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1992

1992 - 1993, Gardner-Webb University GOAL Academic Catalog

Gardner-Webb University

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Gardner-Webb
Boiling Springs, NC

SPECIAL STUDIES BULLETIN

1992-1993

GOAL

GREATER OPPORTUNITIES FOR ADULT LEARNERS



1992-1993

Gardner-Webb College

SPECIAL STUDIES BULLETIN

GARDNER-WEBB COLLEGE

Boiling Springs, North Carolina 28017

Telephone (704) 434-2361 or 1-800-253-6473

(Use of the Toll-free number is reserved for prospective students)

Gardner-Webb College is an institution of the Baptist State Convention of North Carolina. The college seeks to enroll students from a variety of racial, economic, social, religious, and geographic backgrounds. Gardner-Webb does not discriminate against applicants or students on the basis of race, color, sex, national or ethnic origin, physical handicap, or religion.

Special Studies

Academic Calendar

1992-1993

Fall Semester 1992—Evening

August 24-27	On-site GOAL Registration
August 31	GOAL Classes Begin
September 4	Last day to withdraw/add or correct registration
September 23	Last day to drop/withdraw with grade of "W"
October 8-9	Mid-term Reports
October 12-13	Fall Break
November 6	Last date to drop a class and receive a "WP" or "WF"
November 25-26	Thanksgiving Holidays
December 14-17	Final Examinations

Spring Semester 1993—Evening

January 4-7	On-site GOAL Registration
January 18	GOAL Classes begin
January 22	Last day to withdraw/add or correct registration
February 10	Last day to drop/withdraw with grade of "W"
March 4-5	Mid-term Reports
March 8-11	Spring Break
April 2	Last date to drop a class and receive a "WP" or "WF"
May 10-13	Final Examinations
May 15	Commencement

Summer School 1993—Evening

May 24	First Term Classes Begin
May 25	Last day to add registration
June 24	First Term Classes End
June 28	Second Term Classes Begin
June 29	Last day to add registration
July 29	Second Term Classes End
July 31	Commencement

CATALOG REQUIREMENTS

The conditions and policies set forth in this catalog have binding effects upon the college and students for the academic year in which it is in force. The college reserves the right to make necessary changes and corrections. Where changes are made in graduation requirements the college accepts a moral obligation to provide students the conditions effective the year of their most recent continuous enrollment or an alternative which would not be punitive. Otherwise, all other requirements are effective and in force upon publication of changes. Appeals may be handled as described on page 9.

Economists tell us that the recession which has plagued our nation for more than a year is almost over. During this time we have experienced high levels of unemployment. Many individuals have been forced to retrain and increase their educational levels to reenter the work force.

As our society ages, we will experience many situations, such as recession, which require us to upgrade our educational levels and skills. The GOAL program was designed for this purpose and continues to serve the educational needs of nontraditional students in North Carolina.

We are pleased that you chose the Gardner-Webb College GOAL program as your avenue of educational endeavor. We have been serving nontraditional students in North Carolina since 1978. We look forward to assisting you in every possible way.

We offer our best wishes for continued success.

*Evan Thompson
Dean of Special Studies*

Office of Special Studies Staff



Evan Thompson
Dean of Special Studies



John Whiteheart
Assistant Dean of Special
Studies



Lisa Fitch
Secretary



Sherry Letterman
GOAL Business Advisor and
Recruiter

INTRODUCTION TO GARDNER- WEBB COLLEGE

Gardner-Webb College is a coeducational, residential, church-related college on a beautiful campus just outside Shelby at Boiling Springs, North Carolina. The College derives its name from O. Max Gardner, distinguished governor of North Carolina in the 1930's, and his wife, Faye Webb Gardner. The beauty of the campus and the quality of the academic program owe much to their example and leadership.

Location. Gardner-Webb College is located in the Piedmont section of western North Carolina, one of the most desirable and rapidly developing areas of our nation. Boiling Springs is a small rural town. Nearby Shelby, a city of 18,000, is noted for its support of the arts and as the home of state and national leaders. Forty-five miles east of Gardner-Webb is the thriving city of Charlotte, the largest city in the Carolinas. Less than one hour away to the south is the city of Spartanburg, South Carolina. Gardner-Webb College is easily accessible, being located only three miles from U.S. 74 and thirteen miles from Interstate 85. Less than one hour from campus are the Smoky Mountains with many recreational opportunities.

Gardner-Webb College enjoys the lifestyle of a relatively small institution yet has the advantage of being centrally located to major urban resources in nearby areas.

Students. Gardner-Webb College, founded by Southern Baptists in 1905, has grown steadily to its current enrollment of over 2,000 students. The 1,800 undergraduates come from many states and several foreign countries. Slightly less than half of the students are men, and the student body includes several racial and socio-economic groups. Gardner-Webb College admits students of any race, color, sex, and national or ethnic origin without discrimination. This diversity enriches the life of the campus community and reflects the nature of American society.

Accreditation. Gardner-Webb College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. In addition, the Davis School of Nursing is accredited by the National League of Nursing and the music department by the National Association of Schools of Music. The College is authorized by the immigration authorities of the United States for the training of foreign students.

Statement of Purpose

Gardner-Webb is a private, coeducational college affiliated with the Baptist State Convention of North Carolina. Its purpose is to provide learning of distinction in the liberal arts and in professional studies within a caring community based upon Christian principles and values. Students, faculty and staff are part of a community of learning, and Gardner-Webb seeks to prepare and encourage students to make meaningful contributions to the global community in which we live. To this end, the college strives to develop students intellectually, spiritually, socially, and physically. They should be able to think independently and critically, communicate effectively, relate well to persons of diverse backgrounds, understand and appreciate aesthetic values, and grow spiritually. To support this development and foster a community dedicated to life-long learning, Gardner-Webb emphasizes Christian values, academic freedom with responsibility, free intellectual inquiry and discussion, recognition of the dignity and worth of the

individual, and strong faculty-student relationships. While pursuing these values, Gardner-Webb seeks to instill the traits of good citizenship in its students and strives to be a good institutional citizen.

Special Studies Program

Gardner-Webb College provides comprehensive special studies programs consisting primarily of the Greater Opportunities for Adult Learners (GOAL) program, to meet specialized educational needs of adult learners. The GOAL program provides opportunities for working adults who possess an Associate degree or equivalent (64 semester/96 quarter hours) to earn a Bachelor of Science degree during evening hours. The GOAL program is designed to serve students who are unable to pursue a day program because of work schedules, family responsibilities or geographic locations. Programs are available in: Accounting, Business Administration, Business Management, Health Management, Management Information Systems, Criminal Justice, Human Services, Nursing and Religion. In addition to the Gardner-Webb campus, GOAL programs are provided in the following regional locations: Charlotte, Dallas, Dobson, Hamlet, Newton, Statesville, Troy, Valdese, Wilkesboro, and Winston-Salem, North Carolina.

Classification as a "Special Student" enables an adult learner who possesses a degree or does not wish to pursue a degree, to enroll in a GOAL course or courses for credit. There is no maximum number of hours which may be accumulated as a special student; however, students who accumulate 15 semester hours should inform the Office of Special Studies of their intent. If a degree is desired, an advisor will be assigned at this point. Special students must submit an application for admission and a \$15 application fee. The tuition rate for special students will be the current GOAL tuition rate.

Continuing Education Unit (CEU) experiences are provided on the basis of need. The experiences take the form of conferences, workshops, special courses, seminars, and symposia. Many of these are provided in conjunction with the Broyhill Academy for the Study of Independent Concepts and the B.E. Morris Academy for Christian Studies.

Greater Opportunities For Adult Learners (GOAL)

CENTERS

Burke
Old Rock School
Highway 70
Valdese, N.C.

Catawba
Newton-Conover High Sch.
West 15th Street
Newton, N.C.

Charlotte
Days Inn Executive Park
122 West Woodlawn Road
Charlotte, N.C.

PROGRAMS

Accounting, Business
Administration, Business
Management, Criminal
Justice, Human Services.

Business Administration,
Business Management.

Business Administration,
Business Management,
Criminal Justice,
Human Services(F92?),
Health Management(F92?)

CENTERS

Forsyth
Allied Health Building
Baptist Hospital
Beech Street
Winston-Salem, N.C.

Gardner-Webb Col. Campus
Highway 150
Boiling Springs, N.C.

Gaston
North Gaston High School
Dallas, N.C.

Iredell
Davis School of Nursing
704 Cherry Street
Statesville, N.C.

McDowell
McDowell Technical
Comm. College
Marion, N.C.

Montgomery
Montgomery Comm. Col.
Troy, N.C.

Richmond
Richmond Comm. Col.
Hamlet, N.C.

Surry
Surry Community College
Dobson, N.C.

Wilkes
Wilkes Community College
Collegiate Drive
Wilkesboro, N.C.

PROGRAMS

Accounting, Business
Administration, Business
Management, Health
Management, Nursing,
Criminal Justice,
Human Services.

Accounting, Business
Administration, Business
Management, Management
Information Systems, Criminal
Justice, Human Services,
Religion.

Business Administration,
Business Management.

Business Administration,
Business Management,
Management Information
Systems, Nursing,
Criminal Justice, Human
Services.

Business Administration (F92?),
Human Services (F92?).

Business Administration,
Business Management,
Criminal Justice,
Human Services, Nursing.

Business Administration,
Business Management,
Human Services,
Accounting (F92?),
Criminal Justice (F92?).

Business Administration,
Business Management,
Criminal Justice,
Human Services.

Business Administration,
Business Management,
Human Services.

School is divided into two five-week terms offering courses during both day and evening hours. A student generally carries a three or six-semester-hour load during each five-week term. Registration is conducted on campus at the beginning of each term for day. GOAL registration for both summer terms is conducted by mail. Application for admission/re-admission should precede registration by at least a month.

The Master of Arts in Education Program provides a variety of courses during Summer School. For specific information, see the Graduate Bulletin and/or contact the Director of Graduate Studies.

A variety of special programs and camps is also provided during the Summer.

Admissions Criteria

The admissions profile for full admission to GOAL is as follows (all programs except Nursing and Religion):

1. Associate degree or equivalent (64 semester/96 quarter hours) in a curricular area and from an institution approved by Gardner-Webb College for inclusion in the GOAL program.
2. Present 64 semester/96 quarter hours of transfer credit.
3. Completion of specific prerequisite coursework as deemed necessary by the department of the chosen major.

GOAL Admissions Procedures

1. The prospective student completes the application and forwards it to the Office of Special Studies along with the application fee. Concurrently, the student requests official transcripts from all colleges previously attended (credit from two-year business colleges is not transferable). All students eligible for Veteran's Benefits must provide proof of high school graduation regardless of the number of hours transferred or the Grade Point Average.
2. Upon receipt of all the above information, the folder is forwarded to the Transcript Evaluation Officer for analysis of transfer credits.
3. Upon completion of this analysis, the folder is returned to the Office of Special Studies, where determination of eligibility for the program is made based on admissions criteria. Students may be fully accepted or provisionally accepted (see statement on provisional acceptance below). A letter of full acceptance, provisional acceptance, or deferral, along with a copy of the transcript evaluation is sent to the applicant.
4. The academic advisor is forwarded a copy of all materials for proper advising of the student at a later date. Students may enter at the beginning of any semester or summer term. While there is no application deadline, typically three or four weeks are needed to process all applications.

Provisional Acceptance

Provisional acceptance may be granted on an individual basis to students who are unable to complete all admission requirements prior to registration. For example, if a student is unable to provide all transcripts prior to the registration date for his/her center, provisional acceptance may be granted for a period of one semester. The student must complete the processing before the beginning of the next semester in order to be eligible to register. Provisional acceptance may also be granted to a student who is qualified for a program in terms

For more information regarding specific programs, please see the Program of Study section.

Summer School

Gardner-Webb College provides summer classes at all GOAL centers. The institution is a member of the North Carolina Association of Summer Sessions and the North American Association of Summer Sessions. The Summer

of credit hours and grade point average but may lack certain prerequisites for the chosen GOAL major. Advisors will monitor the progress of this type of provisionally accepted student to determine when all prerequisites have been satisfied and when full acceptance can be given.

