete 50 hours in the Business Administration major, 15 of which must be completed with the University. The classes particular to the Business Administration major, consist of the following:

- BAD 300 Legal Environment of Business
- BAD 305 Quantitative Methods
- BAD 480 Business Policy
- FIN 312 Financial Management
- MGT 400 Human Resource Management or MGT 416 Production and Operations Mgmt.
- MGT 405 Human Behavior in Organizations or MGT 410 Small Business Mgmt.
- MKT 300 Principles of Marketing
- 9 semester hours of Business Electives

BUSINESS ADMINISTRATION CHECKSHEET

Prerequisite Courses which must be completed prior to entry into the GCMA program:

- a. Accounting Principles (6 semester hours)
- b. Macroeconomics (1 course)

- c. Microeconomics (1 course)
- d. Equivalence of Gardner-Webb's English 101 and 102
Course work in algebra, or Math 300 is required prior to taking either Mathematics 316 within the GOAL Core and prior to or concurrent with taking Business Administration 305 in the Business Administration curriculum.
- e. Introduction to Computer Concepts (1 course)
- f. Principles of Management (1 course)
- g. Business Electives (3 courses)

Gardner-Webb Course work:

A. University Core - See GOAL Core Curriculum Checksheet

B. Major:

- | | |
|---------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> BAD 300 | <input type="checkbox"/> BAD 305 |
| <input type="checkbox"/> BAD 480 | <input type="checkbox"/> FIN 312 |
| <input type="checkbox"/> MGT 400 or MGT 406 | <input type="checkbox"/> MGT 403 or MGT 410 |
| <input type="checkbox"/> MKT 300 | |

9 Semester hours of Business electives

COMPUTER INFORMATION SYSTEMS

The Bachelor of Science Degree with a major in Computer Information Systems, offered through Gardner-Webb's Bechtel Undergraduate School of Management, is a specialized, technically oriented degree in the broad and ever changing field of computer science. One of the fastest growing areas of study, as well as one offering plentiful career opportunities into the 21st century, the CIS student can hope to pursue a wide array of positions in the computer industry. These may include opportunities in data processing, consulting, software development, and communication services.

Goals and Objectives

- (1) To prepare students to utilize current programming languages and techniques and adapt to related advancements.
- (2) To incorporate global and ethical perspectives across the curriculum.
- (3) To prepare students to be able to apply quantitative techniques, computer techniques, and other elements of critical thinking to managerial problem solving.

Prerequisites

Prior to enrolling in the CIS Program, the applicant should have the following courses in his or her academic transcript:

- An Associate degree or the equivalent (60-64 semester hours from an accredited junior college or senior college)
- 15 semester hours in computer programming courses
- 2 courses in Accounting Principles (6 semester hours)
- 2 courses in Economic Principles (macro-and microeconomics)
- English 101 and 102 (Basic Composition and Literature)
- Course work in algebra, or Math 300 is required prior to or concurrent with taking either Mathematics 316 within the GOAL Core and prior to taking Business Administration 305 in the Computer Information Systems curriculum.

Notes: Prerequisite accounting courses may be completed by taking the Foundations I course. Both prerequisite economics courses may be completed by taking the Foundations II course. Students may be admitted without prerequisite accounting or economics courses but must be enrolled in a prerequisite course each semester until prerequisites have been completed. Failure to complete a prerequisite course will prohibit the student from registering for any subsequent semester.

Academic Curriculum

As with all GOAL majors, approximately half of the Computer Information Systems track consists of our Core Curriculum of Liberal Arts (see Core Curriculum), providing 33 hours towards the 128 hours needed to graduate. A student must complete 80 hours in the Computer Information Systems major, 15 of which must be completed with the University. The classes particular to the Computer Information Systems major, consist of the following:

- BAD 305 Quantitative Methods
- BAD 480 Business Policy
- CIS 371 Systems Analysis and Design
- CIS 423 Programming Languages (or CIS 432 Information Systems Planning or ACC 400 Accounting Information Systems)
- CIS 433 Database Program Development
- CIS 471 Applied Software Development
- CIS 485 Topics in CIS (or 460 Data Communications and Networking)
- FIN 312 Financial Management
- MGT 403 Human Behavior in Organizations (or MGT 410 Small Business Mgmt.)
- MGT 416 Production and Operations Mgmt.

COMPUTER INFORMATION SYSTEMS CHECKSHEET

Prerequisite Courses which must be completed prior to entry into the GOAL program:

- a. Accounting Principles (6 semester hours)
- b. Macroeconomics (1 course)
- c. Microeconomics (1 course)
- d. 15 semester hours in computer programming courses.
- e. Equivalent of Gardner-Webb's English 101 and 102.
- f. Course work in algebra is recommended prior to taking Mathematics 300 or 316 at Gardner-Webb.

Gardner-Webb Course work:

A. University Core - See GOAL Core Curriculum Checklist

B. Major:

- | | |
|-----------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> BAD 305 | <input type="checkbox"/> BAD 480 |
| <input type="checkbox"/> CIS 371 | <input type="checkbox"/> CIS 423 (or CIS 432 or ACC 400) |
| <input type="checkbox"/> CIS 433 | <input type="checkbox"/> CIS 471 |
| <input type="checkbox"/> CIS 485 (or CIS 460) | <input type="checkbox"/> FIN 312 |
| <input type="checkbox"/> MGT 410 (or MGT 403) | <input type="checkbox"/> MGT 416 |

HEALTH MANAGEMENT

The Bachelor of Science Degree with a major in Health Management, offered through Gardner-Webb's Brycwall Undergraduate School of Management, provides a fully accredited baccalaureate degree for those wishing to pursue a career in Health Management. Health Management is designed to prepare individuals who have a health related and/or business education background to assume positions in health care management and to recognize and to respond to the emerging health needs of a changing society.

Goals and Objectives

- (1) To understand basic concepts of human relations management, organizational behavior and operations management necessary to manage a health care business or not-for-profit organization.
- (2) To incorporate global and ethical perspectives across the curriculum.
- (3) To prepare students to be able to apply quantitative techniques, computer techniques, and other elements of critical thinking to managerial problem solving.

Prerequisites

Prior to enrolling in the Health Management Program, the applicant should have the following courses to his or her academic transcript:

- An Associate degree or the equivalent (60-64 semester hours from an accredited junior or senior college)
- 2 courses in Accounting Principles (6 semester hours)
- 2 courses in Economic Principles (macro-and microeconomics)
- English 101 and 102 (Basic Composition and Literature)
- 1 course in Introduction to Computer Concepts
- 4 courses - Business Electives

Notes: Prerequisite accounting courses may be completed by taking the Foundations I course. Both prerequisite economics courses may be completed by taking the Foundations II course. Students may be admitted without prerequisite accounting or economics courses but must be enrolled in a prerequisite course each semester until prerequisites have been completed. Failure to complete a prerequisite course will prohibit the student from registering for any subsequent semester.

Academic Curriculum

As with all OCAL majors, approximately half of the Health Management track consists of our Core Curriculum of Liberal Arts (see Core Curriculum), providing 19 hours towards the 120 hours needed to graduate. A student must complete 50 hours in the Health Management major, 19 of which must be completed with the University. The classes particular to the Health Management major, consist of the following:

- BAF 325 Business Communications
- HMG 300 Introduction to Health Management
- HMG 303 Finance for Health Management

- HMG 304 Economics of Health Care
 - HMG 410 Health Care Law Seminar
 - HMG 480 Senior Seminar in Health Care Strategy
 - MGT 400 Human Resource Management
 - MGT 405 Human Behavior in Organizations
 - MGT 485 Leadership
 - MKT 300 Principles of Marketing
- 3 semester hours of Business Electives

HEALTH MANAGEMENT CHECKSHEET

Prerequisite Courses which must be completed prior to entry into the OJAL program:

- a. Associate Degree or equivalent. (Note: A health related degree is acceptable.)
- b. Accounting Principles (5-semester hours)
- c. Macroeconomics (1 course)
- d. Microeconomics (1 course)
- e. Equivalent of Gardner-Webb's English 101 and 102
- f. Introduction to Computer Concepts (1 course)
- g. Business Electives (4 courses)

Gardner-Webb Course work:

A. University Core - See OJAL Core Curriculum Checklist

B. Major:

- BAD 325
- HMG 300
- HMG 305
- HMG 304
- HMG 410
- HMG 480
- MGT 400
- MGT 405
- MKT 300
- 3 semester hours of Business Electives



DEPARTMENT OF RELIGIOUS STUDIES AND PHILOSOPHY

Religious Studies

Georgetown-Wisconsin's Bachelor of Science degree with a major in Religious Studies provides a fully accredited baccalaureate degree in religion. Graduates will be prepared to assume positions in churches or social agencies or to go on to seek higher academic degrees at a university, school of divinity, or seminary.

Prerequisites

Prior to enrolling in the Religious Studies Program, the applicant should have the following in his or her academic transcript:

- An Associate degree or the equivalent (60-64 semester hours from a regionally accredited institution).
- Religion 304 and Religion 305 (Old and New Testaments) or their equivalents
- English 101 and 102 (Basic English Composition and Literature)

Special student status may be granted to the student who has not completed an Associate degree or equivalent.

