

Gardner-Webb University

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GOAL Undergraduate Academic Catalogs

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1989

### 1989 - 1990, Gardner-Webb College GOAL Academic Catalog

Gardner-Webb University

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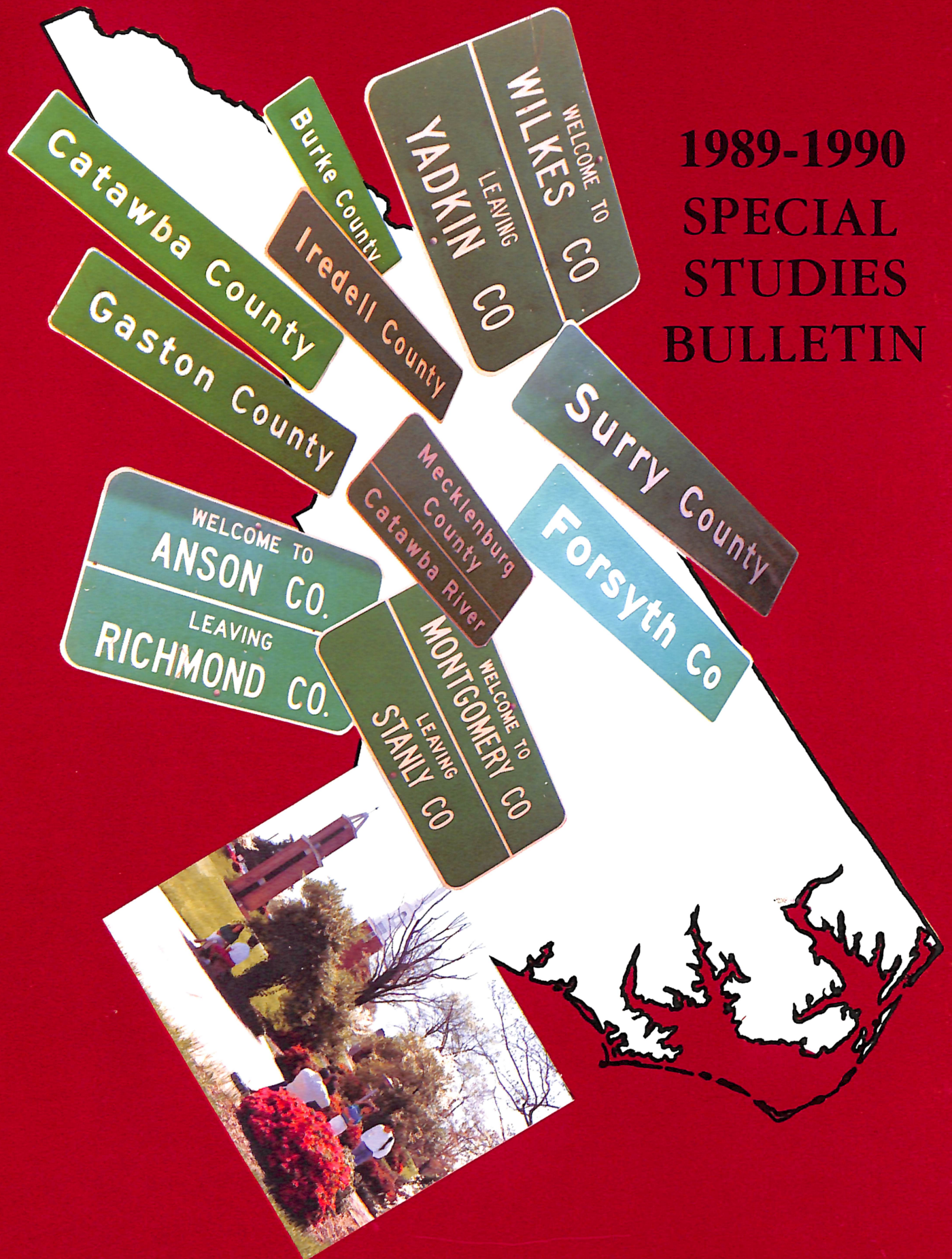
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# GARDNER-WEBB COLLEGE

## 1989-1990 SPECIAL STUDIES BULLETIN









1989-1990

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**GARDNER-WEBB COLLEGE**

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**SPECIAL STUDIES  
BULLETIN**

1989-1990

GARDNER-WEBB COLLEGE

Boiling Springs, North Carolina 28017

Telephone (704) 434-2361 or 1-800-222-2312

*Gardner-Webb College is an institution of the Baptist State Convention of North Carolina. The college seeks to enroll students from a variety of racial, economic, social, religious, and geographical backgrounds. Gardner-Webb does not discriminate against applicants or students on the basis of race, color, sex, national or ethnic origin, physical handicap, or religion.*



# SPECIAL STUDIES

## Academic Calendar

1989-1990

### FALL SEMESTER 1989--Evening

August 21-24 .....	GOAL Registration
August 28.....	Classes Begin
August 30.....	Last day to add registration
September 21.....	Last day to drop/withdraw with grade of W
October 12-13 .....	Mid-term Reports
October 16-17 .....	Fall Break
November 15 .....	Last day to drop a single class
November 22-23 .....	Thanksgiving Holidays
December 11-14 .....	Final Examinations