REQUIREMENTS FOR A SECOND BACCALAUREATE DEGREE/MAJOR THROUGH SPECIAL STUDIES

A second baccalaureate degree may be sought by a person who holds a bachelor's degree from another institution. A second major may be sought by a person who holds a baccalaureate degree from Gardner-Webb College. All applicants must have at least a 2.0 GPA (overall) on all college work attempted.

The following requirements must be met by the student who wishes to receive a second degree:

1. The student must complete a minimum of thirty (30) semester hours with Gardner-Webb College beyond the requirements for any previous degree.
2. At least one-half of the requirements for the major must be completed with Gardner-Webb College.
3. The student must maintain a quality point ratio of 2.0 or better with a grade of C or better in each course counted toward the major.
4. For the second degree, the student must meet all the curriculum requirements, including the core, of the current Bulletin. The student seeking a second degree must choose a major from those listed in the current Bulletin. Because individual course needs are different for each student, the number of semesters required to complete the second degree will vary (effective Spring Semester, 1987).

Transfer Policy

A student may transfer to Gardner-Webb a maximum of 64 semester hours from an accredited two-year institution and a maximum of 98 semester hours from an accredited senior college or university toward meeting degree requirements. An academic advisor will be assigned to work with each student in degree planning. Credit may be transferred only for courses on which the student has earned a C or better. It is transferred as hours earned. No grade points are recorded for transfer work. A course in which a student made a D may be used to satisfy a course requirement but carries no hours credit. The student must meet graduation requirements for the total number of hours required.

Transfer Credit

The Registrar interprets the transfer policy and certifies students for graduation.

College-Level Examination Program: Gardner-Webb accepts credit earned through the College Level Examination Program prior to enrollment and through the end of the first semester of enrollment. No credit is accepted for tests taken later than the end of the first semester of enrollment.

1. Credit will be received on the same basis as transferred credit from accredited institutions of higher learning.

2. No credit will be granted in an area for which the examinee has college credit. Also, CLEP tests must be taken before the student enrolls in a comparable course. No course can be dropped to take a CLEP test, and no subject attempted in class may be repeated by CLEP.
3. Credit will be received as pass/fail, that is, no hours attempted or grade points will be computed in the examinee's Grade Point Average.
4. Unsatisfactory scores will not become a part of the student's record.
5. A CLEP test on any subject may be taken only one time.
6. Concerning the General Examinations:
 - (a) The student must submit a score at or above 500 on each test.
 - (b) The number of semester hours granted will be that normally granted for the area covered by the test with the following restrictions:
 - (1) A maximum of three semester hours credit may be granted for each test.
 - (2) A maximum of three semester hours credit may be granted on the basis of a sub-score provided the area is appropriate.
 - (c) Credit thus granted may be applied to the student's course of study only as basic courses or free electives.
7. Concerning the Subject Examinations:
 - (a) The student must submit a score at or above the mean score for C students on the CLEP national norms, such scores being provided and recommended by the Council on College-Level Examinations.
 - (b) The number of semester hours granted will be determined by the scope of the material measured, as indicated by the Council on College-Level Examinations.
 - (c) Credit thus granted may be applied to the student's course of study without restriction.

Armed Service-Related Programs: Veterans who have successfully completed a course or courses under the Service School training program or through USAFI may submit a record of courses complete for review by the Academic Dean. Credit may be applied or subject waived, depending upon the discretion of the proper authority, and the appropriateness of the course in the student's educational objective and program.

Servicemen's Opportunity College: Gardner-Webb College actively seeks students from among America's past and present service men and women. As a participating Servicemen's Opportunity College, this institution offers a variety of educational opportunities to enable service personnel and veterans to learn skills necessary to their performance of duty, advancement, and future vocational growth.

Compliance Statement For The Drug-Free Schools And Communities Act Amendments

Gardner-Webb College supports and is fully committed to the concept of a drug- and alcohol-free campus and community. In order to comply with the Drug-Free Schools and Communities Act Amendments of 1989, Gardner-Webb publishes the following and makes it available:

- (1) The unlawful manufacture, distribution, dispensing, possession or use of controlled substances such as, but not limited to, the following:
Narcotics (heroin, morphine, etc.)
Cannabis (marijuana, hashish, etc.)
Stimulants (cocaine, diet pills, etc.)
Depressants (tranquilizers, etc.)
Hallucinogens (PCP, LSD, "designer drugs", etc.)
Designer (MDA, MDA-known as "ecstasy", ice, etc.)
Alcohol
is prohibited by students on Gardner-Webb College's property or as any part of the college's activities. As a condition of enrollment, Gardner-Webb College students will abide by these terms.
- (2) Gardner-Webb will impose disciplinary sanctions on students who violate the terms of paragraph 1, above. Upon conviction, the appropriate disciplinary action, up to and including expulsion from the College and/or satisfactory participation in a drug and alcohol abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency, will be taken. More specific penalties are outlined in the following publications: Gardner-Webb College student handbook, Gardner-Webb College Special Studies Bulletin, Gardner-Webb College Graduate catalog. Violations may also be referred to the appropriate civil authorities for prosecution under local, state, and federal law.
- (3) Local, state, and federal laws prohibit the unlawful possession, and distribution of illicit drugs and alcohol. The applicable legal sanctions for various offenses are listed in the North Carolina Criminal Law and Procedure book, a reference copy of which is maintained by the Department of Safety and Security.
- (4) A booklet describing the health risks associated with the illicit drugs and abuse of alcohol is made available to all students. Additional information and individual counseling is available through the College's Counseling Center, if necessary, and at the student's expense, referral can be made to an outside agency.

Alcohol possession and/or consumption on campus locations

- 1st offense - \$75.00 fine
- 2nd offense - \$100.00 fine, attend alcohol education program at the student's expense, disciplinary probation.
- 3rd offense - suspension from college

Being Legally intoxicated or under the influence of drugs

- 1st offense - \$100.00 fine, attend alcohol education program at the student's expense, disciplinary probation
- 2nd offense - suspension from college

Distribution of alcohol to a minor

- 1st offense - suspension from college

Simple possession and/or use of illegal drugs

- 1st offense - \$100.00 fine, drug education program, disciplinary probation
- 2nd offense - suspension from college

Distributing drugs illegally

- 1st offense - suspension from college

Academic Information

Academic Counseling

Each student who is admitted to the GOAL Program is assigned an academic advisor who assists in the development of a written program of studies. Advising is provided for new students at first registration, and for continuing students at mid-term of fall and spring and in mid-summer. Time does not permit adequate advising for continuing students at registration. They are therefore strongly urged to attend scheduled advising sessions.

Academic Load

The normal full load is 12 semester hours each fall and spring semester and 6-9 semester hours during the ten-week Summer School.

Registration

On-site registration is conducted prior to Fall and Spring semesters. However, mail-in registration procedures have been developed for the mutual benefit of the College and students and are more convenient. Students should meet with their advisors during the scheduled advising sessions to complete all necessary forms and then mail these forms, with payment, to the Business Office, on or before the published deadline. Those not completing the process before the deadline must attend on-site registration. Continuing students must adhere to the mail-in deadline or be subject to a late registration fee.

On-site registration is not conducted during the summer term. The process is completed entirely by telephone and mail. It is imperative that the student attend the scheduled advising sessions to assure efficient functioning of the system.

The registration process also includes payment for textbooks which will be delivered by professors on the first night of class.

A student must be officially admitted to the college prior to Registration. An Admission Form must be filed with the Office of Special Studies. A \$15 application fee is required of all applicants. A student is not officially enrolled for a course until officially accepted for admission and cleared with the Business Office. Each Course Request Form must be signed by the faculty advisor prior to Registration. A student may register at any one of the centers for courses offered in all centers.

Note: There is a charge of \$40 for late registration.

Readmission

Any student who does not register for two consecutive fall and spring terms must apply for readmission. An application for readmission should be filed with the Office of Special

Studies at least two weeks prior to the opening of the term in which a student wishes to resume studies at Gardner-Webb College. There is no fee for application for readmission.

Tuition

Tuition for the 1992-1993 academic year is \$125 per semester hour. The College reserves the right to change cost per semester hour when the change is deemed necessary. Tuition increases, when necessary, are implemented during the summer term. Students enrolled in 12 or more semester hours who are legal North Carolina residents and are pursuing their first baccalaureate degree may be eligible for the North Carolina Legislative Tuition Grant. During the 1991-92 academic year the grant was \$365 per semester. The grant is not available during the summer term.

GOAL students pay the GOAL tuition rate per semester hour, as specified in the applicable Special Studies Bulletin, for classes designated as GOAL classes, regardless of the number of hours taken. When a class taught on the GWC campus is designated as a GOAL class, (it may be designated as both GOAL and regular), the GOAL student pays the GOAL tuition rate. GOAL students may enroll for day classes, but will pay day tuition rates.

Any student holding an undergraduate baccalaureate degree, except BSN-Statesville Nursing students, will pay the graduate tuition rate per semester hour as specified in the applicable graduate catalog, for any class taken from Gardner-Webb College, regardless of location, number of hours taken, or classification of course.

Deferred Payment Plan

Tuition, fees, and book charges are payable in full at registration; however, the College makes available a deferred payment plan to those GOAL students who prefer to make monthly payments rather than a lump sum payment at registration.

Terms of the Deferred Payment Plan:

- I. The payment schedule will be shared during advising sessions.
- II. A Deferred Payment Charge will be assessed at a rate of \$2 per credit hour.
- III. The Business Office reserves the right to accept or reject any request.
- IV. The student is responsible for making payment on the three dates set for each semester.

NOTICES WILL NOT BE SENT

Refund Policy for Graduate and GOAL Programs

Registration in the College is considered a contract binding the student for charges for the entire semester. However, it is the policy of Gardner-Webb College to give limited refunds in the event a student OFFICIALLY WITHDRAWS from classes in the GOAL or Graduate Program. In order to make a course adjustment (withdraw), the student must contact the Registrar's Office by phone or in person. The student will receive a copy of the completed course adjustment form. Withdrawal must be completed prior to the end of the semester in order to officially withdraw.

The college's limited refund policy is as follows:

1. A full refund will be given provided the student officially withdraws prior to the first official class meeting.
2. A full refund less \$50 will be given to a student who does not attend classes but waits until after classes begin to officially withdraw. Attendance will be based on the instructor's records.
3. In the event a student attends class(es) and finds it necessary to officially withdraw, the following pro rata refund policy will be in effect:
 - 75% refund for official withdrawal within 7 calendar days of the date all classes began
 - 50% refund for official withdrawal within 14 calendar days of the date all classes began
 - 25% refund for official withdrawal within 21 calendar days of the date all classes began.
4. No refund of any type will be granted in the event of failure to officially withdraw, suspension or expulsion. Note: The word refund in the policy above actually denotes a reduction in assessed charges. Actual refunds are available only to those having paid accounts. Refunds for students receiving Federal, State, or Institutional Financial Aid will be made in accordance with the regulations governing the respective programs.

Delinquent Student Accounts

Students with outstanding financial obligations may be prevented from taking final semester exams. A student will not be allowed to participate in commencement exercises or to receive a diploma, nor will transcripts and/or grades be released, until all financial obligations are satisfied. Financial obligations include, but are not limited to, student account balances, parking fines, and returned checks.

Financial Assistance

All requests for financial aid assistance should be directed to the Financial Planning Office of the College. Financial aid awards are made following a determination of the applicant's admission and eligibility. The Family Financial Statement (FFS) is required, in most cases, for determination of eligibility.

Identification Card

Each student will receive an ID card that serves primarily for use of the John R. Dover Library on the Gardner-Webb campus. All other College activities, such as athletic events and concerts require an admission fee. A GOAL student may purchase a yearbook at the current cost by contacting Dr. William Stowe. Class rings may be ordered at the College Bookstore at any time.

Change of Name or Address

Students are asked to notify the Office of Special Studies of any change of name or address.

Adding or Changing Courses

The student's schedule of classes may be adjusted by adding or changing courses with the approval of the Registrar within one week from the beginning of the fall or spring semester. Call the Registrar's Office directly, (704) 434-2361, Extension 222. A \$5 fee will be charged for any change

following the student's initial registration unless it is required by the administration of the college.