Academic Curriculum

As with all GCMAI majors, approximately half of the Religious Studies track consists of our Core Curriculum of Liberal Arts (see Core Curriculum), providing 30 hours towards the 120 hours needed to graduate. A student must complete 30 hours in the Religious Studies major, 15 of which must be completed with the University. The classes particular to the Religious Studies major, consist of the following:

- Spiritual Formation (3 hours)
Religion 371
- Biblical Studies (6 hours)
Select one: REL 302, 303, 306, or 307
Select one: REL 311, 312, 314, 318, or 317
- Church History (3 hours)
Religion 322, 323, 324, 325, or 327
- Christian Thought (3 hours)
Select one: REL 306, 314, 333, 337, or 341
- Christianity and the World (3 hours)
Select one: REL 326, 343, 346, or 378
- Philosophy (3 hours)
Philosophy 220, 201, 337, or 380
- Education Studies (6 hours)
Select two: REED 370, 373, 374, 375, or 377
- Senior Seminar (3 hours)
* Select one: REL 401, 402, 493, or 494
- Internship/Practicum (3 hours)
Select one: REL 397 or 398
- Religion Elective (3 hours)
Any Religion or Religious Education course

RELIGIOUS STUDIES CHECKSHEET

Prerequisite Courses which must be completed prior to entry in the GCAL program:

- a. Completion of an Associate degree (or equivalent) from a regionally accredited institution.
- b. Equivalent of Religion 304
- c. Equivalent of Religion 305
- d. Equivalent of Gardner-Webb's English 101
- e. Equivalent of Gardner-Webb's English 102

Gardner-Webb Course work:

A. University Core - See GCAL Core Curriculum Checksheet

B. Major: 3 hours each for a total of 36 hours (check, then circle course taken)

I. Spiritual Formation

- REL 371

II. Biblical Studies

- REL 302, 303, 305, or 307
- REL 311, 312, 314, 315, or 317

III. Church History

- REL 322, 323, 324, 325, or 327

IV. Christian Thought

- REL 306, 314, 333, 337, or 341

V. Christianity and the World

- REL 326, 343, 346, or 378

VI. Philosophy

- PHIL 200, 201, 337, or 380

VII. Education Studies (select two)

- SED 370, 373, 374, 375, or 377
-

VIII. Service Seminars

- REL 491, 492, 493, or 494

IX. Internship/Practicum

- REL 397 or REL 358

X. Religion Elective

- Any Religion or Religious Education course

C. Electives (Take as many hours as needed to complete 64 senior college hours and the minimum 128 semester hour requirement for graduation)

Elective courses taken:

DEPARTMENT OF SOCIAL SCIENCES

CRIMINAL JUSTICE

Queen's-Wald's Bachelor of Science degree with a major in Social Science with a concentration in Criminal Justice prepares the student for a specialized career in the field of law enforcement. Graduates go on to obtain higher administrative positions in law enforcement agencies, parole and corrections offices. The curriculum designed for Criminal Justice students is broad based, covering studies from the philosophy of law enforcement to the social implications of corrections and appropriately dealing with law violations through the legal justice system.

Prerequisites

Prior to enrolling in the Criminal Justice Program, the applicant should have the following in his or her academic transcript:

- An Associate degree or the equivalent (60-64 semester hours from an accredited junior or senior college)
- English 101 and 102 (Basic English Composition and Literature)
- 15 Semester hours (21 quarter hours) of law-enforcement related courses

Academic Curriculum

As with all GOAL majors, approximately half of the Criminal Justice track consists of our Core Curriculum of Liberal Arts (see Core Curriculum), providing 53 hours towards the 128 hours needed to graduate. A student must complete 30 hours in the Criminal Justice major, 15 of which must be completed with the University. The classes particular to the Criminal Justice major, consist of the following:

- CJC 410 A Philosophy of Criminal Justice
- CJC 420 Administrative Decision Making
- CJC 430 Criminal Justice Theory and Research
- CJC 440 Trends in Policing
- HEA 401 Drug and Alcohol Education
- MGT 400 Human Resource Management
- JSC 314 Judicial Process
- PSY 401 Psychopathology
- SOC 400 Minority Groups

CRIMINAL JUSTICE CHECKSHEET

Prerequisites: Courses which must be completed prior to entry in the CJAL program:

- a. Completion of an Associate degree (or equivalent) from a regionally accredited institution
- b. Completion of at least 21 quarter (14 semester) hours of law enforcement courses.
- c. Equivalent of Gardner-Webb's English 101 and 102

Gardner-Webb Course work:

A. University Core - See CJAL Core Curriculum Checksheet

B. Major: (30 semester hours are required in the major with at least 15 of these with Gardner-Webb)

- | | |
|----------------------------------|----------------------------------|
| <input type="checkbox"/> CJC 410 | <input type="checkbox"/> CJC 420 |
| <input type="checkbox"/> CJC 430 | <input type="checkbox"/> CJC 440 |
| <input type="checkbox"/> HBA 401 | <input type="checkbox"/> MOT 400 |
| <input type="checkbox"/> PSC 314 | <input type="checkbox"/> PSY 401 |
| <input type="checkbox"/> SOC 400 | |

Supportive and Electives:

- | | |
|----------------------------------|----------------------------------|
| <input type="checkbox"/> MOT 403 | <input type="checkbox"/> PSC 315 |
| <input type="checkbox"/> PSC 495 | <input type="checkbox"/> PSY 305 |
| <input type="checkbox"/> SOC 310 | <input type="checkbox"/> SOC 313 |
| <input type="checkbox"/> HBA 402 | |

C. ELECTIVES (Take as many as needed to complete 64 senior college hours and the minimum 128 semester hour requirement for graduation.)

HUMAN SERVICES

The Bachelor of Science degree with a major in Social Science with a concentration in Human Services is a program designed for those wishing to obtain employment in the human services industry. It is referred to as a "Counseling" Degree, as many graduates go on to pursue school or agency counseling. However, numerous positions may be found in geriatric care, group rehabilitation, and some social work.

Prerequisites

Prior to enrolling in the Human Services Program, the applicant should have the following in his or her academic transcript:

- An Associate degree or the equivalent (60-64 semester hours from an accredited junior or senior college)
- English 101 and 102 (Basic English Composition and Literature)

Academic Curriculum

As with all GOAL majors, approximately half of the Human Services track consists of our Core Curriculum of Liberal Arts (see Core Curriculum), providing 33 hours towards the 128 hours needed to graduate. A student must complete 90 hours in the Human Services major, 15 of which must be completed with the University. The classes particular to the Human Services major, consist of the following:

- HUS 300 Ethical Issues in the Helping Professions
- HUS 301 Treatment Modalities
- HUS 302 Group Dynamics
- HUS 320 Introduction to Clinical Practice
- HUS 400 Legal Issues in the Helping Professions
- HUS 491 Human Services Seminar
- HUS 497 Human Services Internship
- PSY 305 Psychology of Personality
- PSY 401 Psychopathology
- PSY 402 Introduction to Counseling
- HEA 401 Drug and Alcohol Education
- SOC 313 Sociology of Deviant Behavior

HUMAN SERVICES CHECKSHEET

Prerequisite: Courses which must be completed prior to entry in the GOAL program.

- a. Completion of an Associate degree (or equivalent) from a regionally accredited institution
- b. Successful completion of courses in the liberal arts and social/behavioral sciences is recommended
- c. Equivalent of Gardner-Webb's English 101 and 102

Gardner-Webb Course work:

A. University Core - See GOAL Core Curriculum Checklist

B. Major: 90 semester hours are required in the major with at least 15 of these with Gardner-Webb

- | | |
|----------------------------------|----------------------------------|
| <input type="checkbox"/> HEA 401 | <input type="checkbox"/> HUS 300 |
| <input type="checkbox"/> HUS 301 | <input type="checkbox"/> HUS 302 |
| <input type="checkbox"/> HUS 320 | <input type="checkbox"/> HUS 400 |
| <input type="checkbox"/> HUS 491 | <input type="checkbox"/> HUS 497 |
| <input type="checkbox"/> PSY 305 | <input type="checkbox"/> PSY 401 |
| <input type="checkbox"/> PSY 402 | <input type="checkbox"/> SOC 313 |

ELECTIVES (Take as many as needed to complete 64 semster college hours and the minimum 128 semster hour requirements for graduation.)

SCHOOL OF NURSING

BACHELOR OF SCIENCE IN NURSING PROGRAM

The Bachelor of Science in Nursing program is coordinated through two campus centers. The Gardner-Webb University campus, located in Boiling Springs, accommodates both boarding and commuting students. The Inzell, Forsyth, and Charlotte Centers are coordinated through the Davis Nursing Program located on the Statesville campus and accommodate commuting students only. The purpose of the School of Nursing BSN programs is to provide baccalaureate nursing education within a caring Christian atmosphere, to advance the practice of nursing through the utilization of nursing research, and to enhance the health and well-being of the community served. To support this purpose, the program:

- Provides baccalaureate nursing education in a Christian environment to Registered Nurses with varying educational, experiential and cultural backgrounds
- Prepares a generalist who can deliver professional and holistic nursing care in a variety of settings
- Prepares a nurse who is accountable to the profession and society
- Provides the foundation for graduate education in nursing.

The BSN program is accredited by the National League for Nursing Accrediting Commission (61 Broadway, New York, NY 10006, 1-800-669-1656).

ADMISSION TO THE BACHELOR OF SCIENCE IN NURSING PROGRAM

Students applying for admission to the BSN program must apply for admission to Gardner-Webb University through the College of Distance Learning and Community Education.

Prerequisites

- Completion of an associate degree with a major in nursing or a hospital diploma nursing program.
- ADN and Diploma Graduates: Graduates of ADN and diploma nursing programs may earn a maximum of 40 hours of lower division nursing credit (25 hours applied as basic to baccalaureate nursing courses and 15 hours of nursing electives) upon successful completion of nine hours of nursing through Gardner-Webb University.
- No transfer credit will be awarded for licensed practical or vocational nursing courses or ADN and diploma nursing courses.
- Current unrestricted RN license.
- One year of nursing experience within the past five years of completion of a nursing program within the past year.

- Cumulative GPA of 2.5. Students who have a GPA less than 2.5 but no lower than 2.0 may also be accepted under special conditions. These students must complete 12 hours of credit through Gardner-Whitell University with a grade of C or above in each course in order to remain enrolled in the program.
- Credits for advanced placement may be earned via CLEP, NLN, Excellence College, and departmental exams.

BSN DEGREE REQUIREMENTS

- **GOAL CORE:** See Page 43. (Nursing N7 satisfies the GOAL Core requirements for oral/written communication and for computer literacy).
- **MAJOR:** Nursing 300, 301, 302, 303, 307, 401, 403, 404, 409. Students may also take Nursing 495 if additional elective hours are needed for graduation.
- **NURSING SUPPORT COURSES:** Political Science 302, one statistics course.