Withdrawing From Courses

A student may officially withdraw from a class at any time during the first 75 % of a semester or summer term. The Registrar's Office provides the necessary forms upon request and a fee is required. A grade of W (withdrew) is recorded for the course during the first four weeks of the semester. After the first four weeks of the semester a WP (withdrew passing) or WF (withdrew failing) is assigned by the professor based upon the professor's assessment of the student's work to date in the course. Registration is a contractual agreement. Students who withdraw from courses resulting in less than a 12 hour enrollment will lose the North Carolina Legislative Grant and/or financial aid and are liable for payment of tuition for all registration unless deemed providential by the Office of Business and Finance.

Auditing Courses

Any student may audit a class with the permission of the instructor of the course. All auditors must file an application with the Office of Special Studies. Auditors not enrolled in other Gardner-Webb classes will be charged \$50 per course plus any special fees.

Auditors are subject to the attendance regulations of the College. Additional requirements, if any, are the responsibility of the instructor. Credit will not be allowed for any course for which a student registers as an auditor.

Taking Courses at Other Institutions

Permission for any Gardner-Webb student to enroll at another institution must be obtained beforehand from the Registrar and requires the consent of the chairman of the department in which the student is majoring and his/her academic adviser. The College is not obligated to accept credit for any course when prior permission has not been granted. Study at another institution cannot be used to improve one's academic standing.

Withdrawal, Suspension, Expulsion

Voluntary termination of enrollment during the course of a semester or summer term is defined as withdrawal. Dismissal from school for a specified period of time is suspension, and expulsion is dismissal for an unspecified period of time. Any evening student leaving school before the end of a term is required to secure a withdrawal form from the Registrar, complete it in full, and return it. Honorable dismissal is granted only if these procedures are followed, and failure to comply will result in the recording of the F grade on all work taken that term.

Code of Conduct

The Code of Conduct is an official part of Gardner-Webb College and gives life on our campus and in our regional centers a special personality. We believe it represents values necessary for an open educational community. Students who enroll at Gardner-Webb agree to abide by this Code. The code is outlined in the student handbook.

Due Process

The Student Government Association of Gardner-Webb College includes in its membership all students of the college. A student charged for violation of campus code regulations is afforded due process as outlined in Article XI, Section C, paragraph 3, of the SGA Constitution and Bylaws.

Classification of Students

Juniors—students fully qualified academically for credit who have earned 60 or more hours of credit, but less than 90 semester hours.

Seniors—fully qualified academically for credit who have earned 90 or more hours of credit.

Class Attendance Policy

Regular class attendance is an important student obligation, and each student is responsible for all work conducted in class meetings. Class attendance policy is the prerogative of the professor. Within the first week of each semester, the professor will clearly state, in writing, the attendance policies which will govern the class. Although some professors permit no absences, the general College rule is that students must attend 75 % of the classtime in order for credit to be awarded.

Absence from class does not excuse the student from responsibility for class work. Planned class absences for official College business or foreseeable personal circumstances must be discussed with the professor prior to the absence and plans made for the submission of course work missed.

If weather prevents class meetings, cancellation will be announced on local radio stations for each center. Professors and students may agree upon a mutually acceptable time for make-up of cancellations. A course generally consists of sixteen meetings including the final examination. However, an exception may be made for those courses that are affected by official College holidays.

Grades and Reports

Academic Appeals

A student who has a question about an academic decision should consult the college official responsible for the decision. If the matter is not resolved to the student's satisfaction, the student may appeal to the Chair of the academic department, the Dean of Special Studies and the Educational Policies and Standards Committee, in that order.

Once a grade has been submitted to the Registrar, it will not be changed except in the event of a clerical error or an error in calculation or as a result of the appeal process described below.

A student who has a question about a grade should consult the instructor as soon as possible. A student who believes a grade to be unfair may appeal to the instructor, the department chair, and the Educational Policies and Standards Committee, in that order.

Under no circumstances will a grade be changed, after having been reported to the Registrar, without the approval of the Vice President for Academic and Student Affairs.

Grading System

Grades and grade points represent the instructor's final estimate of the student's performance in a course. The following grades are used by Gardner-Webb College:

	Hours Attempted Per Credit Hour	Grade Points Per Credit Hour
Grading System		
A—Exceptional	1	4
B—Outstanding	1	3
C—Satisfactory	1	2
D—Marginal	1	1
F—Failing	1	0
P—Passing		
(Nursing 206 only)	0	0
I—Incomplete	1	0
W—Withdraw		
w/o penalty	0	0
WP—Withdrew		
passing	0	0
WF—Withdrew		
failing	1	0

An "I" is assigned where course work is not complete because of circumstances beyond the control of the student. The student has until mid-term grade report of the next semester to complete the course work and remove the "I"; otherwise an "F" will be automatically assigned by the Registrar's Office.

A "W" will be assigned when a student withdraws from a course during the first four weeks of the semester. After the first four weeks of the semester, a WF or WP is assigned by the professor based upon the professor's assessment of the student's work to date in the course.

The last date for withdrawing from an individual course will be four weeks after midterm grade report period or a date not to exceed 75% of the course. After this time the only courses which will be dropped are those which a student drops when withdrawing from school.

Grade Point Average (GPA)

The student's general academic performance is indicated by a Grade Point Average. This figure is determined by dividing attempted semester hours into earned grade points. Two Point Averages are significant for each student: the semester GPA, and the GPA for all work taken at Gardner-Webb. Students must achieve a minimum GPA of 2.0 on all work taken at Gardner-Webb to qualify for graduation.

Repeating Courses

Only a course with a grade of D, F, or WF may be repeated. When a course is repeated, only the higher grade is counted in computing the Gardner-Webb GPA.

Honors

Semester Honors

Two lists of honor students are posted each semester:

1. Dean's List— Students enrolled for a minimum of 12 hours and fewer than 15 must have a 4.0 Grade Point Average,

and one taking 15 hours or more must have a 3.7 or better with no grade below C.

2. Honor Roll— Students enrolled for a minimum of 12 hours and fewer than 15 must have a 3.5 Grade Point Average with no grade below C, and one taking 15 or more hours must have a 3.2 but less than a 3.7 with no grade below C.

Graduation Honors

All students are eligible for graduation honors. A student with transfer credit is considered if the work at Gardner-Webb merits honor, but the overall Grade Point Average is used to determine the level of honor.

Baccalaureate degree candidates with Grade Point Averages of 3.4 or more are graduated **Cum Laude**; those with a 3.6 or more are graduated **Magna Cum Laude**; those with 3.8 or more are graduated **Summa Cum Laude**.

Effective Spring Semester 1994, to be considered for baccalaureate honors, a graduating student must complete a minimum of 64 hours at Gardner-Webb College and his or her GPA for that work taken here must be at least 3.5. Those in the upper 12% of the graduating class will receive honors in an approximate 1:2:3 ratio with regards to summa, magna, and cum laude designations. This standard will be applied to graduates in each of the following categories: Arts/Sciences, Elementary Education/Physical Education, Day Business, GOAL Arts/Sciences, and GOAL Business.

Retention Standards

Standards for acceptable academic progress at Gardner-Webb College are set to assist students in assessing the quality of their performance. Academic probation and suspension are used to alert students to potentially serious academic difficulty in their progress toward degrees.

Students are placed on academic probation as a warning that their level of academic achievement is falling below the level expected of students in their class. If their academic achievement should not improve, they are in danger of being suspended from the College.

Students will be placed on probation whose cumulative grade point average falls below the minimum standards.

Juniors 60 to 89 hours 1.9

Seniors 90 hours and above 2.0

A student placed on academic probation remains on probation for the entire semester. The student will register for no more than 12 credit hours during any semester on probation.

In order to be removed from academic probation, the student must bring the cumulative average up to that required of the class. If the student fails to bring the cumulative average up to a satisfactory level during the probation semester, but the semester's average is at or above the minimum required, probation will be continued for another semester.

If at any time while on academic probation the student's semester and cumulative average fall below the requirement, the student will be placed on academic suspension. The student will be suspended from the college for the next fall or spring semester. At the end of a one semester suspension the student must submit a formal application for readmission. If granted, the student may register for classes and will be automatically placed on academic probation. Should a second academic

suspension occur, it will be for at least two semesters. After a two semester suspension from the College, the student must submit a formal application for readmission. If granted, the student may register for classes and will be automatically placed on academic probation. If placed on suspension a third time, the student will be suspended for two semesters. Readmission requires the approval of the Admissions and Financial Aid Committee. Students suspended from College are not automatically reinstated upon reapplication. A student who wishes to appeal the denial of reinstatement may do so through the Admissions and Financial Aid Committee. A student who wishes to appeal being placed on academic probation or suspension may do so through the office of the Vice President for Academic and Student Affairs.

Students on either academic or disciplinary suspension are not allowed to participate in dramatic, musical, athletic, or other practice sessions since they are not to represent the college or participate in the public performance of such events. Summer study at Gardner-Webb College may be used to improve one's academic standing. For purposes of assessing the student's academic standing, the summer study would be treated as an extension of the spring semester. A student who is on academic probation or suspension may not use study at another institution to improve his/her Gardner-Webb academic standing.

Graduation Requirements

A minimum of 128 semester hours is required to complete requirements for the baccalaureate degree. All candidates for graduation are expected to take their final 30 hours with Gardner-Webb College. Students transferring from junior colleges are required to complete a minimum of 64 semester hours of subsequent study in senior colleges or universities, with at least the final 30 semester hours with this institution.

A student must have a minimum grade of C on each course counted toward the Major. A transfer student is required to complete at least one-half of the Major at Gardner-Webb (15 semester hours).

A minimum Grade Point Average of 2.0 on a 4.0 scale based on the college grading system is required for graduation.

Application For Graduation

Each student is responsible for fulfilling all requirements for the chosen degree program. In cooperation with his/her advisor, the student is also responsible for filing an Application for Graduation with the Registrar and ordering cap and gown from the Bookstore no later than the end of preregistration during the semester prior to the final semester of study. All candidates are expected to be present at Commencement. The college is not obligated to grant a degree to any candidate for graduation who does not attend the exercises. Contact the Dean of Special Studies, in writing, to be excused from Commencement exercises.

Career Planning and Placement

The Placement Office, located in Charles I. Dover Campus Center, seeks to assist students in obtaining positions in their chosen fields. The Family Educational Rights and Privacy Act of 1974 provides that students may have access to their placement records under certain conditions and that files may be released only with the written permission of the

student. Therefore, all students registering with the Placement Office must sign a Placement Authorization Form. All graduates are advised to keep their placement files current.

Campus Shop (Hours: 9:00-5:00 Monday-Friday)

The Campus Shop, located on the ground floor of the Charles I. Dover Campus Center, provides all books and materials needed by students for their courses of study. Textbooks will be delivered by GOAL professors at their first class meetings. Book buy-back is conducted near the Campus Shop by book companies during the week of final examinations each fall and spring semester.

Class rings and graduation announcements must be ordered in writing. Class ring brochures are available upon request at the regular College telephone number (704) 434-2361, Extension 214. Order forms for the College yearbook are distributed each spring semester in GOAL classes. December graduates and others not present in classes may write to: Yearbook Advisor, Gardner-Webb College, Boiling Springs, N.C. 28017.

Parking

On-street parking on the periphery of the Gardner-Webb Campus is available. If on-campus parking is desired, a decal is required, which may be purchased at the Security Office. The annual parking decal costs \$25, and one for the summer costs \$5. A decal is issued for each automobile.

Parking at off-campus centers is adjacent to the classroom buildings.

GOAL Core Curriculum (all programs except Health Management, Nursing and Religion)

Before graduation from the Gardner-Webb College GOAL Program with a Bachelor's Degree, the student will have completed a liberal arts core which consists of the following areas of coursework taken at a community/junior/technical college, another senior institution, and/or Gardner-Webb College. It is anticipated that Gardner-Webb will offer the courses in the specified areas over a two-year period. Advisors will work with students (using the transcript evaluation) to determine the extent to which requirements have been met before coming to Gardner-Webb and will assist the student in selection of courses.

A. Communication

1. MATHEMATICS

One course: College Algebra (Mathematics 307), Probability and Statistics (Mathematics 316), or a comparable college-level course. A course in high school advanced algebra or a beginning algebra course in a community college is recommended prior to taking Math 307 or 316.

2. ENGLISH

(The equivalent of Gardner-Webb's English 101 is a prerequisite to be taken prior to entry to the GOAL Program.) English 300 (Composition and Literary Interpretation)

B. HEALTH AND FITNESS

One Course: Health Maintenance, Promotion and Wellness (Health/Physical Education 338), is required for all students due to the content of the course.