SPECIAL NURSING REQUIREMENTS

1. Students must provide their own transportation to the clinical agencies.
2. Policies regarding health status and immunizations can be obtained by contacting the School of Nursing Recruiter.
3. Any student without current unrestricted RN licensure will not be permitted to enroll in any nursing course.
4. A person admitted to the GOAL program as a "Special Student" may not enroll in any nursing course without the prior approval of the Department Chair for the BSN Program.

For detailed information on admission, transfer credit, and advanced placement for the BSN Program, write or call:
 School of Nursing - BSN Recruiter
 Gardner-Whitell University
 Campus Box 1896
 Boiling Springs, N.C. 28017
 Phone (704) 426-5885

BSN REQUIREMENTS FOR RNs WITH BACHELOR'S DEGREE IN ANOTHER DISCIPLINE

Students who have a Bachelor's degree in an area other than nursing and who are seeking a BSN degree must complete the following:

GOAL Core Curriculum

- REL 304 - Old Testament Survey
- REL 305 - New Testament Survey

NOTE: If a student anticipates continuation at the Master's level, it is recommended that a statistics course be completed.

Major

Nursing 300, 301, 302, 303, 307, 401, 403, 404, 409. Students may also take Nursing 495 if additional elective hours are needed for graduation.

RN to MSN

Registered Nurses must meet BSN and MSN admission requirements prior to enrolling in the RN to MSN program. Two courses in the MSN curriculum will be substituted for two courses in the BSN curriculum: NURS 502 (Methods of Advanced Research) will be substituted for NURS 301 (Research in Nursing) and NURS 501 (Nursing and Health Care Systems and Issues) will be substituted for NURS 303 (Trends in Health Care). Students will receive the Bachelor of Science in Nursing degree upon completion of the BSN requirements.

For additional information relating to the MSN program, contact Dr. Rebecca Beck-Lindle, Director, MSN Program at 704-606-4158.

BSN CHECKSHEET

Completion of an Associate Degree with a major in nursing or a hospital diploma nursing program.

Unencumbered RN License

Gardner-Webb Course work:

A. University Core - See OCMC Curriculum Checklist

B. Support Courses

Statistics Course

Political Science 302

C. Major

NUR 300

NUR 301

NUR 302*

NUR 303

NUR 307

NUR 401**

NUR 403

NUR 404**

NUR 409

Nursing elective or electives if needed for graduation

* has a liberal arts component

** has a clinical component

COURSE DESCRIPTIONS

Accounting 313, 314, Intermediate Accounting I & II

The theory of accounting is applied to financial and managerial accounting. *Non-Students* may either transfer credit for Intermediate Accounting I & II from the senior college level or may qualify for transfer credit by receiving a grade of B or better in the course(s) and scoring at least 75 on a qualifying examination administered by the Brynhill School of Management. (3 semester hours)

Accounting 315, Cost Accounting

Cost accounting measurement and classification, job order and process costing. Budget development using variable and fixed costs. Capital budgeting and project evaluation. (3 semester hours)

Accounting 400, Accounting Information Systems

In addition to an in-depth investigation of the automation and technology associated with the accounting function, students will develop a proficiency with a recognized accounting software package. Prerequisites: Accounting Principles I and II (or Foundations of Business II) and computer competency. (3 semester hours)

Accounting 425, Federal Income Tax I

Examines introductory federal income tax provisions and compliance from a business entity perspective emphasizing the multidisciplinary aspects of taxation with a focus on the model tax curriculum of the AICPA. (3 semester hours)

Accounting 426, Federal Income Tax II

Examines advanced federal income tax theory, planning and research from a business entity perspective emphasizing the multidisciplinary aspects of taxation with a focus on the model tax curriculum focus of the AICPA, emphasizing advanced entity, jurisdictional, tax accounting, and planning issues. (3 semester hours)

Accounting 435, Advanced Accounting

Accounting for partnerships, insurance, corporate consolidations, and government. (3 semester hours)

Accounting 450, Auditing

Principles, techniques, procedures, and legal responsibility of auditors. (3 semester hours)

Art 307, Art Survey

A survey course involving encounters with a variety of pieces of visual art, including an overview of our civilization as reflected in art. (3 semester hours)

Biology 335, Pathophysiology

Study of alterations in normal body structure and function associated with various disease processes. (3 semester hours)

Business Administration 300, Legal Environment of Business

The course is designed to cover both the public and private regulation of business. Some of the topics covered are environmental law, contract law, agency, partnerships, and corporations. (3 semester hours)

Business Administration 305, Quantitative Methods for Business

Explores the use of quantitative methods for decision analysis. Topics include linear programming, sensitivity analysis, integer and goal programming, queuing models and simulation. Prerequisite is a working knowledge of College Algebra and Statistics. (3 semester hours)

Business Administration 325, Business Communications Applications

Emphasis on business analysis, report writing, formal and informal presentations, public relations, and internal and external communications. (3 semester hours)

Business Administration 360, International Business

An introduction to the unique issues associated with doing business in a global context. Specific challenges of doing business internationally and related managerial strategies are examined. (3 semester hours)

Business Administration 396, International Travel

The course provides the student an opportunity to expand his/her business and cultural horizons by visiting different international cities and countries. Lecture and travel. (1 semester hour)

Business Administration 480, Senior Seminar in Business: Business Policy

A case study approach designed to apply areas of management, accounting, finance, and economics to contemporary business problems. Recommendation: Senior standing. (3 semester hours)

Business Administration 495, Strategic Business Application

A course designed to assist in effectively integrating academic preparation and practical career experiences. This course is offered every term and should be taken during final semester. Prerequisite: Permission of instructor. Senior standing is recommended. (1-2 semester hours)

Communications 379, Internet Seminar

Advanced work with the Internet in selected areas of research, interpersonal communications, data storage and retrieval and multi media applications. (1 semester hour)

Computer Information Systems 371, Structured Systems Analysis and Design

Advanced coverage of the strategies and techniques of structured systems process. The course will cover development of information systems. (3 semester hours)

Computer Information Systems 379, Introduction to Computer Concepts

Explores computer fundamentals and operating system techniques related to computer function and file organization. Additional topics focus on word processing, spreadsheet, presentation, and internet access applications. (1 semester hour)

Computer Information Systems 423, Survey of Programming Languages

Introduction to the history and design of programming languages. The applicability of special languages to special uses such as Fortran, Pascal, Ada, Oberon, Object Pascal, C++, Smalltalk. Examination of the modern concepts of object-orientation and functional programming. (3 semester hours)

Computer Information Systems 432, Information Systems Planning

An introduction to the financial, technical, and strategic information systems planning process. Prerequisite: CIS 352 (3 semester hours)

Computer Information Systems 433, Database Management

Apply design principles learned in Data Structures to relational and object-oriented data base management systems. (3 semester hours)

Computer Information Systems 460, Data Communications and Networking

Introduction to concepts of computer network operating systems, telephony, routing, packets, and distributed processing. Prerequisite: CIS 433 or permission of instructor. (3 semester hours)

Computer Information Systems 471, Software Engineering

The study of structured programming, systems analysis, and systems design techniques. Topics include top-down design, software design metrics, project management, program correctness, and the use of computer-aided software engineering (CASE) and configuration management tools. Problems of software engineering and design for graphical user interfaces are discussed. Prerequisites: CIS 423 and CIS 433 or permission of instructor. (3 semester hours)

Computer Information Systems 485, Topics in Management Information Systems

A specialized study of various computer science developments. Topics will vary from semester to semester. Students will be allowed to take the course more than once. (3 semester hours)

Criminal Justice 410, A Philosophy of Criminal Justice

Major focus: Punishment and alternatives for dealing with law violation and relating underlying ideas, such as responsibility and insanity. Central to this investigation will be a concern for the justification of punishment, legitimacy of alternatives to punishment, justification for considering illegal acts as products of disease, and the reconcilability of a system of punishment with a deterministic view of human behavior. (3 semester hours)

Criminal Justice 420, Administrative Decision Making

An advanced course in police administration decision making with considerable emphasis on management styles and their effect on the operation of the police force and related criminal justice agencies. (3 semester hours)

Criminal Justice 430, Criminal Justice Theory and Research

A discussion and practical application in operations research as it applies to police department, prosecution management, court scheduling, corrections recidivism, probation and parole. The common theme is the use of quantitative analysis to understand phenomena, to solve problems, and to provide policy guidance. (3 semester hours)

Criminal Justice 440, Trends in Policing

An examination of the latest methods and approaches to dealing with law enforcement. Emphasis is on community policing. (3 semester hours)

Criminal Justice 497, 498, Internship

Designed for students enrolled full-time in the criminal justice program, to enhance academic experience by providing an opportunity to acquire a working knowledge of the practical aspects of the criminal justice system. (3 semester hours)

Economics 301, Money and Banking

Analysis of Federal Reserve System and monetary policy, the role of money in determination of national income, role and development of commercial banks, and the basic elements of international finance. (3 semester hours)

Economics 311, Labor and the Economy

Analysis of the labor market, unemployment, labor laws, union organization, and the theory of wages. (3 semester hours)

Economics 401, International Economics

An examination of the theory of international trade and international finance with coverage of such topics as comparative advantage and the reasons for international trade in products and factors of production, foreign exchange, foreign investment, balance of payments. (3 semester hours)

Economics 402, Managerial Economics

Economics applied to managerial decision making. Analysis of costs, production, decision making under uncertainty. (3 semester hours)

English 300, Composition and Literary Interpretation

Focuses writing with study of literature for appreciation, understanding, and generation of ideas for writing projects in expository, analytical, critical, and research modes. Prerequisite: English 101 or its equivalent. (3 semester hours)

English 311, British Literature Survey I

Representative writers of British Literature from the beginning of British Literature to the eighteenth century. (3 semester hours)