C. SCIENCE AND TECHNOLOGY

Two courses: (minimum of 6 semester hours)
Science 302, 303, 322—a combination of any two of these courses, or other science coursework which may include biology, chemistry, physics, geology. Previous college science courses are recommended as preparation for the GOAL Program.

D. PSYCHOLOGY

One course: Personal Assessment and Adjustment (Psychology 380) is required of all students.

E. HUMANITIES

1. RELIGIOUS STUDIES

Two courses: Religion 304 and 305 (Survey of the Old Testament and Survey of the New Testament).

2. FINE ARTS/LITERATURE/FOREIGN LANGUAGE

One course: selected from the following as offered: Music 320, Art 307, English 332, French 300, or Spanish 300, or other approved courses.

F. SOCIAL/BEHAVIORAL SCIENCE

Two courses from the list below: History 301 and 302, Sociology 400, History 319, Political Science 304, Sociology 310. Advisers will strongly recommend Western Civilization I and II for anyone who has not completed these courses. Other coursework may be approved by the Social Science Department.

MAJOR PROGRAMS OF STUDY

Broyhill School of Management

The Broyhill School of Management seeks to prepare students to function effectively in society, in the business community, and in the public service, with a program which is designed to meet the changing needs of these communities; to promote understanding of business enterprises and economic and governmental institutions; to provide the tools for continued professional training. Bachelor of science degrees in accounting, business administration, business management, management information systems, and health management are available to qualified GOAL students. A minimum of 128 semester hours is required for graduation. Students transferring 64 or more semester hours from two-year colleges are required to complete a minimum of 64 semester hours of subsequent study in senior colleges or universities with at least the final 30 semester hours with Gardner-Webb College.

Accounting Degree Requirements

* Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) 6 semester/9 quarter hours in accounting principles, one course each in macroeconomics and microeconomics principles, 6 semester/9 quarter hours in intermediate accounting, one course in cost accounting,

and one course in Federal income taxation. The equivalent of Gardner-Webb's English 101 is also a prerequisite.

GOAL Core Courses: Please see above.

GOAL Major: Business Administration 300, 305, 312, 318 (or Management 422), Business Administration 325 (or Management 425), Business Administration 480, Accounting 360, 370, 435, 450, Internship 420 or other business elective.

Business Administration Degree Requirements

*Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) Two courses in accounting principles and one course each in macro- and microeconomics, and the equivalent of Gardner-Webb's English 101.

GOAL Core Courses: Please see page 11.

GOAL Major: Business Administration 300, 305, 312, 318 (or Management 422), Business Administration 325 (or Management 425), Business Administration 480, Management 316 (or 330). 10 semester hours of business electives.

Business Management Degree Requirements

*Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) Two courses in accounting principles, one each in macro- and microeconomics, 6 semester/9 quarter hours of business electives, and the equivalent of Gardner-Webb's English 101. GOAL Core Courses: Please see page 11. GOAL Major: Business Administration 300, 305, 312, 318 (or Management 422), Business Administration 325 (or Management 425), Business Administration 480, Management 316 (or 330), 400, 416, 4 semester hours of business electives.

Management Information Systems Degree Requirements

This major is available only at the Iredell Center in Statesville and on the Gardner-Webb campus.

*Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) Two courses in accounting principles, one each in macro- and microeconomics, and an associate degree in Management Information Systems or Data Processing or 14 semester/21 quarter hours in computer-related subjects; equivalent of Gardner-Webb's English 101.

GOAL Core Courses: Please see page 11.

GOAL Major: Business Administration 300, 305, 312, Business Administration 325 (or Management 425), Business Administration 480, Management 316 or 330, Internship or other business elective, Management Information Systems 371, 433, 471, 485.

* An applicant must have completed at least two courses in accounting and one course in economics to be accepted. Applicants with economics deficiencies may take Economics 301 and/or 311 to satisfy the requirements. These substitute courses will be offered at selected GOAL centers.

Health Management Degree Requirements

Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) An associate's degree in a health-related field, which includes the equivalent of

Gardner-Webb's English 101, and 16 semester/24 quarter hours in science-related courses.

GOAL Core Courses: History/political science (two courses), Religion 304 and 305, Mathematics 307 and 316, Health/Physical Education 338, English 102 or 300 and one fine arts course.

GOAL Major: Health Management 300, 301, 303, 304, 306, 307, 308, 309, Management 316 (or 330), 400, Business Administration 300 and 305, Internship 420 or other business elective.

(See Checksheets for all business majors at back of Bulletin)

DAVIS SCHOOL OF NURSING

Bachelor of Science in Nursing Program

The purposes of the BSN program are (1) to provide technical nurses with an entry point into professional nursing education; (2) to provide an upper division major in professional nursing; (3) to prepare a nurse generalist who can deliver professional nursing care in a variety of settings; (4) to prepare a nurse accountable to the profession and society; and (5) to provide the foundation for graduate nursing education.

Admission to the Bachelor of Science in Nursing Program

Students applying for admission to the BSN program must also apply for admission to Gardner-Webb College through the Office of Special Studies.

Prerequisites for Admission:

- A. Completion of an Associate's Degree with a major in nursing or a hospital diploma nursing program with RN certification. RN or temporary RN licensure in the state of North Carolina.
- B. Completion of 25 semester hours of nursing courses or the completion of a series of nursing exams for 25 hours of credit. Note: Any credits received over 25 hours will be grouped under the category of ADN nursing elective hours. (Refer to the BSN Student Handbook for detailed information). Hospital diploma graduates who need to complete nursing exams for credit must do so within one and one-half years of beginning the program. Students cannot enroll in 300 and 400 level nursing courses until testing is completed.
- C. One year of clinical nursing experience within the past five years or completion of a nursing program within the past year.
- D. Cumulative and nursing GPA of 2.5 or special permission. (Graduates of diploma schools of nursing or individuals who are not eligible to receive lower division nursing transfer credit may earn a maximum of 37 hours of nursing credits, depending upon the results of selected tests.) NOTE: Credits for advanced placement may be earned for the prerequisite courses for admission to the program as well as the BSN course requirements via CLEP, NLN, ACT-PEP and departmental exams. Such credits earned will be interpreted as credits earned through Gardner-Webb. Consult with the BSN Program Chair for further information regarding advanced placement.

E. Successful completion of courses in the following areas is recommended before entry into the program:

1. Completion of coursework in the areas of psychology and/or sociology, anatomy and physiology, microbiology. Hospital diploma graduates who completed this coursework may elect to take NLN and CLEP exams to receive credit for these courses.
2. English 101 or its equivalent.

(Special admission status may be granted to students lacking some of the above courses.)

BSN Degree Requirements:

- A. GOAL CORE: English 102 or 300; College level math (3 hrs.); Biology 303 and 335; Political Science 302; History 201, 202, 301, 302 or 319 (3 hrs); Religion 304 or 305; Religion 341; Fine Arts (3 hrs); Physical Education Activity courses (2 hrs) or HPE 338.
- B. MAJOR: Nursing 300, 301, 302, 401, 403, 404, 405, 409 and three hours of nursing electives at 300 or 400 level.
- C. SUPPORTIVE AND ELECTIVE: Management 316, 330 or 403 (3 hrs); Sociology 340; Statistics (3 hrs); Free Electives (Minimum 3 hours). NOTE: Math 316 will meet the statistics requirement and the college level math requirement.

Special Nursing Requirements:

1. Students must provide their own transportation to the clinical agencies.
2. Health Form prior to clinical.
3. Students must purchase their own stethoscopes, bandage scissors, pen lights, name pins and lab coats.

For detailed information on admission, transfer credit, and advanced placement, write or call:

Chair, Davis School of Nursing
Gardner-Webb College—Statesville Campus
P. O. Box 908

Statesville, North Carolina 28677 Phone (704) 872-3664

DEPARTMENT OF RELIGIOUS STUDIES AND PHILOSOPHY

On the Gardner-Webb campus in Boiling Springs, the Department of Religious Studies and Philosophy offers an evening major in Religion leading to a Bachelor of Arts degree. The program is designed primarily for the busy pastor who has graduated from Fruitland Baptist Bible Institute and who would like to complete a B.A. degree through evening study. The GOAL Religion program is also open to other students who qualify for admission. Fruitland graduates, and others who have the prerequisite courses, will be able to earn a degree by taking two evening courses each term through the four-year cycle.

Prerequisites for Admission:

1. Graduates of Fruitland Baptist Bible Institute qualify and are given up to 55 semester hours of credit for the courses completed. (Many students earn 15-20 additional hours of college by taking the CLEP test).

2. Other persons who have earned some college credit also qualify for admission to this program and will be given credit at Gardner-Webb on a course by course basis.

GOAL RELIGION CORE COURSE REQUIREMENTS for Fruitland Graduates (Others will be evaluated according to their individual situations):

Students must complete the following courses.
(Tr. Cr. = transfer credit for Fruitland graduates.)

CORE CURRICULUM:

I. COMMUNICATION (15 hrs)

- | | |
|------------------------|----------|
| English 101 (3) | Tr.Cr. 3 |
| English 102 or 300 (3) | |
| Communications 250 (3) | Tr.Cr. 3 |
| Foreign Language (6) | |

II. CRITICAL THINKING (3 hrs)

- choose 1 from:
Math 307 or 316

III. THE NATURAL WORLD

- Science 302 and 303

IV. PERSONAL DEVELOPMENT (5 hrs)

- | | |
|-----------------------|----------|
| Health and PE 338 (3) | |
| Psychology 280 (2) | Tr.Cr. 2 |

V. CIVILIZATION (6 hrs)

- History 301 (3)
History 302 (3)

VI. AESTHETICS (3 hrs)

- Music 320 (3)

VII. CHRISTIANITY (6 hrs)

- Religion 101 Tr.Cr. 3
Religion 102 Tr.Cr. 3

DIMENSIONS

Tr.Cr. 2

MAJOR IN RELIGION: (33 hrs not including Rel 101, 102)

Area I - Biblical Studies

- Advanced Old Testament (3 hrs)
(Religion 302,303,306,or 307)
Advanced New Testament (3 hrs)
(Religion 311,312,314,316,or 317)

Area II - Christian History & Thought (3 hrs)

- (Religion 322,323,324,325,327,333,or 337)

Area III - Christianity & the World (3 hrs)

- (Religion 243,246,326,341,347,or 378)

Area IV - Religious Education (3 hrs)

- (RE 271,371,372,373,or 375) Tr.Cr. 3

Area V - Religion Seminars (6 hrs) (491,492,493,494)

Area VI (9 hrs)

- | | |
|--|----------|
| Courses from Areas
I,II,III,IV,V, or Rel 251,
354,495,RE 272,374,or 401.
Greek and/or Hebrew
(not counted in core or supportive) | Tr.Cr. 9 |
|--|----------|

Area VII (3 hrs)

- | | |
|--|----------|
| choose 1 from:
RE 397, Rel 397, Rel 358 | Tr.Cr. 3 |
|--|----------|

SUPPORTIVE MINOR: (18 hrs)

- | | |
|--|----------|
| Religion Electives | Tr.Cr. 9 |
| English Literature (3 hrs) | |
| Foreign language in addition to core (6 hrs) | |

REQUIRED ELECTIVES

- Six courses, from the following areas with approval by the adviser:
American or English Literature
Sociology
Psychology
History

FREE ELECTIVES: (15 hrs)

- | | |
|---------------|----------|
| English 100 | Tr.Cr. 3 |
| Reading 100 | Tr.Cr. 3 |
| Rel Elective | Tr.Cr. 5 |
| Comm Elective | Tr.Cr. 4 |

Long-range schedules:

- The Department of Religious Studies and Philosophy projects a schedule of evening courses in four-year cycles. Any student desiring a copy should contact the GOAL Religion adviser. Please note that the schedule is subject to change.

DEPARTMENT OF SOCIAL SCIENCES **Criminal Justice**

The Gardner-Webb Bachelor of Science Degree Program in Social Science with a concentration in Criminal Justice is designed for the student who has an Associate Degree in Law Enforcement or its equivalent from an accredited institution. At least 21 quarter (14 semester) hours of law enforcement courses must be successfully completed prior to admission to the GOAL Program.