English 312, British Literature Survey II

Representative writers of British Literature from the eighteenth century to the present. (3 semester hours)

English 331, American Literature Survey I

Representative writers from the American Colonial period to Whitman, mid-nineteenth century. (3 semester hours)

English 332, American Literature Survey II

Representative writers of the United States from Walt Whitman to the present. (3 semester hours)

Finance 301, Personal Finance

Intended for business majors and non-majors who want to manage their personal finances better. Course covers personal budgeting and accounting, buying on credit, borrowing money, personal income tax returns, saving and wise investment, insurance, home ownership, and estate planning. (3 semester hours)

Finance 312, Financial Management

Principles governing financial operations and financial management of business enterprises, profit planning, liquidity versus profitability, capital budgeting, and working capital management. (3 semester hours)

Finance 460, International Finance

Explores the role of financial institutions, markets, and strategies in the international context. (3 semester hours)

French 300, Aspects of French Culture and Language

An introduction to selected aspects of French Culture, including the rudiments of the French language. No prior knowledge of French is required. (3 semester hours)

German 300, Aspects of German Culture and Language

An introduction to selected aspects of German Culture, including the rudiments of the German language. No prior knowledge of German is required. (3 semester hours)

Health Education 322, Helping Relationships for Health Science

A study dealing with human relations skill training using the Gads Model as a base. (3 semester hours)

Health Education 401, Drug and Alcohol Education

An introduction to the sociological, cultural, psychological and physical implications associated with the use and abuse of substances. (3 semester hours)

Health Education 402, Sexuality/Sex Education

An introduction to the study of basic elements and issues of human sexuality. Central to this course is personal knowledge and the ability to communicate effectively with children, family and others in the context of teaching and personal relevancy. (3 semester hours)

Health Education 431, Problems in Health Education

Advanced study of personal and community health problems, environmental health, family living and mental and emotional health. (3 semester hours)

Health Management 300, Introduction to Health Management

An introduction to the health care delivery system in the United States with some comparisons to systems in other countries. Health systems at the Federal, state, and local level will be discussed, as well as differences between the public and private sectors. (3 semester hours)

Health Management 303, Finance for Health Management

Financing of health care delivery systems, financing planning and project evaluation. Present value concepts and advanced capital budgeting techniques. (3 semester hours)

Health Management 304, Economics of Health Care

Builds on required Economics courses. Supply and demand for health care services in the United States. The influence of environmental, political, economic, and social factors on the quantity, quality and price of health care services. The role of health care services in the economy. Factors of production of health care services. (3 semester hours)

Health Management 410, Health Care Law Seminar

Provides an overview of the interrelationship of the legal system with the structure and function of the health care system in its various forms and settings. Also addresses ethical dilemmas relating to individual patient/client decisions. (3 semester hours)

Health Management 480, Senior Seminar in Health Care Strategy

A case study approach to strategic management of health care institutions and programs. Includes application of management, accounting, marketing, finance, and economic principles as these apply to contemporary business problems. Prerequisite: Senior Standing. (3 semester hours)

Health/Physical Education 338, Health Maintenance, Promotion and Wellness

An examination of the concepts, attitudes, and skills that contribute to personal health and physical fitness. Physical activity involved. (3 semester hours)

History 301, Issues in Western Civilization, Pre-history to 1715

Beginning with the earliest times, the course covers the civilization of Egypt, Mesopotamia, Greece, Rome, Medieval and Early modern periods. Concludes with 1715. (3 semester hours)

History 302, Issues in Western Civilization, Since 1715

Beginning with 1715, this course presents a perspective of the last three centuries of western history. (3 semester hours)

History 319, The United States in the Twentieth Century

A study formulated to emphasize events, movements, and trends in modern America and to examine the functioning of constitutional principles. (3 semester hours)

Human Services 300, Ethical Issues in Helping Professions

A detailed examination of selected current ethical issues in the human services field. Designed for students who have had substantial course work and/or experience in mental health, psychology, or human services. (3 semester hours)

Human Services 301, Treatment Modalities

A survey of theories and procedures appropriate for use with clients of community agencies. (3 semester hours)

Human Services 302, Group Dynamics

An introduction to group structure and process and analysis of their effects on individuals. (3 semester hours)

Human Services 320, Introduction to Clinical Practice

An introduction to the practices, procedures, and techniques involved in a mental health setting. (3 semester hours)

Human Services 400, Legal Issues in the Helping Professions

A critical examination of current legal issues facing the helping professions. Designed for students who have had substantial course work and/or experience in mental health, psychology, or human services. (3 semester hours)

Human Services 491, Seminar

A synthesis and integration of previous course work following a problems approach. (3 semester hours)

Human Services 497, 498, Internship

Designed for students enrolled full-time in the human services program who do not have professional experience. (3 semester hours)

Management 316, Principles of Management

Explores the principles and processes of managing an organization. The functions of planning, organizing, leading, and motivating employees are applied to current business situations. (3 semester hours)

Management 330, Industrial Supervision

Explores the process and techniques of accomplishing organizational objectives through others. Topics include effective use of praise and rewards, effective discipline, leadership, use of feedback, behavior modification, and human relations. (3 semester hours)

Management 400, Human Resource Management

Principles and practices regarding the recruitment, selection, development, evaluation, compensation, and proper recognition of employees within organizations. Recommended Prerequisite: Management 316. (3 semester hours)

Management 403, Human Behavior in Organizations

The application of human behavior principles common to many types of organizations, specifically business and industry. Motivation, leadership, followership, and human problems are analyzed. (3 semester hours)

Management 410, Small Business Management

A practical course designed to familiarize the student with the application of economic and managerial techniques of the small business. These techniques include entrepreneurship, location analysis, forms of ownership, financing alternatives, accounting practice, marketing and advertising techniques, and inventory control. (3 semester hours)

Management 416, Production and Operations Management

Explores the management concerns of cost, quality, and quantity in the production systems of manufacturing companies, material requirements, planning, break-even charts, plant location, present worth analysis, safety, job enrichment, and sequential sampling. Recommended Prerequisites: Business Administration 305 and Management 316. (3 semester hours)

Management 422, Marketing Management

Topics covered include marketing research, public relations, and marketing channels. (3 semester hours)

Management 425, Advanced Business Communications

Emphasis on business analysis, report writing, formal and informal presentations, public relations, and internal and external communications. (3 semester hours)

Management 466, International Marketing

Explores the cultural, marketing, management, and environmental factors of the multinational organization. Case analysis is utilized with emphasis toward problem resolution. (3 semester hours)

Management 485, Leadership

Includes the definition, traits, and representations of leadership. Investigates character as a foundation and similar leadership traits. Mistakes that leaders make, and new demands on future leaders are analyzed through group evaluations and discussions of current and historic leaders. (3 semester hours)

Marketing 300, Principles of Marketing

A comprehensive analysis of the marketing system and the marketing process. (3 semester hours)

Mathematics 300, Survey of Math Skills

This course provides instruction in arithmetic and algebra skills which may be needed as prerequisites for the successful completion of introductory probability and statistics courses. This course is designed for students needing remedial math prior to taking a college-level mathematics course or quantitative methods. (3 semester hours)

Mathematics 307, College Algebra

Axiomatic properties of real numbers, sets, functions, equations, inequalities, progressions, permutations, and combinatorics. A working knowledge of advanced high school algebra or intermediate community college algebra is expected. (3 semester hours)

Mathematics 309, Finite Mathematics

A study of topics related to elementary matrix algebra, systems of equations, systems of inequalities, linear programming, and mathematics of finance with applications in the behavioral, managerial, and social sciences. A working knowledge of advance high school algebra or intermediate community college algebra is expected. (3 semester hours)

Mathematics 316, Fundamentals of Statistics and Probability

Basic statistical analysis. Introductory principles of probability with applications. A working knowledge of advanced high school algebra or intermediate community college algebra is expected. (3 semester hours)

Music 320, Survey of Music

A survey of music for the non-music major which includes a study of music elements, the development of music from the middle ages to the present day, and the listening and analysis of music literature appropriate to the period studied. Some concert listening/attendance may be required. (3 semester hours)

Nursing 300, Concepts in Professional Nursing

An introductory course for transition to the role of the professional nurse. The areas covered include evolution of nursing, professional socialization, theoretical base for practice, and components of professional nursing practice. Pre- or Co-requisite: Nursing 307. (3 semester hours)

Nursing 301, Research in Nursing

Introduces nursing research as a component of professional nursing practice. Emphasis is placed on the role of the professional nurse in interpreting research findings for applicability to nursing practice and in identifying research problems in nursing practice. Pre- or Co-requisite: Nursing 300. (3 semester hours)

Nursing 302, Health Assessment

Historic health assessment skills developed and practiced. Emphasis is on health promotion and protection of the individual throughout the life span. (3 hours class; 3 hours lab/clinical) Pre- or Co-requisite: Nursing 300. (4 semester hours)

Nursing 303, Trends in Health Care

The effects of current social, political and economic trends on health care delivery systems, nursing, and the consumer are analyzed. Pre- or Co-requisite: Nursing 300. (3 semester hours)

Nursing 307, Communication Skills in Nursing

Introductory nursing course designed to prepare the student to demonstrate effective written and oral/visual communication skills. Competency in basic skills of using a personal computer as a means of communication is included. The course stresses the importance of effective communication as well as the role of computers in health care. Pre- or co-requisite to Nursing 300. (3 semester hours)

Nursing 401, Community Health Nursing

Concentration is on family and community health nursing. Content covered includes the roles and settings of the community health nurse with individuals, families and aggregates, concepts essential to practice, health promotion/protection, health education and counseling, and assessment of resources. (3 hour class; 6 hour clinical) Pre- or Co-requisite: Nursing 300. (3 semester hours)

Nursing 403, Leadership/Management in Nursing

A synthesis of leadership/management theories within health care agencies and organizations. Emphasis is placed on political structures, planning, change theory, group dynamics, research, and their impact on the role of the professional nurse. Pre- or Co-requisite: Nursing 300. (3 semester hours)