I. GOAL Core Requirements (See page 11)

II. Major Requirements

- Political Science 314, Health 401, Sociology 400, Psychology 401, Management 400, Criminal Justice 410, 420, and 430.

III. Electives (Students may choose as many as needed to complete 64 senior college hours.)

Political Science 304, 315, 495, Sociology 202, 310, 313, Management 403, Psychology 305, History 319, Criminal Justice 497, 498.

A minimum of 128 semester hours is required for graduation. Students transferring from two-year colleges are required to complete a minimum of 64 semester hours of subsequent study in four-year colleges or universities, with at least the final 30 semester hours with Gardner-Webb College.

With the adviser's consent, courses listed as Electives may be substituted for courses listed under Major Requirements. (See checksheet in back.)

THE BACHELOR OF

Science Degree Program In social Science

With A Concentration in Human Services

The human services program is designed within the liberal arts tradition of Gardner-Webb College to prepare students for work in a wide range of social agencies that serve human needs at individual, group, or community levels. The program is designed for students who have completed approximately one-half of their four-year college course work and desire to complete the Bachelor's Degree with the intent of improving their helping skills in an agency in which they are currently employed or of preparing themselves to

obtain employment in social service agencies. Although emphasizing the social and behavioral sciences, the program has a strong interdisciplinary orientation.

A student desiring to enroll in the human services program should normally have an Associate's Degree or equivalent in an appropriate area. Successful completion of courses attempted in the liberal arts and social/behavioral sciences is recommended.

A minimum of 128 semester hours is required for graduation. Students transferring from two-year colleges are required to complete a minimum of 64 semester hours of subsequent study in senior colleges or universities, with at least the final 30 semester hours with Gardner-Webb College.

Sem. Hrs.

I. GOAL Core Requirements (see page 11) 33-36

II. Major Requirements 30

III. Electives (as needed)

Selected with approval of faculty adviser. Credits in religious studies, science, and mathematics must be included. (See check sheet in back.)



COURSE DESCRIPTIONS

Accounting 360, Accounting Theory

A comprehensive review of generally accepted accounting principles. Examines both promulgated accounting standards and nonpromulgated principles in use today. 2-0-3.

Accounting 370, Governmental and Nonprofit Accounting

An examination of the principles of governmental accounting and nonprofit accounting to include classification of accounts, budgeting, and financial reporting for state and local governments and nonprofit organization. 2-0-3.

Accounting 435, Advanced Accounting

Accounting for partnerships, insurance, corporate consolidations, and government. 2-0-3.

Accounting 450, Auditing

Principles, techniques, procedures, and legal responsibility of auditors. 2-0-3.

Art 307, Art Appreciation for the Adult Learner

A survey course involving encounters with a variety of pieces of visual art, including an overview of our civilization as reflected in art. 2-0-3.

Biology 303, Environmental Health

Study of epidemiology and public health, including diseases, environmental toxins, and radiation. A discussion of the statistical methods used to interpret epidemiological data will be included. 3-0-3.

Biology 335, Pathophysiology

Study of alterations in normal body structure and function associated with various disease processes. 3-0-3.

Business Administration 300, Legal Environment of Business

The course is designed to cover both the public and private regulation of business. Some of the topics covered are environmental law, contract law, agency, partnerships, and corporations. 2-0-3.

Business Administration 305, Quantitative Methods for Business

Explores the use of quantitative methods for decision analysis. Topics include linear programming, sensitivity analysis, integer and goal programming, queuing models and simulation. 2-0-3.

Business Administration 312, Financial Management

Principles governing financial operations and financial management of business enterprises, profit planning, liquidity versus profitability, capital budgeting, and working capital management. 2-0-3.

Business Administration 318, Principles of Marketing

A comprehensive analysis of the marketing system and the marketing process. 2-0-3.

Business Administration 325, Business Communications
Language skills for oral and written communications. 2-0-3.

Business Administration 395, Campus New York

New York business/career visit enables students to learn, through direct contact with some of the nation's best-known business firms how textbook theory is put into practice. The week-long visit also provides opportunities for investigating career possibilities. Offered spring semester. Lecture-Travel-1.

Business Administration 396, Campus London

London, England business/career visit enables students to learn, through direct contact with some of England's best-known business firms, how textbook theory is put into practice. Offered spring semester. Lecture-Travel-1.

Business Administration 480, Senior Seminar in Business: Business Policy

A case study approach designed to apply areas of management, accounting, finance, and economics to contemporary business problems. Recommendation: Senior standing. 2-0-3.

Business Administration 495, 496 Independent Study

Supervised study program in a field of special interest. Prerequisite: approval of instructor, department chair, and the Dean of Special Studies. 0-0-3.

Chemistry 103, Introduction (Cross-disciplined) Chemistry

Recommended for nonscience and nursing majors. Emphasis on application of the basic chemistry principles: history, measurements, mathematical manipulations, dimensional analysis, formula writing and nomenclature, reactions and equations, matter and energy, atomic theory, structure and bonding, and solutions. Prerequisites: placement out of Mathematics 100 (or its equivalent) and no previous college credit for chemistry with a grade of C or higher. 3-3-4.

Criminal Justice 410, A Philosophy of Criminal Justice

Major focus: Punishment and alternatives for dealing with law violation and relating underlying ideas, such as responsibility and insanity. Central to this investigation will be a concern for the justification of punishment, legitimacy of alternatives to punishment, justification for considering illegal acts as products of disease, and the reconcilability of a system of punishment with a deterministic view of human behavior. 2-0-3.

Criminal Justice 420, Administrative Decision Making

An advanced course in police administration decision making with considerable emphasis on management styles and their effect on the operation of the police force and related criminal justice agencies. 2-0-3.

Criminal Justice 430, Criminal Justice Theory and Research

A discussion and practical application in operations research as it applies to police department, prosecution management, court scheduling, corrections recidivism, probation and parole. The common theme is the use of quantitative analysis

to understand phenomena, to solve problems, and to provide policy guidance. 2-0-3.

Criminal Justice 497, 498, Internship

Designed for students enrolled full-time in the criminal justice program, to enhance academic experience by providing an opportunity to acquire a working knowledge of the practical aspects of the criminal justice system. 0-0-3.

Economics 301, Money and Banking

Analysis of Federal Reserve System and monetary policy, the role of money in determination of national income, role and development of commercial banks, and the basic elements of international finance. 2-0-3.

Economics 311, Labor and the Economy

Analysis of the labor market, unemployment, labor laws, union organization, and the theory of wages. 2-0-3.

Economics 420, Investments

Investment goals, strategies, and policies for individual investors are examined. Relationships of security investments to capital formation, changing rates of interest and price levels, inflation, and the business cycle are also examined. Prerequisite: Business Administration 312. 2-0-3.

English 331, English Literature Survey

Representative writers from the eighteenth century to the present. 3-0-3.

English 300, Composition and Literary Interpretation

Primarily a composition course with attention given to literary interpretation and research. 2-0-3. Prerequisite: English 101 or its equivalent.

English 332, American Literature

Representative American writers from the seventeenth century to the present. 2-0-3.

English 495, 496 Independent Study

Individual study of special subject matter under guidance of instructor in whose specialization the topic lies. Prerequisite: approval of instructor, department chair, and the Dean of Special Studies. 0-0-3.

French 300, Aspects of French Culture and Language

An introduction to selected aspects of French Culture, including the rudiments of the French language. No prior knowledge of French is required. 2-0-3.

Greek 101, 102, Elementary New Testament Greek I and II
A study of Koine Greek. 3-0-3.

Greek 201, 202, Intermediate New Testament Greek I and II
3-0-3.

Health Education 322, Helping Relationships for Health Science

A study dealing with human relations skill training using the Gazda Model as a base. 2-0-3.

Health Education 401, Drug/Alcohol Education

An introduction to the study of drug/alcohol use and abuse and the educational implications of drug-related problems. 2-0-3.

Health Education 402, Sexuality/Sex Education

An introduction to the study of basic issues relating to sexuality. Included will be strategies for teaching sex education. 2-0-3.

Health Education 431, Problems in Health Education

Advanced study of personal and community health problems, environmental health, family living and mental and emotional health. 2-0-3.

Health Management 300, Introduction to Health Management

An introduction to the health care delivery system in the United States. Emphasis will be on the management of health care organizations. 2-0-3.

Health Management 301, Accounting for Health Management

Accounting for costs and revenues, patient accounting systems, purchasing systems, payroll systems, and financial reporting. Measurement of inputs and outputs of the health care system. 2-0-3.

Health Management 303, Finance for Health Management

Financing of health care delivery systems, financing planning and project evaluation. Present value concepts and advanced capital budgeting techniques. 2-0-3.

Health Management 304, Economics of Health Care

Supply and demand for health care services in the United States. The influence of environmental, political, economic, and social factors on the quantity, quality and price of health care services. The role of health care services in the economy. Factors of production of health care services. 2-0-3.

Health Management 306, Contemporary Issues in Health Management

Contemporary issues in health management will be analyzed. The student will relate basic management techniques in solving management problems. 2-0-3.

Health Management 307, Strategic Planning and Marketing for the Health Manager

The application of marketing principles to the health care service industry is emphasized. Objective establishment, strategy, planning, and evaluation will be stressed. 2-0-3.

Health Management 308, Health Policy Seminar

A view of health agencies from the perspective of the competitive struggle for public support. Emphasis on the body politic as it relates to management problems. 2-0-3.

Health Management 309, Human Relations Development for the Health Manager

A skill building study in the area of human relations for the health manager. The Gazda Model will be used to facilitate interaction in management settings. 2-0-3.

Health/Physical Education 338, Health Maintenance, Promotion and Wellness

An integration of concepts of optional health and physical fitness; emphasis on developing understanding, skills, practices, and positive attitudes toward personal health, total physical fitness and life-time sport skills. Physical activity involved. 2-0-3.

History 201, Survey of United States History to 1877

Social, intellectual, economic, and constitutional foundations of the United States and its people. 2-0-3.

History 202, Survey of United States History since 1877

Historical elements which have influenced modern American society. 2-0-3.

History 301, Issues in Western Civilization, Pre-history to 1715

Beginning with the earliest times, the course covers the civilization of Egypt, Mesopotamia, Greece, Rome, Medieval and Early modern periods. Concludes with 1715. 2-0-3.

History 302, Issues in Western Civilization, Since 1715

Beginning with 1715, this course presents a perspective of the last three centuries of western history. 2-0-3.

History 319, The United States in the Twentieth Century

A study formulated to emphasize events, movements, and trends in modern America and to examine the functioning of constitutional principles. 2-0-3.

History 495, 496 Independent Study

Open to juniors and seniors who request and are given permission to do a guided reading and/or student-initiated research course that includes a written project/paper. Prerequisite: approval of instructor, department chair, and the Dean of Special Studies. 0-0-3.

Human Services 300, Ethical Issues in the Helping Professions

A detailed examination of selected current ethical issues in the human services field. 2-0-3.

Human Services 301, Treatment Modalities

A survey of theories and procedures appropriate for use with clients of community agencies. 2-0-3.

Human Services 302, Group Dynamics

An introduction to group structure and process and analysis of their effects on individuals. 2-0-3.

Human Services 320, Introduction to Clinical Practice

An introduction to the practices, procedures, and techniques involved in a mental health setting. 2-0-3.

Human Services 400, Legal Issues in the Helping Professions

A critical examination of current legal issues facing the helping professions. 2-0-3.

Human Services 491, Seminar

A synthesis and integration of previous course work following a problems approach. 2-0-3.

Human Services 497, 498, Internship

Designed for students enrolled full-time in the human services program who do not have professional experience. 0-0-3.

Internship 420, Internship in Business

A course designed to assist in effectively integrating academic preparation and practical career experiences. This course is offered every term and should be taken during final semester. Prerequisite: Permission of instructor. Senior standing is recommended. 0-0-1.

Management 316, Applied Management Concepts

A systems approach to integration of theory and practice in the contemporary organization. 2-0-3.

Management 330, Industrial Supervision

Explores the process and techniques of accomplishing organizational objectives through others. Topics include effective use of praise and rewards, effective discipline, leadership, use of feedback, behavior modification, and human relations. 2-0-3.

Management 400, Human Resource Management

Principles and practices regarding the recruitment, selection, development, evaluation, compensation, and proper recognition of employees within organizations. Recommended Prerequisite: Management 316. 2-0-3.