Nursing 404, Health Restoration

Focus is on holistic nursing across the lifespan for individuals requiring illness and disease management with emphasis on health restoration, maintenance, illness, and/or palliative care. Nursing values and roles, as well as the restoration/rehabilitation process, are incorporated. (3 hours class; 3 hours clinical) Pre- or co-requisite: Nursing 300. (4 semester hours)

Nursing 409, Senior Seminar

Analysis of contemporary issues related to the practice of professional nursing. Must be taken during the last semester of enrollment in nursing courses. (3 semester hours)

Nursing 495, Nursing Elective

Development and implementation of a learning contract in area of student's interest. Time and credits are determined in the semester prior to the term in which the study begins. (1-4 semester hours)

Philosophy 200, Introduction to Philosophy

An introduction to the major types of philosophy (schools and movements) and the principal problems and questions of human existence. (3 semester hours)

Philosophy 201, An Introduction to Logic

An introduction to classical and contemporary logic, emphasizing argumentation and reasoning. Attention to language and its relation to philosophical problems. Examination of the formal laws of valid thought and fallacies found in ordinary discourse. (3 semester hours)

Philosophy 337, Philosophy of Religion

An introduction to selected issues raised through a philosophical investigation of religion including, but not confined to, the nature of religious language, the existence of God, the problem of evil, fideism, revelation, and the challenge of the religions of the world. (3 semester hours)

Philosophy 380, Selected Topics in Philosophy (1-3 semester hours)

Political Science 302, United States Government

A comprehensive presentation of the principles of American constitutional government, and a behavioral analysis of the institutions and processes of the national and state governments and the Federal system. (3 semester hours)

Political Science 314, Judicial Process

A study of the judicial process in the United States including pertinent court decisions and a general review of the administration of justice in our society. (3 semester hours)

Political Science 315, Civil Liberties

An examination of the philosophical basis and legal status of basic liberties in the U.S. (3 semester hours)

Political Science 495, Independent Study

Independent research paper done on a topic agreed upon by the professor. 1 semester hour credit. (3 semester hours)

Psychology 305, Psychology of Personality

A survey of the major theories of personality, with particular emphasis upon experimental studies and research procedures in the study of personality. (3 semester hours)

Psychology 380, Personal Assessment and Adjustment

An exploration and analysis of life goals, lifestyle management, identity formation, and adjustment strategies. (3 semester hours)

Psychology 401, Psychopathology

Survey and analysis of the major mental disorders, interpretation, and theories of therapy, including the relationship of abnormal behavior to social norms. (3 semester hours)

Psychology 402, Introduction to Counseling

The study of basic theories and functions of counseling. Laboratory emphasis will be upon development of a personal counseling philosophy and its application. (3 semester hours)

Psychology 406, Psychology of Exceptionality

A study of marked superiority or inferiority to physical, mental, emotional, and social norms. (3 semester hours)

Psychology 444, Psychological Measurement and Appraisal

An introduction to psychological measurement, with emphasis on the measurement of intelligence, achievement, personality, interests and special aptitudes. (3 semester hours)

Psychology 493, Seminar in Psychology

Typical seminars are Psychology and Law and the Psychology of Women. Others are offered upon sufficient demand. (3 semester hours)

Religion 302, The Sacred Writings

A study of Hebrew poetry and selections of wisdom literature with special reference to its significance in the faith of ancient Israel. (3 semester hours)

Religion 303, Old Testament Prophets

A survey of prophecy in Israel with attention given to the historical settings of the individual prophets and to the relevance of their message. (3 semester hours)

Religion 304, Old Testament Survey

An introduction and survey of the Old Testament focusing upon the history, literature and faith of the people of Israel. Not offered to the student who has successfully completed Religion 101, Introduction to Old Testament, or its equivalent. (3 semester hours)

Religion 305, New Testament Survey

An introduction and survey of the New Testament focusing upon the history, literature and faith that give rise to Christianity. Not offered to the student who has successfully completed Religion 102, Introduction to New Testament or its equivalent. (3 semester hours)

Religion 306, Old Testament Theology

An exploration of Old Testament theological themes. (3 semester hours)

Religion 307, Studies in the Pentateuch

A critical evaluation of the nature, background, structure, and message of the Pentateuch. (3 semester hours)

Religion 311, Synoptic Gospels

A study of the person, work, and message of Jesus Christ as presented in the Synoptic Gospels. (3 semester hours)

Religion 312, Life and Letters of Paul

A study of Paul's life and thought as presented in his Epistles. (3 semester hours)

Religion 314, New Testament Theology

A study of certain key concepts of the New Testament which made a definite contribution to the faith of the Early Church. (3 semester hours)

Religion 316, The Writings of John

A study of the background and interpretation of the Fourth Gospel, the Epistles of John, and the Book of Revelation. (3 semester hours)

Religion 317, The General Epistles and Hebrews

A study of the background, theology, and message of James, I and II Peter, Jude and Hebrews. (3 semester hours)

Religion 322, Early and Medieval Christianity

A survey of the most significant institutional, theological, and social developments in the history of the Christian church from the first century through the latter Middle Ages. (3 semester hours)

Religion 323, Modern Christianity

Beginning with the Reformation, this course is descriptive of church history to the present. (3 semester hours)

Religion 324, American Christianity

A historical survey of the American religious scene from the colonial period to the present. Primary emphasis is given to the development of the more prominent Christian denominations. (3 semester hours)

Religion 325, Baptist Heritage

A study of the Baptists' story as well as those convictions and movements which have shaped their life. (3 semester hours)

Religion 326, Christian Missions

A wide-ranging exploration of the Christian mission, including the background and current status of missions, the strategies and methods of cross-cultural missions, and key issues in missions discussion. (3 semester hours)

Religion 327, The Renaissance and Reformation

An exploration of the major religious, social, intellectual, and political changes in Western Europe from the late Middle Ages to the close of the sixteenth century. Particular emphasis is given to the relationship between Italian Humanism and the Protestant Reformation and to the continuity of the movement for Ecclesiastical Reform throughout the period. (3 semester hours)

Religion 333, Christian Theology

An introduction to the history, methods, and principal topics of Christian theology. (3 semester hours)

Religion 337, Philosophy of Religion

An introduction to selected issues raised through a philosophical investigation of religion including, but not confined to, the nature of religious language, the existence of God, the problem of evil, faith, miracles, revelation, and the challenge of the religions of the world. (3 semester hours)

Religion 341, Christian Ethics

A systematic study of the nature of morality; a defense of "Christian" ethics and exploration of principles of Biblical ethics. Specific contemporary ethical issues provide the backdrop for discussions. (3 semester hours)

Religion 343, Evangelism

A study of the biblical basis for evangelistic preaching, teaching, sharing the gospel, and Christian discipleship, locally and abroad. (3 semester hours)

Religion 346, World Religions

An introduction to Judaism, Islam, Hinduism, Buddhism, and the religions of China and Japan. (3 semester hours)

Religion 351, Biblical Backgrounds

A survey of the history and environment of the biblical world presented either as a travel-study course to the Near East or as a regular lecture course on the campus. (3 semester hours)

Religion 354, Oral Communication in a Christian Context

Guided readings and practice in the preparation and delivery of effective sermons. (3 semester hours)

Religion 358, Ministry Practicum

An introduction to the many facets of ministry. The course combines reading, discussion, lectures and reflection with guided experience in a church or other ministry setting. (3 semester hours)

Religion 371, Spiritual Formation

An exploration of personal and spiritual development through self-reflection, self-awareness, and theological reflection. Attention will be given to biblical foundations, spiritual disciplines, and Christian classics. (3 semester hours)

Religion 378, American Religious Groups

A study of the basic history and teachings of unorthodox American religious groups and how they compare and contrast with orthodox Christianity. Special emphasis will be given to the cult and occult phenomena as well as the electronic and mail order church. (3 semester hours)

Religion 397, Pastoral Internship

A minimum of ten weeks spent in full-time supervised service in the pastoral work of a local church. (3 semester hours)

Religion 491, Old Testament Seminar

Through research and creative development, the course explores concepts such as faith, doctrine and religious experience in the Old Testament. (3 semester hours)

Religion 492, New Testament Seminar

Through directed readings, discussions and research, the course explores some of the major theological concepts in the New Testament. (3 semester hours)

Religion 493, Church History Seminar

Through research and discussions, an in-depth study of some of the major personalities, institutions and periods of the history of the Christian church. (3 semester hours)

Religion 494, Contemporary Theology Seminar

A seminar consisting of directed readings, discussions and research with attention given to primary sources representative of theological investigation from Schleiermacher to the present. (3 semester hours)

Religious Education 370, History and Philosophy of Religious Education

An inquiry into the biblical, theological, philosophical, and historical foundations for the practice of Christian education. (3 semester hours)

Religious Education 373, Church Administration: Leadership

An inquiry into leadership which examines commitment, integrity, skills, polity, policies and procedures related to the individual and to church organizations, with a focused study on the call to ministry. (3 semester hours)

Religious Education 374, Psychology of Religion

A study of the principles of psychology as related to religious experience designed to assist students in developing insight into one's own spiritual life. (3 semester hours)

Religious Education 375, Behavioral Foundations for Religious Education

An inquiry into the psychological and sociological principles of human behavior and the relationship of growth and development to the learning process and to religious education instruction. Topics will include motivation, learning styles, cultural differences, and classroom management. (3 semester hours)

Religious Education 376, Introduction to Youth Ministry

This course is a basic introduction to youth ministry, including the study of current trends in the field, characteristics of youth, methods for reaching and teaching youth. Included will be opportunities for practical ministry experiences, observing others in youth ministry, and studying resources, programs, and activities for effective youth ministry. (3 semester hours)

Religious Education 377, Teaching Methods

A study of the educational principles utilized in the religious education of preschoolers, children, youth, and adults. Special emphasis will be given to the developmental characteristics of and how to teach effectively people of these age groups. Students will observe and teach in each age-group. (3 semester hours)