Management 403, Human Behavior in Organizations

The application of human behavior principles common to many types of organizations, specifically business and industry. Motivation, leadership, followership, and human problems are analyzed. 2-0-3.

Management 410, Small Business Management

A practical course designed to familiarize the student with the application of economic and managerial techniques of the small business. These techniques include entrepreneurship, location analysis, forms of ownership, financing alternatives, accounting practice, marketing and advertising techniques, and inventory control. 2-0-3.

Management 416, Production and Operations Management

Explores the management concerns of cost, quality, and quantity in the production systems of manufacturing companies, material requirements, planning, break-even charts, plant location, present worth analysis, safety, job enrichment, and sequential sampling. Recommended Prerequisites: Business Administration 305 and Management 316. 2-0-3.

Management 418, Administrative Management

Designed for students pursuing careers as managers in retailing or service industries. Topics covered include design and management of automated and traditional office systems, management information systems, records retention and disposal. Recommended Prerequisite: Management 316. 2-0-3.

Management 422, Marketing Management

Topics covered include marketing research, public relations, and marketing channels. 2-0-3.

Management 425, Advanced Business Communications

Emphasis on business analysis, report writing, formal and informal presentations, public relations, and internal and external communications. 2-0-3.

Management Information Systems 371, Structured Systems Analysis and Design

Advanced coverage of the strategies and techniques of structured systems process. The course will cover development of information systems. 2-0-3.

Management Information Systems 433, Database Program Development

A course emphasizing software design and programming in a database environment. For MIS majors only. 2-0-3.

Management Information Systems 471, Applied Software Development

A capstone systems course integrating the knowledge and capabilities gained through the other computer-related courses in the curriculum within a comprehensive system development project. 2-0-3.

Management Information Systems 485, Topics in Management Information Systems

Offered as demand warrants, this course offers electives such as Distributed Data Processing, Advanced Database, Information Resource Management, Information System Planning, and Artificial Intelligence. Since topics will be different, the student may be able to take the course more than once. 2-0-3.

Mathematics 307, College Algebra

Axiomatic properties of real numbers, sets, functions, equations, inequalities, progressions, permutations, and combinations. 2-0-3. Recommended: High school advanced algebra or community college beginning algebra prior to enrollment in this course.

Mathematics 316, Probability and Statistics

Introductory principles of probability and their applications. Basic statistical analysis. 2-0-3.

Music 320, Survey of Music

A survey of music from antiquity to the present day with listening appropriate to the period studied. Not offered to the student who has successfully completed Music 125, Music Appreciation, or its equivalent. 2-0-3.

Nursing 300, Concepts in Professional Nursing

An introductory course for transition to the role of the professional nurse. The areas covered include evolution of nursing, professional socialization, theoretical base for practice, and components of professional nursing practice. Prerequisite: Approval of department. 3-0-3.

Nursing 301, Research in Nursing I

Introduces nursing research as a component of professional nursing practice. Emphasis is placed on the role of the professional nurse in interpreting research findings for applicability to nursing practice and in identifying research problems in nursing practice. Pre- or Co-requisite: Nursing 300, Statistics. 3-0-3.

Nursing 302, Health Assessment

Holistic health assessment skills developed and practiced. Emphasis is on health promotion and maintenance of the individual throughout the lifespan. Pre- or Co-requisite: Nursing 300. 3-3-4.

Nursing 395, Nursing Elective

Consists of development and implementation of a learning contract in area of student's interest. Time and credits (1-3 hours) are determined in the semester prior to the term in which the study begins. Level I, Juniors. Prerequisite: Nursing 300. 0-0-1 or 0-0-2 or 0-0-3.

Nursing 401, Community/Mental Health Nursing

Concentration is on family community health nursing and family mental health nursing. Content covered includes the roles and setting of the community health nurse with families and aggregates, concepts essential to practice, health promotion/maintenance of families, and assessment of resources. Prerequisites: Political Science 302, Sociology 340. Pre- or Co-requisites: Biology 303, Nursing 301 and 302. 3-9-6.

Nursing 403, Leadership/Management in Nursing

A synthesis of leadership/management theories within community client subsystems, health care agencies and organization. Emphasis is placed on political structures, planning, change theory, group dynamics, research, and their impact on the role of the professional nurse. Prerequisite or corequisite: Nursing 401. Prerequisite: Management 316, 330, or 403. 2-6-4.

Nursing 404, Health Restoration

Emphasis on holistic nursing across the life span for clients experiencing a critical upset or complex disruption. The roles of the professional nurse in relation to the restoration-rehabilitation process are incorporated. Prerequisite: Biology 335. Pre- or Co-requisite: Nursing 403. 2-6-4.

Nursing 405, Research in Nursing II

Formulation and development of a researchable clinical problem by the student. Prerequisite: Nursing 301. 1-0-1.

Nursing 406, Advanced Nursing Research

Design and implementation of a clinical research study to answer the research question formulated and developed in Nursing 405. Prerequisite: Nursing 405. 0-0-4.

Nursing 407, Computers in Nursing

Overview of application of computer knowledge to nursing. The course includes selective experiences using computers. 3-0-3.

Nursing 409, Senior Seminar

Analysis of contemporary issues related to the practice of professional nursing. Students will develop their own conceptual models of nursing synthesizing knowledge acquired throughout the nursing program. Prerequisite: Nursing 401. Pre- or Co-requisites: Nursing 403, 404, 405. 2-0-2.

Nursing 495, Nursing Elective

Development and implementation of a learning contract in area of student's interest. Time and credits (1-4 hours) are determined in the semester prior to the term in which the study begins. Level II, Seniors. Prerequisite: Nursing 300. 0-0-1, 0-0-2, 0-0-3, or 0-0-4.

Political Science 201, Introduction to Political Science

A basic course in political science dealing with the fundamentals of persons politically organized. 2-0-3.

Political Science 302, United States Government

A comprehensive presentation of the principles of American constitutional government, and a behavioral analysis of the institutions and processes of the national and state governments and the Federal system. 2-0-3.

Political Science 304, State and Local Government in the U.S.

A study of the problem of inter-governmental relationships and administrative management in state, county, and municipal government. 2-0-3.

Political Science 314, Judicial Process

A study of the judicial process in the United States including pertinent court decisions and a general review of the administration of justice in our society. 2-0-3.

Political Science 315, Civil Liberties

An examination of the philosophical basis and legal status of basic liberties in the U.S. 2-0-3.

Political Science 495, Independent Study

Independent research paper done on a topic agreed upon by the professor. 0-0-1.

Psychology 201, General Psychology

A survey of psychology as the scientific study of behavior. The areas include learning, motivation, personality, measurement, the developmental process, social adjustment, and the biological bases of behavior. 3-0-3.

Psychology 206, Developmental Psychology

The psychological evolution of the individual through the lifespan and effect of the bio-social field on the evolution. 3-0-3.

Psychology 305, Psychology of Personality

A survey of the major theories of personality, with particular emphasis upon experimental studies and research procedures in the study of personality. 2-0-3.

Psychology 380, Personal Assessment and Adjustment

An exploration and analysis of life goals, lifestyle management, identity formation, and adjustment strategies. 2-0-3.

Psychology 396, Introduction to Statistics

An introductory approach to descriptive and inferential statistics designed to develop an understanding of basic statistical concepts, statistical significance, statistical inference, and hypothesis testing. 2-0-3.

Psychology 401, Psychopathology

Survey and analysis of the major mental disorders, interpretation, and theories of therapy, including the relationship of abnormal behavior to social norms. 2-0-3.

Psychology 402, Introduction to Counseling

The study of basic theories and functions of counseling. Laboratory emphasis will be upon development of a personal counseling philosophy and its application. 2-0-3.

Psychology 406, Psychology of Exceptionality

A study of marked superiority or inferiority to physical, mental, emotional and social norms. 2-0-3.

Psychology 444, Psychological Measurement and Appraisal

An introduction to psychological measurement, with emphasis on the measurement of intelligence, achievement, personality, interests, and special aptitudes. 2-0-3.

Religion 243, Religion and Modern Experience

An introductory study of the nature of religion, the relationship between religion and culture, and some of the significant philosophical questions inherent in religious thought. 3-0-3.

Religion 246, Eastern Religions

A historical study of the religions of the East and Middle East, especially Hinduism, Buddhism and Islam. 3-0-3.

Religion 302, The Sacred Writings

A study of Hebrew poetry and selections of wisdom literature with special reference to its significance in the faith of ancient Israel. 3-0-3.

Religion 303, Old Testament Prophets

A survey of prophecy in Israel with attention given to the historical settings of individual prophets and to the relevance of their message. 3-0-3.

Religion 304, Survey of the Old Testament

Not offered to the student who has successfully completed Religion 101, Introduction to Old Testament, or its equivalent. 2-0-3.

Religion 305, Survey of the New Testament

Not offered to the student who has successfully completed Religion 102, Introduction to New Testament, or its equivalent. 2-0-3.

Religion 306, Old Testament Thought

The key categories of the Old Testament are discussed. Attention is directed around the historical development of the concepts of God, man, salvation, creation, and eschatology. 3-0-3.

Religion 307, Studies in the Pentateuch

A critical evaluation of the nature, background, structure, and message of the Pentateuch. 3-0-3.

Religion 311, The Teachings of Jesus

A study of the person, work, and message of Jesus Christ as presented in the Synoptic Gospels. 3-0-3.

Religion 312, Life and Letters of Paul

A study of Paul's life and thought as presented in his Epistles. 3-0-3.

Religion 314, New Testament Thought

A study of certain key concepts of the New Testament which made a definite contribution to the faith of the Early Church. 3-0-3.

Religion 316, The Writings of John

A study of the background and interpretation of the Fourth Gospel, the Epistle of John, and the Book of Revelation. 3-0-3.

Religion 317, The General Epistles and Hebrews

A study of the background, theology, and exegesis of James, I & II Peter, Jude, and Hebrews. 3-0-3.

Religion 322, Early and Medieval Christianity

A survey of the history of the Christian church to A.D. 1500. Prerequisite: History 101. 3-0-3.

Religion 323, Modern Christianity

Beginning with the Reformation, this course is descriptive of church history to the present. Prerequisite: History 101. 3-0-3.

Religion 324, American Christianity

A historical survey of the American religious scene from the colonial period to the present. Primary emphasis is given to the development of the more prominent Christian denominations. 3-0-3.

Religion 325, Baptist Heritage

A study of the Baptists' story as well as those convictions and movements which have shaped their life. 3-0-3.

Religion 326, Christian Missions

A wide-ranging exploration of the Christian mission, including the background and current status of missions, the strategies and methods of cross-cultured missions, and key issues in missions discussion. 3-0-3.

Religion 327, The Renaissance and Reformation Era

This is a period study of Europe, beginning with fourteenth century Italy, and concluding with the Puritan struggle in England. (Also listed as History 327.) 3-0-3.

Religion 333, Christian Beliefs

An introduction to the history, methods, and principal topics of Christian theology. 3-0-3.

Religion 337, Philosophy of Religion

An introduction to selected issues raised through a philosophical investigation of religion including, but not confined to, the nature of religious language, the existence of God, the problem of evil, fideism, miracles, revelation, and the challenge of the religions of the world.

Religion 326, Christian Missions

A wide-range exploration of the Christian mission, including the background and current status of missions, the strategies and methods of cross-cultural missions, and key issues in missions discussion. 3-0-3.

Religion 341, Christian Ethics

A systematic study of the nature of morality; a defense of "Christian" ethics; and exploration of principles of Biblical ethics. Special contemporary ethical issues provide the backdrop for discussions. 2-0-3.

Religion 347, Judaism

A study of modern Jewish worship and festivals, also the religion and philosophy characteristic of the Judaic movement. 3-0-3.

Religion 378, American Religious Groups

A study of the basic history and teachings of unorthodox American religious groups and how they compare and contrast with orthodox Christianity. Special emphasis will be given to the cult and occult phenomena as well as the electronic and mail order church. 3-0-3.

Religion 491, Old Testament Seminar

A discovery, through research and creative development, of the depths of knowledge in the Old Testament with regard to faith, doctrine, and religious experience. 3-0-3.

Religion 492, New Testament Seminar

Through directed readings, discussions and research, we explore some of the major theological concepts in the New Testament. 3-0-3.

Religion 493, Church History Seminar

Through research and discussion, an in-depth study of some of the major personalities, institutions, and periods of the history of the Christian church. 3-0-3.

Religion 494, Contemporary Theology Seminar

A seminar consisting of directed readings, discussions and research with attention given to primary sources representative of theological investigation from Schleiermacher to the present. 3-0-3.

Religious Education 371, Religious Education of Pre-Schoolers and Children

A study of the educational principles utilized in the religious education of pre-schoolers and children. Special emphasis

will be given to the developmental characteristics of these age-groups as well as the values and the limitations of organizations and methods designed to teach them. 3-0-3.

Religious Education 372, Religious Education of Youth and Adults

A study of the educational principles utilized in the religious education of youth and adults. Special emphasis will be given to the developmental characteristics of these age groups as well as to the values and limitations of organization and methods designed to teach them. 3-0-3.

Religious Education 373, Religious Education Foundations: Church Administration

A study of church polity, leadership, and administration with special attention given to organizational development theories and public relations. 3-0-3.

Religious Education 375, Organizations and Curriculum

An introduction to Southern Baptist organizations of religious education through a study of their functions, leadership, structure, and curricula. 3-0-3.

Religious Education 401, Counseling for Church Leaders

Basic counseling techniques such as referral, qualification of the counselor, and theories of personality, along with a consideration of basic counseling theories. Special emphasis on Integrity Therapy, Reality Therapy, Behavior Modification, and Transactional Analysis. Prerequisites: 6 semester hours of psychology. 3-0-3.

Science 302, Physical Science

Introduction of structure and behavior of matter. Survey of geology, meteorology, and astronomy, with emphasis on underlying physical and/or chemical principles, and practical applications of these principles. Demonstration. 2-0-3.

Science 303, Human Biology

An introduction to the biology of the human organism with emphasis on contemporary issues in human biology as well as traditional structure and function of major body systems. 2-0-3.

Science 322, Environment

Survey of principles of ecology with emphasis on human impact on the environment. Literature of ecological movement in the U.S. since 1960. Weekend field trips may be required. 2-0-3.

Sociology 201, Introduction to Sociology

Essentials for an intelligent understanding of forces making for group life and for specialized study of sociological problems. 3-0-3.

Sociology 202, Social Problems

An analysis of some of the major problems of personal and social disorganization in contemporary society with emphasis upon causes, treatment and prevention. 2-0-3.

Sociology 310, Social Psychology

A study of the interaction between the individual and the group, and the influence of each on the other. 2-0-3.

Sociology 311, Social Research Methodology

The scientific method applied to social phenomena: formulating and testing hypotheses, techniques for collecting data, measuring social variables, interpreting research findings. The scientific method as applied to social sciences will be explored in the latter part of the course through student participation in the design and analysis of a survey. 2-0-3.

Sociology 313, Sociology of Deviant Behavior

Introduction to theories of deviant behavior. Description and explanatory approaches to kinds and amounts of deviance in contemporary America; social change, anomie and social disorganization theories; the process of stigmatization; formal and informal societal responses to deviance and the deviant. Recommended Prerequisite: Introduction to Sociology or Psychology. 2-0-3.

Sociology 320, Cultural Anthropology

A study of the nature and growth of culture in primitive and contemporary non-industrial societies. 3-0-3.

Sociology 340, Social Change

An examination of social systems within the framework of functional and conflict theory with particular emphasis upon the planning of social change. 3-0-3.

Sociology 356, Sociology of Religion

Religion analyzed as a social institution, with particular reference to the relationship between religious and non-religious spheres of society, the structure of religious organizations, and the sociology-psychology of religious behavior. 3-0-3.

Sociology 400, Race Relations

A study of present-day racial and cultural minorities with emphasis on scientific facts about race and on changing attitudes and policies. 2-0-3.

Spanish 300, Aspects of Hispanic Culture and Language

An introduction to selected aspects of Hispanic culture, including the rudiments of the Spanish language. No prior knowledge of Spanish is required. 2-0-3.

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GOAL Core Curriculum Checksheet

This checksheet is designed for use with all majors except Health Management, Nursing, and Religion. Refer to these majors for specific core requirements.

A. Communications

1. Mathematics (one course)

_____ Math 307 - College Algebra

_____ Math 316 - Probability & Statistics

It is recommended that students not having coursework in algebra should take a course or courses at the two-year college prior to taking Math 307 or Math 316.

2. English (two courses)

_____ English 101 (This course or its equivalent is a prerequisite for entry into the program.)

_____ English 102 or English 300

B. Health and Fitness (one course)

_____ HPE 338 - Health Maintenance, Promotion and Wellness

C. Science and Technology (two courses/6 semester hours)

_____ Science 302 - Physical Science

_____ Science 303 - Human Biology

_____ Science 322 - Environment

D. Psychology (one course)

_____ Psychology 380 - Personal Assessment & Adjustment

E. Humanities

1. Religious Studies (two courses)

_____ Religion 304 - Survey of the Old Testament

_____ Religion 305 - Survey of the New Testament

2. Fine Arts/Literature/Foreign Language (one course)

_____ Music 320 - Survey of Music

_____ Art 307 - Art Appreciation for the Adult Learner

_____ English 332 - American Literature

_____ French 300 - Aspects of French Culture and Language

_____ Spanish 300 - Aspects of Hispanic Culture and Language

F. Social Behavioral Science (two courses)

_____ History 301 - Issues in Western Civilization I

_____ History 302 - Issues in Western Civilization II

_____ History 319 - The United States in the Twentieth Century

_____ Political Science 304 - State & Local Government in the U.S.

_____ Sociology 310 - Social Psychology

_____ Sociology 400 - Race Relations

Business Program Checksheets

1. ACCOUNTING

Prerequisites: Courses which must be completed prior to entry into the GOAL program

- _____ a. Accounting Principles (6 semester or 9 quarter hours)
- _____ b. Macroeconomics (1 course)
- _____ c. Microeconomics (1 course)
- _____ d. Intermediate Accounting (6 semester or 9 quarter hours)
- _____ e. Cost Accounting (1 course)
- _____ f. Federal Income Tax (1 course)
- _____ g. Gardner-Webb English 101 or equivalent
- _____ Coursework in algebra is recommended prior to taking Mathematics 307 or 316 at Gardner-Webb

Gardner-Webb Coursework:

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: _____ BAD300, _____ BAD305, _____ BAD312, _____ BAD318 or MGT422,
_____ BAD325 or MGT425, _____ BAD480, _____ ACC360, _____ ACC370,
_____ ACC435, _____ ACC450, _____ INT420 or Other Business Elective

2. BUSINESS ADMINISTRATION

Prerequisites: Courses which must be completed prior to entry in the GOAL program

- _____ a. Accounting Principles (2 courses)
- _____ b. Macroeconomics (1 course)
- _____ c. Microeconomics (1 course)
- _____ d. Gardner-Webb English 101 or equivalent
- _____ Coursework in algebra is recommended prior to taking Mathematics 307 or 316 at Gardner-Webb

Gardner-Webb Coursework

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: _____ BAD300, _____ BAD305, _____ BAD312, _____ BAD318 or MGT422,
_____ BAD325 or MGT 425, _____ BAD480, _____ MGT316 or MGT330,
_____ 10 Semester Hours of Business Electives

3. BUSINESS MANAGEMENT

Prerequisites: Courses which must be completed prior to entry in the GOAL Program

- _____ a. Accounting principles (2 courses)
- _____ b. Macroeconomics (1 course)
- _____ c. Microeconomics (1 course)
- _____ d. Business Electives (6 semester/9 quarter hours)
- _____ e. Gardner-Webb English 101 or equivalent
- _____ Coursework in algebra is recommended prior to taking Mathematics 307 or 316 at Gardner-Webb

Gardner-Webb Coursework

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: _____ BAD300, _____ BAD305, _____ BAD312, _____ BAD318 or MGT422,
_____ BAD325 or MGT425, _____ BAD480, _____ MGT316 or MGT330,
_____ MGT400, _____ MGT416, _____ 4 Semester Hours of Business Electives

4. MANAGEMENT INFORMATION SYSTEMS

Prerequisites: Courses which must be completed prior to entry in the GOAL Program

- _____ a. Accounting Principles (2 courses)
- _____ b. Macroeconomics (1 course)
- _____ c. Microeconomics (1 course)
- _____ d. Associate Degree in Management Information Systems, Data Processing, Computer Science, or 14 semester/21 quarter hours in computer related subjects.
- _____ e. Gardner-Webb English 101 or equivalent
- _____ Coursework in algebra is recommended prior to taking Mathematics 307 or 316 at Gardner-Webb

Gardner-Webb Coursework

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: _____ BAD300, _____ BAD305, _____ BAD312, _____ BAD325 or MGT425,
_____ BAD480, _____ MGT 316 or MGT330, _____ MIS371, _____ MIS433,
_____ MIS471, _____ MIS485, _____ INT420 or other business elective

5. HEALTH MANAGEMENT

Prerequisites: Courses which must be completed prior to entry in the GOAL program

- _____ a. Associate Degree or equivalent in a health-related field
- _____ b. Equivalent of Gardner-Webb English 101
- _____ c. Science-related course work (minimum 16 semester/24 quarter hours)

Gardner-Webb Coursework

A. Core for Health Management Majors only:

- _____ a. History/ Political Science (2 courses)
- _____ b. Religion 304
- _____ c. Religion 305
- _____ d. Mathematics 307
- _____ e. Mathematics 316
- _____ f. Health/Physical Education 338
- _____ g. Fine Arts (1 course)
- _____ h. English 102 or 300

Major: _____ HMG300, _____ HMG301, _____ HMG303, _____ HMG304, _____ HMG306,
_____ HMG307, _____ HMG308, _____ HMG309, _____ MGT316 or 330,
_____ MGT400, _____ BAD300, _____ BAD305, _____ INT420 or other Business Elective

BSN Checksheet

Prerequisites: Courses which must be completed prior to entry in the GOAL Program.

- _____ 1. Completion of an Associate Degree with a major in nursing or a hospital diploma nursing program with RN certification. RN or temporary RN licensure in the state of North Carolina.
- _____ 2. Completion of 25 semester hours of nursing courses or the completion of a series of nursing exams for 25 semester hours of credit. Note : Any credits received over 25 hours will be grouped under the category of ADN nursing elective hours. Refer to the BSN Student Handbook for detailed information.
- _____ Hospital diploma graduate needing to make arrangements to take the nursing exams. (Student must complete testing within 1 1/2 years of starting the program. Student cannot enroll in 300 and 400 level nursing courses until testing is completed.)

Successful completion of courses in the following areas is recommended before entry into the program:

- _____ 1. Completion of coursework in the areas of _____ psychology and/or sociology (Minimum of two hours);
_____ anatomy & physiology; _____ microbiology.
_____ Hospital diploma graduate who completed psychology, sociology, anatomy and physiology; microbiology through a diploma program without receiving academic hours of credit that will transfer. (Student may elect to take NLN and CLEP exams to receive credit for these courses.)
- _____ 2. English 101 or its equivalent

Gardner-Webb Coursework:

- A. College Core: _____ ENG102 or 300 or its equivalent; _____ College level math (3hrs.);
_____ BIO303; _____ BIO335; _____ HIS 3 hrs. (201, 202, 301, 302, or 319);
_____ PSC302; _____ REL304 or 305; _____ REL341; _____ Fine Arts (3hrs.);
_____ PE activities (2hrs.) or HPE 338.
- B. Supportive Courses and Electives: _____ MGT316 or 330 or 403 or HMG 303; _____ SOC340;
_____ Free electives (Minimum of 3 hours). Note: Math 316 will meet the statistics requirement and the college level math requirement.
- C. Major (30 semester hours): _____ NUR300; _____ NUR301; _____ NUR302; _____ NUR401;
_____ NUR403; _____ NUR404; _____ NUR405; _____ NUR409;
_____ Nursing elective (3hours)

Human Services Checksheet

Prerequisites: Courses which must be completed prior to entry in the GOAL Program

- _____ 1. Completion of an Associate's Degree (or equivalent) in an appropriate area.
- _____ 2. Successful completion of courses in the liberal arts and and social/behavioral sciences is recommended.