Religious Education 401, Introduction to Christian Counseling

A study of the basic counseling techniques, such as referral, qualifications of the counselor, theories of personality, along with a consideration of basic counseling theories. Special attention will be given to counseling youth. (3 semester hours)

Science 302, Physical Science

Introduction of structure and behavior of matter. Survey of geology, meteorology, and astronomy, with emphasis on underlying physical and/or chemical principles and practical applications of those principles. Demonstrations. (3 semester hours)

Science 303, Human Biology

An introduction to the biology of the human organism with emphasis on contemporary issues in human biology as well as traditional structure and function of major body systems. (3 semester hours)

Science 322, Environment

Survey of principles of ecology with emphasis on human impact on the environment. Literature of ecological movement in the U.S. since 1960. Weekend field trips may be required. (3 semester hours)

Social Science 305, Global Understanding

An introduction to the major economic, social, political, diplomatic, and environmental trends in the world since 1945. Geography is emphasized in the course. (3 semester hours)

Social Science 395, Campus New York

New York business/career visit enables students to learn, through direct contact with some of the nation's best-known business firms, how textbook theory is put into practice. The week-long visit also provides opportunities for investigating career possibilities. Offered spring semester, during Spring Break. Lectures, and travel. (1 semester hour)

Sociology 310, Social Psychology

A study of the interaction between the individual and the group, and the influence of each on the other. (3 semester hours)

Sociology 313, Sociology of Deviant Behavior

Introduction to theories of deviant behavior. Description and explanatory approaches to kinds and amounts of deviance in contemporary America; social change, anomie and social disorganization theories; the process of stigmatization; formal and informal societal responses to deviance and the deviant. Recommended Prerequisite: Introduction to Sociology or Psychology. (3 semester hours)

Sociology 400, Minority Groups

A study of present-day racial and cultural minorities with emphasis on scientific facts about race and on changing attitudes and policies. (3 semester hours)

Spanish 300, Aspects of Hispanic Culture and Language

An introduction to selected aspects of Hispanic culture, including the rudiments of the Spanish language. No prior knowledge of Spanish is required. (3 semester hours)



DIRECTORY AND APPENDICES

OFFICERS OF THE CORPORATION

Franklin V. Bean, Chairman

H. Gene Washburn, M.D., '52, Vice Chairman

Deborah A. Springle, '97, Secretary

Adelaide A. Croves, Treasurer

Frank R. Campbell, B.A., B.D., Th.M., D.Min., Ph.D., D.D., President

Paul A. Fowles, J.D., Attorney

A. Frank Brown, Ph.D., Assistant Secretary

Dennis G. Clay, '97, M.B.A., Assistant Treasurer

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Grady S. Drexler, Belmont, N.C.

Earl T. Gowen, Gastonia, N.C.

Michael H. Jamison, '74, Charlotte, N.C.

Denise Aiken Moore, Bowling Springs, N.C.

Charles H. Pritman, Roanoke Rapids, N.C.

Law C. Tucker, '89, Concord, N.C.

TERMS EXPIRING DECEMBER 31, 2006

Robert H. Blalock, Gastonia, N.C.

Max J. Hamrick, Bowling Springs, N.C.

J. Hayden James, Raleigh, N.C.

Nancy L. Kistler, Charlotte, N.C.

Frank Nance, Rockwell, N.C.

Malcolm Nichols, Taylorsville, N.C.

Thomas L. Warren, M.D., Hickory, N.C.

H. Gene Washburn, M.D., '52, Bowling Springs, N.C.

Marion W. Wilcox, '71, Charlotte, N.C.

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William K. Gray, Mount Holly, N.C.

Boyer E. Grinstead, Pine City, N.C.

- A. Casson Kellat, Gastonia, N.C.
 William W. Lawhorn, III, Hickory, N.C.
 Paul E. Mason, Shelby, N.C.
 Alfred H. Senter, Wakeham, N.C.
 Helen M. Simons, M.D., SA, Greensboro, N.C.
 H. Felix Young, III, Shelby, N.C.

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- Franklin V. Pease, Shelby, N.C.
 W.A. Ransom, Forest City, N.C.
 William M. Edwards, M.D., Tryon, N.C.
 C. Lawrence Henderson, Morganton, N.C.
 Leiland A. Kerr, TI, Shelby, N.C.
 Thomas I. Phillips, Charlotte, N.C.
 James E. Robbins, Forest City, N.C.
 Wade R. Shephard, Sr., L.H.D., Hickory, N.C.
 Dorothy A. Spangler, WI, Shelby, N.C.

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- J.W. Abernethy, III, TI, Newton, N.C.
 W. Thomas Bell, TI, Atlanta, GA.
 W. David Ellis, Spartanburg, S.C.
 Kevin T. James, M.D., Shelby, N.C.
 Anthony N. Strang, WI, Richmond, VA.
 Lindsey D. Winters, YA, Charlotte, N.C., Youth Trustee

ALUMNUS TRUSTEE

- John E. Roberts, WI, Greenville, S.C.

IMMEDIATE PAST CHAIR

- C. Neal Alexander, Jr., YA, Denver, N.C.

TRUSTEE EMERITI

- Barwood JP Parker, Raleigh, N.C.
 W. Wyatt Washburn, M.D., Rutherford Springs, N.C.

GOAL FACULTY - 2005-2006

- Rose L. Bailey-Neill, 2005, Assistant Professor of Business Law and Accounting**
 B.S., B.A., Appalachian State University; LL.M., New York University School of Law;
 J.D., St. Mary's University School of Law.
- E. Ken Baker, 1999, Associate Professor of Physical Education, Chair, Department of Physical Education, Wellness, and Sports Studies**
 B.A., Central Wesleyan College; M.A., Furman University; Ph.D., University of Georgia.
- Robert J. Bass, 1995, Professor of Mathematics, Chair, Department of Mathematical Sciences**
 B.S., University of North Carolina at Charlotte; M.S., Ph.D., University of North Carolina at Chapel Hill.
- Susan C. Bell, 1996, Associate Professor of Art**
 B.A., Mary Baldwin College; M.A., Presbyterian School of Christian Education; M.A., University of South Carolina.
- Donald L. Berry, 1999, Associate Professor of Religion, Director of the Global Mission Center**
 B.A., University of Kentucky; M.Div., Ph.D., The Southern Baptist Theological Seminary.
- Kate B. Blevins, 1999, Professor of Religion**
 B.A., Wake Forest University; M.Div., Ph.D., The Southern Baptist Theological Seminary; Additional Study, The Catholic University of America.
- J. Glenn Bottorff, 1983, Professor of Economics and Computer Information Systems**
 B.A., Emory University; M.A., University of Ottawa; Ph.D., Georgia State University; Additional Study, George Washington University.
- Leslie M. Brown, 1996, Professor of Zoology**
 B.S., M.A., Appalachian State University; Ph.D., University of Southern Mississippi.
- C. Douglas Bryan, 2002, Professor of Religious Education, Chair, Department of Religious Studies and Philosophy**
 B.A., Furman University; B.S., Howard Payne University; M.A.R.E., Ph.D., Southwestern Baptist Theological Seminary.
- Larisa A. Bulshcheva, 1999, Professor of Mathematics and Computer Science**
 M.S., Novosibirsk State University; Institute of Informatics Systems, RAS, Novosibirsk, Russia.
- Rae C. Camp, 1976, Professor of Business Administration**
 B.S., Gardner-Webb University; M.A.T., Wakeup University; Ed.D., University of Tennessee at Knoxville; Additional Study, University of South Carolina.
- Jane M. Carlson, 1982, Professor of Nursing**
 B.S., Lemay-Rhyne College; M.N., Emory University; Ed.D., North Carolina State University.
- T. Eugene Carpenter, 1994, Associate Professor of Human Services, GOAL Field Course Leader**
 A.A., Bernard College; B.S., Chowan University; M.A., Appalachian State University; Ed.D., North Carolina State University.
- David M. Cascardillo, 1992, Professor of Psychology**
 B.A., University of North Carolina at Asheville; M.A., Morehead State University; Ph.D., University of South Carolina.
- Joseph W. Collins, 2005, Associate Professor of Religious Studies**
 B.S., M.A., Fairleigh Dickinson University; M.Div., Southwestern Baptist Theological Seminary; Ed.D., North Carolina State University.

- Roberta G. Cox, 2004**, Instructor in Social Sciences, Coordinator of Criminal Justice for the College of Continuing Education and Distance Learning
 A.A., Western Piedmont Community College; B.S., Gardner-Whell University;
 M.P.A., Appalachian State University.
- Tamara A. Cox, 1995**, Associate Professor of French, Chair, Department of World Languages, Literatures, and Cultures
 B.A., M.A., University of Mississippi; Ph.D., University of North Carolina at Chapel Hill.
- Lois L. Crawford, 1998**, Professor of Religion
 B.A., Wakeford Baptist University; M.Div., Th.D., Southeastern Baptist Theological Seminary; Coeditor, *Journal of Church and Society*; *Journal of Church and Society*; *Journal of Church and Society*.
- Nathalie I. Derron, 1998**, Assistant Professor of French
 Master's in English Linguistics, Southern Newville, Paris; M.A., Ph.D., University of Missouri at Columbia.
- Christopher V. Davis, 2001**, Assistant Professor of English; Director, Writing Center
 B.A., High Point University; M.A., Ph.D., Florida State University.
- Anthony F. Eastman, 1966**, Professor of History
 B.A., Union University; M.A., Memphis State University; Ph.D., University of Southern Mississippi.
- Stella C. Nikolaeva Eddins, 2001**, Assistant Professor of Chemistry
 M.S., Sofia University, Bulgaria; M.S., Ph.D., University of South Carolina.
- Diana S. Ellington, 1988**, Professor of History
 B.A., M.A., Appalachian State University; Ph.D., Duke University.
- Terry L. Felt, 1980**, Professor of Music
 B.M., Oklahoma Baptist University; M.M., University of Louisville; D.M.A., North Texas State University; Additional Study, Oberlin Conservatory of Music, Oberlin College.
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RADIO STATION