Gardner-Webb Coursework:

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: (30 semester hours are required in the major with at least 15 of these at Gardner-Webb)

_____ HUS300, _____ HUS301, _____ HUS302, _____ HUS320, _____ HUS400,

_____ HUS491, _____ PSY305, _____ PSY401, _____ PSY402.

_____ SOC311, _____ SOC313.

_____ HEA322, _____ HEA401, _____ HEA402, _____ HEA431.

_____ ELECTIVES (Take as many as needed to complete 64 senior college hours and the minimum 128 semester hour requirement for graduation).

Criminal Justice Checksheet

Prerequisites: Courses which must be completed prior to entry in the GOAL Program

- _____ 1. Completion of an Associate's Degree (or equivalent) from a regionally accredited institution.
- _____ 2. Completion of at least 21 quarter (14 semester) hours of law enforcement courses.

Gardner-Webb Coursework:

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: (30 semester hours are required in the major with at least 15 of these at Gardner-Webb)

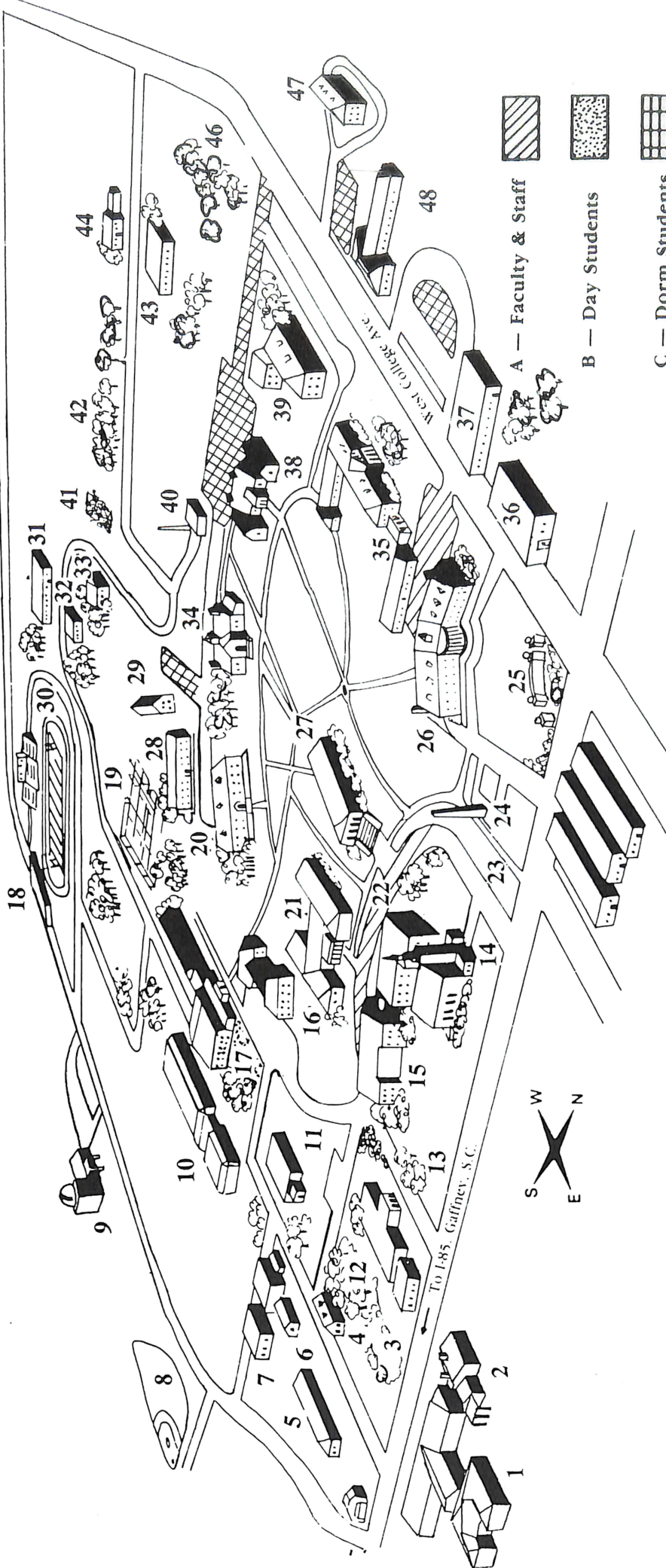
_____ PSC314, _____ HEA401, _____ SOC400, _____ PSY401, _____ MGT400,

_____ CJC410, _____ CJC420, _____ CJC430.

Supportive and Electives:

_____ PSC315, _____ SOC313, _____ MGT403.

_____ ELECTIVES (Take as many as needed to complete 64 senior college hours and the minimum 128 semester hour requirement for graduation)



Gardner-Webb

Admissions Offices/Financial Planning	37	Ernest W. Spangler Memorial Stadium	30	Lutz-Yelton Convocation Center	10	Science Hut	33
Boat Gym/Swimming Pool	17	International House	5	Lutz-Yelton Hall	28	Spangler Gate	25
Campus House	44	International Students		Mauney Hall	29	Spangler and Myers Halls	7
Charles I. Dover Campus Center	21	Honors Program		Memorial Wildflower Garden	42	Spring	41
GOAL Offices		Grounds Storage	31	Nanney Baseball Field	8	Stroup Hall	39
Communications House	2	Hamrick (E.B.) Building	27	Nanney Hall	43	Suttle Tennis Courts	19
Craig Classroom Building	34	Hamrick (V.F.) Field House	18	Noel House	4	U.S. Post Office	36
Crawley Memorial Hospital	45	H.A.P.Y. Hall	35	(Center for Hearing and Visually Impaired)		Visitors' Parking Area	23
Decker Hall	16	Jarrell Gate	13	O. Max Gardner Building	38	Washburn Building	6
Dixon Gate	46	John R. Dover, Jr. Chapel	14	Physical Plant/Maintenance Shop	1	(Foreign Language Studies)	26
Elliott Hall	22	John R. Dover, Sr. Library	11	Power Plant	40	Webb Administration Building	9
Elliott House	12	Kathleen N. Dover Memorial Garden	3	Radio Station/Guest House	47	Williams Observatory	20
Reception Center		Light Tower	24	Royster Hall	48	Withdraw (A.T.) Science Building	
Student Publications		Lindsay Classroom Building	15				
Safety and Security							

Whom To Contact

Academics - Mr. Evan M. Thompson, Dean of Special Studies, Room 205, Dover Campus Center, Extension 376

Admissions - Mr. John D. Whiteheart, Assistant Dean of Special Studies, Room 204, Dover Campus Center, Extension 353

Auto Registration, Traffic, Parking, Security - Mr. David Helton, Director of Security, Reception Center, Extension 264/265

Bookstore - Ms. Angie Gibson, Manager of Campus Shop, Ground Floor, Dover Campus Center, Extension 214

Broyhill School of Management - Dr. Keith Griggs, Chair, Room 307, Lindsay, Extension 336/356

Business Adviser - Ms. Sherry Letterman, Room 204, Dover Campus Center, Extension 284.

Business Matters - Mr. Donnie Clary, Vice President for Business and Finance, Room 112, Webb Administration Building, Extension 306/270 or Mrs. Shirley Pyron, Student Accounts Mgr., Room 109, Webb Administration Building, Extension 219.

Calendar of Events - Ms. Audrey Sloan, Student Development, Dover Campus Center, Extension 355

College Minister - Rev. Burdette Robinson, Room 244, Dover Campus Center, Extension 300

Course Changes, Drop/Withdrawal - Registrar's Office, Room 107, Webb Administration Building, Extension 222

Davis School of Nursing - Dr. Janie Carlton, Chair, 704 Cherry Street, Statesville, (704) 872-3664.

Department of Religious Studies - Dr. Alice Cullinan, Chair, Room 200-D, Lindsay Building, Extension 226. GOAL Religion Coordinator, Dr. Van Murrell, Room 200A, Lindsay Building, Extension 234.

Department of Social Sciences - Dr. Anthony Eastman, Chair, Room 106, Dover Chapel, Extension 325. Dr. Barry Hambright, GOAL Coordinator, Room 110, Dover Chapel, Extension 324.

Financial Planning - Admissions/Financial Planning Building, Extension 285.

ID Cards - Office of Special Studies, Room 204, Dover Campus Center .

Public Information - Mrs. Robin Burton, Director of Public Information, Communications House, Extension 418.

Library Director - Ms. Valerie Parry, John R. Dover Memorial Library, Extension 298.

Payment of Fees - Business Office, Room 109, Webb Administration Building, Extension 307/308.

President - Dr. M.Christopher White, Room 202, Webb Administration Building, Extension 210/212.

Registration - Mr. Stephen Sain, Registrar, Room 107, Webb Administration Building, Extension 222.

Student Development - Mr. E. Jerome Scott, Dean of Student Development, Room 232, Dover Campus Center, Extension 355.

Mr. Benjamin F. Davis, Director of Counseling Center, Room 210, Dover Campus Center, Extension 379/267.

Mr. Wayne Johnson, Director of Residence Life, Room 235, Dover Campus Center, Extension 236.

Ms. Audrey Sloan, Director of Student Activities, Room 237, Dover Campus Center, Extension 346.

Transcripts - Ms. Lou Ann Scates, Associate Registrar, Room 107, Webb Administration Building (Written request required: first copy free; all subsequent copies: \$3).

Veteran Affairs - Ms. Joyce Crumpton, Room 107, Webb Building, Extension 447.

Regular College Telephone: (704) 434-2361
College Mailing Address: Boiling Springs, NC 28017



OFFICE USE ONLY

Business _____

Fin. Aid Bkpr. _____

Registrar _____

Stu. Svcs. _____

Gardner-Webb

APPLICATION FOR ADMISSION GOAL PROGRAM

Please use
black ink.

Check if:

☐ Readmission
☐ Special Student
(non-degree seeking)

Thank you for your interest in Gardner-Webb College. Please follow the steps below for admission to GOAL:

1. Complete all items of the application.
2. Forward the application with a \$15 processing fee to the Office Of Special Studies, Gardner-Webb College, Boiling Springs, NC 28017. The processing fee is not required for readmission.
3. Request **official transcripts** from all colleges you have attended. They should be sent to the address indicated in step 2. Readmits must provide transcripts for college work completed since leaving Gardner-Webb.

Full Legal Name _____
First Middle or Maiden Last Preferred

Social Security No. _____ Home Phone No. (_____) _____ Work Phone (_____) _____

Legal Permanent Address _____
Street/Rt./Box City State Zip

Parent(s) Name(s) _____

Their/his/her address _____
Street/Rt./Box City State Zip

Proposed Date of Enrollment: _____ Fall _____ Spring _____ 1st Summer _____ 2nd Summer Term, 19 _____

I will attend classes at the _____ GOAL Center. Probable Major: _____

Date of Birth ____/____/____ Sex ____ I am a citizen of _____ Nation
Year Month Day

I am a legal resident of _____, _____, _____
Nation State County

I live in a _____metropolitan _____urban _____small town _____rural area.

Marital Status: _____single _____married _____separated _____divorced.

My ethnic origin: _____ White, Non-hispanic _____Black, Non-hispanic _____Hispanic
_____American Indian or Alaskan Native _____Asian or Pacific Islander
_____Non-resident Alien

I _____do _____do not
want financial
aid materials.

Religious Preference _____ Physical Handicap (if any) _____

I _____will _____will not be receiving Veteran's Benefits. Branch of Service _____

Hometown newspaper _____ Student Classification _____Junior _____Senior

List all colleges or universities attended in order of last to first. Use the back of this form if necessary. An official transcript from each college must be submitted to the Office of Special Studies.

College last attended _____

Dates attended _____ Currently enrolled? Yes _____ No _____

College _____ Dates attended: _____ to _____

College _____ Dates attended: _____ to _____

College _____ Dates attended: _____ to _____

DEGREES HELD

Degree _____ Major _____ College _____

Degree _____ Major _____ College _____

Eligible to return? _____Yes _____No Reason for leaving _____

Any emotional or nervous disturbances requiring a physician within past year? _____No _____Yes

If yes, explain briefly. _____

Briefly state how Gardner-Webb can meet your needs _____

Gardner-Webb College admits students without regard to religious creeds, race, sex, national origin or handicap.

STUDENT STATEMENT: I certify that all information given in this application is complete and accurate. When I attend Gardner-Webb College, I agree to abide by the established rules and regulations of the College.

Signature

Date