Jeff Powell, B.A., M.A., Manager of WQWG-FM

Christopher Brudlow, B.A., Communications Specialist

MARKETING AND ENROLLMENT MANAGEMENT

Jack W. Buchanan, Jr. B.A., M.Div., D.Min., Vice President for Enrollment Management

Bekky A. Davis, Administrative Assistant to the Vice President for Enrollment Management

UNDERGRADUATE ADMISSIONS

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M. Carey Patten, B.S., M.B.A., Associate Director for Undergraduate Admissions

Carolyn S. McKenney, A.S., B.S., Associate Director of International and Transfer Students

Jessica L. Fern, B.A., Assistant Director of Admissions

Patricia L. Robbins, Administrative Assistant

Cindy Clary, Admissions Receptionist

Amy Callahan, B.A., Admissions Counselor

Jacqui D'Amico/Leifer, B.S., Admissions Counselor

Charisma Snyder, B.S., M.B.A., Admissions Counselor

Laurie Prickett, B.A., Admissions Counselor

Laurie McCall, B.A., Admissions Counselor

Joyce G. Crumpton, B.S., MS Coordinator for Admissions

C. Beth Davis, B.S., VP Coordinator

ADMISSIONS - GOAL PROGRAM

David Hagan, B.A., Director of Admissions, GOAL Program

Audrey M. Stone, B.A., Associate Director of Admissions

Anne Hamrick, A.D.N., B.S.N., Nursing Recruiter

Margaret Harkness, A.A., B.A., Office Manager

- Stacy Mahler, B.A., Admissions Counselor
 Amanda K. Smith, B.S., Admissions Counselor
 Robert Wiggins, B.A., Admissions Counselor

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- Toby Taylor, B.A., M.Div., Ph.D., Director of Admissions
 C. Beth Davis, B.S., Secretary

ADMISSIONS - GRADUATE SCHOOL

- C. Michael Simpson, B.S., M.A., Director of Admissions
 Lydia Johnson, B.S., Secretary

ADMISSIONS - GRADUATE SCHOOL OF BUSINESS

- Ernest L. Soren, B.A., M.B.A., Director of Admissions
 Deborah A. Knapp, B.S., Admissions Counselor, Business Graduate Programs
 Brad Hunt, B.A., Admissions Counselor, Business Graduate Programs

STUDENT DEVELOPMENT

- G. Bruce Moore, B.A., M.Div., Vice President and Dean of Student Development
 Vickie Webb-McCormick, A.A.S., Administrative Assistant to the Vice President and Dean of Student Development

RESIDENCE LIFE

- Rob Ferguson, B.S., Director of Residence Life
 Mark Dougherty, B.S., Assistant Director of Residence Life (Education and Staffing)
 Sherry Ingram, B.A., M.A., Assistant Director of Residence Life (Housing and Judicial Affairs)

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 Director of Counseling
 Caswell Martin, B.A., M.A., Counselor
 Cindy Wilcox, B.S., M.A., Counselor
 Holly M. Sweet, B.S., M.A., Director of Career Services
 Kristina McFadden, B.A., Assistant Director of Career Services
 Carmen M. Toler, B.S., Coordinator of Academic Advising
 Gina McWhorter, B.S., Office Manager

CAMPUS MINISTRY

Tracy C. Jessup, B.A., M.Div., Ph.D., Assistant Dean of Students and Minister to the University

Andy Swain, B.S., M.Div., Director of Student Ministries

Teresa Davis, Campus Ministries Secretary

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Sandra C. Hammett, B.S., Assistant Director of Student Activities

Kelly D. Swain, B.A., M.Div., Assistant Director of Student Activities

Angela Webb, A.A., Secretary

UNIVERSITY POLICE

Betsy S. Johnson, B.S., Chief of University Police

Larry J. Thomas, B.A., Captain of Community-Oriented Policy and Facility Services

Berry Lane, University Resources Officer and Patrolman

Cliff Ives, University Police Officer

David S. Wiscater, B.S., Captain of Operations and Communications

Dustin W. Goodrum, Crime Prevention Officer and Patrolman

GARDNER-WEBB STUDENT YMCA

Lisa Yarnick, B.S., M.S., Executive Director, Gardner-Webb Student YMCA

Emily Stephens, B.A., Program Director, Gardner-Webb Student YMCA

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Sandra H. Belton, Administrative Assistant to the Vice President for Athletics

Patricia C. Scruggs, A.A., Associate Director of Athletics and SWA

Michael J. Roebuck, B.A., M.S.A., Assistant Director of Athletics

Jessalyn Phillips, B.S., M.S., Assistant Director of Athletics

Alicia Kennedy, Secretary

Steve Patton, B.A., M.A., Head Football Coach

W.E. Holbycomer, B.S., Assistant Football Coach

Brian J. Daniels, B.S., Assistant Football Coach

Joseph B. Pears, B.S., Assistant Football Coach

Jeremy Lindsey, B.S., Assistant Football Coach

Will Friend, B.S., Assistant Football Coach

- Ian Cooper, B.S., Assistant Football Coach
 Doug Kay, B.A., M.A., Assistant Football Coach
 Terry Cunningham, B.S., Assistant Football Coach
 Richard F. Strapp, B. Ed., M.S., Head Men's Basketball Coach
 Tim Craft, B.A., Assistant Men's Basketball Coach
 Chris A. Holmstrom, B.A., M.A., Assistant Men's Basketball Coach
 Rick L. Barren, B.S., M.Ed., Head Women's Basketball Coach
 Kim A. Clark, B.S., M.A., Assistant Women's Basketball Coach
 Krystal L. Barren, B.S., Assistant Women's Basketball Coach
 J. Russell "Buzzy" Strapp, B.S., M.A., Head Baseball Coach
 Daniel Lamar Russell, B.A., Assistant Baseball Coach
 R. Anthony Serres, B.S., M.A., Head Men's Soccer Coach
 Mattie Gomez, B.A., M.A., Assistant Men's Soccer Coach
 Kevin E. Monner, B.S., Head Women's Soccer Coach
 Robert L. Berkowitz, B.S., Assistant Women's Soccer Coach
 Richard M. Wince, B.A., M.A., Wrestling Coach
 Scott Shipman, B.A., M.A., Assistant Wrestling Coach
 Michael G. Griffith, B.A., Head Men's and Women's Tennis
 Thomas L. Burton, Jr., B.S., Head Men's and Women's Golf Coach
 Christine Phillips, B.S., Head Volleyball Coach
 Jane Gibbs, B.A., Assistant Volleyball Coach
 Thomas L. Cole, II, B.S., M.S., Head Softball Coach
 Anne Lewis, B.A., M.S., Assistant Softball Coach
 Brian D. Baker, B.A., Men's and Women's Track and Cross Country Coach
 E. Joshua Langley, B.S., Assistant Track and Cross Country Coach
 Michael D. Simpson, B.S., Head Women's Swimming Coach
 Andrew Day, Head Cheerleading Coach
 Kevin T. Jones, A.B., M.A., Director of Athletic Training
 Jon T. Mitchell, B.S., M.A., Service Program Director and Assistant Athletic Trainer
 Kathleen Austin, B.S., M.A., Assistant Athletic Trainer
 Greg Proczak, B.S., M.S., Assistant Athletic Trainer
 Mattie C. Rabb, B.S., M.A., Director of Sports Information
 Phillip Dean Perry, B.A., Assistant Director of Sports Information
 Scotty Deavenport, B.S., Athletic Events Assistant

FOR INFORMATION OR ASSISTANCE

Notes: All offices of the University can be reached by calling (704) 438 and the appropriate extension. General information can be obtained by calling the switchboard numbers (704) 438-2361.

OCAL Academic - Dr. Carolyn L. Jackson, Assistant Provost and Dean of the College of Distance Learning and Continuing Education, Waddburn Hall, Extension 4494

OCAL Academic Advising - Contact the academic adviser assigned to you.

Accounting - Sharon Webb, Extension 4626, Kaye Schenk, Extension 3962, Sheri Jackson, Extension 3270

Business Administration - Sharon Webb, Extension 4626, Kaye Schenk, Extension 3962, Sheri Jackson, Extension 3270

Criminal Justice - Dr. Barry Humbergler, Extension 4468, Barbara Cox, 828-327-8905

Health Management - Sharon Webb, Extension 4626, Kaye Schenk, Extension 3962, Sheri Jackson, Extension 3270

Human Services - Dr. Barry Humbergler, Extension 4468, Kaye Schenk, Extension 3962, Sharon Webb, Extension 4626, Sheri Jackson, Extension 3270

Computer Information Systems - Sharon Webb, Extension 4626, Kaye Schenk, Ex. 3962, Sheri Jackson, Extension 3270

Nursing - CWU - Dr. Cindy Miller, Extension 4564
Charlotte - Rebecca Polak (704) 941-5209
Fayette - Nancy Scroggs (704) 761-5015
Inde2 - Dr. Janis Carlson (704) 761-5017

Religious Studies - Dr. Ronald Williams, Extension 3936

OCAL Administrative Assistant - Lisa Buzcom, OCAL Academic Services, Extension 4494

OCAL Office Manager - Margaret Halverson, OCAL Academic, Extension 4625

OCAL Admissions - David Hain, Director of Admissions - OCAL, Waddburn Hall, Extension 4518
Audrey Sloan, Associate Director of Enrollment Management - OCAL, Waddburn Hall, Extension 4495
Stacy Muller, Admissions Counselor - OCAL, Ext. 3924
Robert Wiggins, Admissions Counselor - OCAL, Waddburn Hall, Ext. 4485
Anna Hamrick, BSN Nursing Coordinator, Waddburn Hall, Extension 3885
Mandy Smith, Admissions Counselor - OCAL, Waddburn Hall, Ext. 4924
Judeal French, BSN, (704) 761-5100

Auto Registration, Traffic, Parking, Security - Chief of Safety and Security, Police Center, Extension 4482

Bookstore - Wanda Meyers, Manager of Campus Shop, Ground Floor, Davis Campus Center, Extension 4271

Business Matters - Mike Harbin, Assistant Vice President for Business and Finance, Webb Hall, Extension 4282 or Shirley Payne, Business Office Manager, Webb Hall, Extension 4286.

Calendar of Events - Jodie Wellman Center, Extension 4732.

Career Services - Holly Sweet, Webbman Hall, Extension 3815.

Course Changes, Drop/Withdrawal - Lee Ann Scales, Associate Registrar, Registrar's Office, Room 128, Webb Hall, Extension 4262.

Davis Nursing Program - Dr. Wanda Strain, Chair, Statesville, Mailing Address: P.O. Box 909, Gardner Webb University, Statesville, North Carolina 28687.

Department Chairs

Bushnell School of Management Earl Godfrey, Director of Business, GCAL Program Extension, 4381.

Nursing Programs Dr. Wanda Strain, Statesville Campus Chair, Davis Nursing Program, (704) 761-5214.
Dr. Cindy Miller, GPU Campus Chair, BSN Program, Extension 4364.
Dr. Shirley Zimery, Dean of the School of Nursing, Extension 4366.

Religious Studies Dr. Doug Brown, Chair, Extension 4358.

Social Sciences Dr. Dennis Wright, Dean of the School of Psychology and Counseling, Extension 4408.

Fine Arts Dr. Patricia Spurr, Chair, Extension 4453.

Science Dr. Tim Lehman, Extension, 3908.

English Dr. James Lord, Extension, 4412.

Communications Studies Bob Curry, Extension 3873.

Foreign Languages Dr. Charles Moore, Chair, Extension 4438.

Mathematics Dr. Bob Pate, Extension 4452.

Physical Education, Wellness and Sports Studies Dr. Ken Baker, Extension 4491.

Financial Planning - Debra Hertz, Dover Campus Center, 1-800-251-4472.

ID Cards - University Police, Frison Center, Extension 4442.

Library - Reference Librarian, Janet-Ann Lewis, John R. Dover Memorial Library, 1-800-251-6132.

Minister to the University - Tracy Jolley, Room 244, Dover Campus Center, Extension 4279.

Prevent of Time - Shirley Payne, Business Office Manager, Business Office, Room 116, Webb Hall, Extension 4289.

President - Dr. Frank Bennett, Room 202, Webb Hall, Extension 4239.

Public Information - Neal Manning, Director of Public Information, Elliott House, Extension 4034.

Registration - Dr. Jeffrey Tabbs, Registrar, Webb Hall, Extension 4204.

School of Nursing, Campus BSN Program - Dr. Cindy Miller, Chair, Room 210, Elliott Hall, Extension 4364. GWU-Senoville BSN Program, Dr. Wanda Stone, 304-361-5214.

Student Development - Bruce Moore, Vice President and Dean of Student Development, Sartin Hall, Extension 4373. Dr. Jim Whitlow, Director of Counseling Center, Washburn Hall, Extension 4363.

Transcripts - Lois Ann Scates, Associate Registrar, Room 128, Webb Hall (Written, signed request required) Official or mailed copies, \$5. Unofficial copies picked up at Webb Hall 128, free.

Veteran Affairs - Room 128, Webb Hall, Extension 4252.

MAILING ADDRESS:

**GARDNER-WEBB UNIVERSITY
P.O. BOX 1896
BOILING SPRINGS, NC 28017**

ACADEMICS



Dr. Carolyn L. Jackson
Associate Professor and
Dean of College of
Distance Learning and
Continuing Education



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Sharon Webb
GOAL Academic
Advisor



Dr. Roger Gaddis
Coordinator Human
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Professor of Psychology



Dr. T. Eugene Carpenter
Field Coordinator/
Assoc. Professor of
Psychology



Kaye Schenk
GOAL Academic
Advisor



Dr. Barry Handbright
GOAL Academic
Advisor/Professor of
Social Sciences



Earl Goffrey
Director GOAL
Business Programs and
Director of Online
Learning / Professor of
Accounting



Sharon Jackson
GOAL Academic
Advisor



Barbara Cox
Coordinator of Criminal
Justice Institute of
Social Sciences GOAL
Academic Advisor



Renee Thorne
Academic Facilities and
Events Coordinator

NURSING



Dr. Marcia Miller
Campus RN Program
Chair



Dr. Wendie Swain
Basic Nursing Program
(BSN) Samwells
Campus Chair



Dr. Jessie Carlson
Nursing Advisor
Samwells



Photo
Not
Available

Nancy Strapp
Nursing Advisor
Samwells

ADMISSIONS



David Hoon
Director of GCAL
Admissions



Audrey Sims
Assistant Director of
Enrollment Management



Stacy Malter
GCAL Admissions
Counselor



Marsha Smith
GCAL Admissions
Counselor



Robert Wiggins
GCAL Admissions
Counselor



Acacia Hancock
Nursing Recruiter



Margaret Hickson
GCAL Admissions
Office Manager

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TRANSCRIPT REQUEST FORM

(Submit to each college attended)

Date _____

TO REGISTRAR

College _____

Address _____

Dear Registrar:

I have applied for admission to the Gardner-Webb University OCAL Program. Please mail an official transcript of my record showing grades earned as of this date to:

The College of Distance Learning and Continuing Education
P.O. Box 1896
Gardner-Webb University
Boiling Springs, North Carolina 28017

If this transcript does not show the date that I graduated, please mail a supplement of a final grade complete transcript after my graduation or upon completion of additional coursework.

Date of Graduation _____

Signature of Student _____

Street or Route & Box Number _____

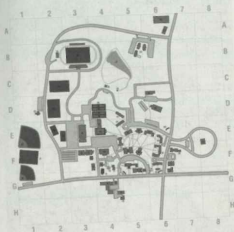
City, State and Zip Code _____

Social Security Number _____

NOTE TO APPLICANT:

Passage of the Family Educational Rights and Privacy Act of 1974 requires permission be granted for the release of academic records. For that reason, it is necessary for you to request that your transcript be mailed to our office. Please complete the information above and submit to the Registrar's Office of each college you have attended.

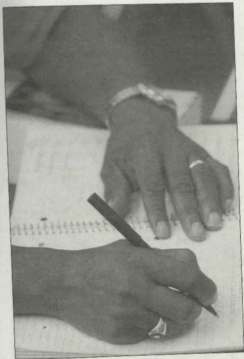
Gardner-Webb University Campus Map

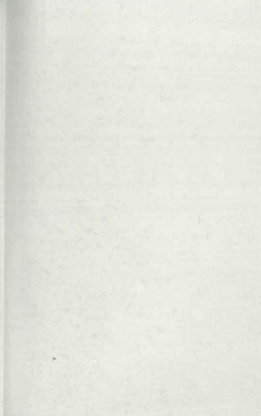


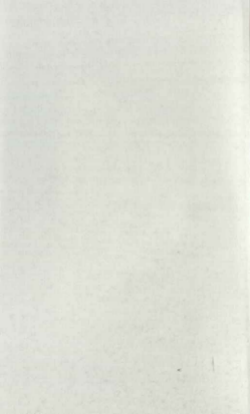
Maps to every center can be found at:
http://www.gowd.gardner-webb.edu/departments/gowd/GOAL_centers1.html

Campus Map Directory

Building Name	No.	Grid Loc.	Building Name	No.	Grid Loc.
Baswell Hall	22	21	Practice Fields		
Belling Springs Medical Assoc.	27	7B	Football	21	17
Boat Gymnasium and Pool	68/47	4E	Baseball	50	20
Bryant Adventure Course	48	5B	Soccer	50/51	20
Campus House	25	8D	Publications	27	8F
Communications Studies Hall	8	4H	Radio Station (WJAP)	27	8F
Craig Hall	42	8E	Roulette Hall	38	7F
Crawley Memorial Hospital	58	8A	Soccer House	27	2B
Dacker Hall	54	5F	Spranger Gate	81	7B
Dean Gate	60	7E	Spranger Hall	17	3F
Dean Campus Center	55	5F	Sullivan Memorial Stadium	30	3C
Dean, J. Memorial Chapel	2	6D	Spring	32	5B
Dean Memorial Garden	12	4D	Spring Athletic Facility	28	2E
Dean Memorial Library	49	4F	Stamps Hall	40	7F
Elliot Hall	4	6E	Sutts Hall	38	6F
Elliot House	37	8F	Sutts Light Tower	42	6B
Garner Hall	41	8E	Sutts Wellness Center	48	4F
G.A.P.Y. Hall	28	8F	U.S. Post Office	34	7D
Hamrick Field House	54	3C	University Commons	34	8C
Hatrick Hall	56	8F	Student Apartments		
Hofford Center	30	3D	University Physical Development		
Holton House	26	7D	Campus	28	47E
International House	75	4E	Varsity Fields		
Jarrell Gate	58	5D	Baseball	22	1E
Lake Hallford	31	5C	Soccer	21	2D
Lindsay Hall	1	5B	Soccer	20	1E
Lulu Helen Convocation Center	18	4E	Washburn Hall	2	7B
Lulu Helen Hall	44	5E	Washburn Memorial Building	16	4F
Mauzy Hall	46	5E	Wells Hall	1	7D
Myers Hall	13	4F	West Tennis Complex	25	2F
Naney Hall	36	7E	Williams Observatory	33	2D
New Hall	6	5B	Wilshire Mathematics and Science Hall	41	8E
Reel House	14	4E	Winning		South Main Street
Physical Plant Building		South Main Street			
Poston Center	11	5C			
Reception Center					
Student Centers					
Safety and Security					







GOAL PROGRAM OF GARDNER-WEBB UNIVERSITY
BOILING SPRINGS, NORTH CAROLINA 28017

1-866-GWU(498)-GOAL(4625)
or (704) 406-4625

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