### SPRING SEMESTER 1990--Evening

January 8-11 .....	Goal Registration
January 15 .....	Classes Begin
January 17 .....	Last day to add registration
February 8 .....	Last day to drop/withdraw with grade of W
March 8-9 .....	Mid-term reports
March 12-15 .....	Spring Break
April 16.....	Last day to drop a single class
April 30 - May 3.....	Final Examinations
May 5, 10 a.m. ....	Commencement

### SUMMER SCHOOL 1990--Evening

May 21 .....	Classes Begin
May 21 .....	Last day to add registration
June 21.....	First Summer Term classes end
June 25.....	Second Summer Term classes begin
June 25.....	Last day to add registration
July 4 .....	Holiday
July 26.....	Second Summer Term classes end
July 28, 10 a.m.....	Commencement

## CATALOG REQUIREMENTS

*The conditions and policies set forth in this catalog have binding effects upon the college and students for the academic year in which it is in force. The college reserves the right to make necessary changes and corrections. Where changes are made in graduation requirements the college accepts a moral obligation to provide students the conditions effective the year of their most recent continuous enrollment or an alternative which would not be punitive. Otherwise, all other requirements are effective and in force upon publication of changes. Appeals may be handled as described on page 7.*

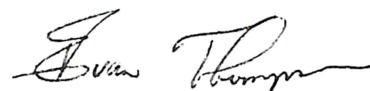


*We, in the Office of Special Studies, welcome you and look forward to serving your educational needs. We are delighted that you have chosen to continue your education in the Gardner-Webb GOAL Program.*

*The GOAL Program is designed for you, the working adult. You will find it both rigorous and challenging, but a combination of motivation and self discipline can result in the accomplishment of your goals.*

*You will, no doubt, incur some problems and obstacles along the way to your degree, but we are here to serve you and look forward to a high level of continuing communication. Please contact our office if we can be of service at any time.*

*Best wishes and good luck as you pursue your educational goals!*



*Evan Thompson  
Dean of Special Studies*

## Office of Special Studies Staff



**Evan Thompson**  
Dean of Special Studies



**E. Jerome Scott**  
Assistant Dean of Special Studies



**Joyce Summers**  
Secretary



**Margaret King**  
Secretary



# INTRODUCTION TO GARDNER-WEBB COLLEGE

## Statement of Purpose

Gardner-Webb College is a coeducational, residential, church-related college on a beautiful campus just outside Shelby at Boiling Springs, North Carolina. The College derives its name from O. Max Gardner, distinguished governor of North Carolina in the 1930's, and his wife, Faye Webb Gardner. The beauty of the campus and the quality of the academic program owe much to their example and leadership.

**Location** Gardner-Webb College is located in the Piedmont section of western North Carolina, one of the most desirable and rapidly developing areas of our nation. Boiling Springs is a small rural town. Nearby Shelby, a city of 18,000, is noted for its support of the arts and as the home of state and national leaders. Forty-five miles east of Gardner-Webb is the thriving city of Charlotte, the largest city in the Carolinas. Less than one hour away to the south is the city of Spartanburg, South Carolina. Gardner-Webb College is easily accessible, being located only three miles from U.S. 74 and thirteen miles from Interstate 85. Less than one hour from campus are the Smoky Mountains with many recreational opportunities.

Gardner-Webb College enjoys the lifestyle of a relatively small institution yet has the advantage of being centrally located to major urban resources in nearby areas.

**Students** Gardner-Webb College, founded by Southern Baptists in 1905, has grown steadily to its current enrollment of over 2,000 students. The 1,800 undergraduates come from many states and several foreign countries. Slightly less than half of the students are men, and the student body includes several racial and socio-economic groups. Gardner-Webb College admits students of any race, color, sex, and national or ethnic origin without discrimination. This diversity enriches the life of the campus community and reflects the nature of American society.

**Accreditation.** Gardner-Webb College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. In addition, the Davis School of Nursing is accredited by the National League of Nursing and the music department by the National Association of Schools of Music. The College is authorized by the immigration authorities of the United States for the training of foreign students.

### The Purpose of Gardner-Webb College

The purpose of Gardner-Webb College is to provide liberal and professional learning of distinction within a caring community based on Christian principles and values.

### Preamble:

Gardner-Webb College embodies a central concept of the Judeo-Christian tradition, which emphasizes oneness in plurality. God is one, yet He is experienced as Father, Son, and Holy Spirit. Likewise, we are a community which is at once individual and corporate. Thus, as a family we recognize the distinctive importance of each member; as members, we recognize the unique importance of the family. We are one

family with many members, one institution with many disciplines.

Ultimately, our purpose is rooted in Jesus Christ and is reflected in the words of the Hebrew injunction, "Thou shalt love the Lord thy God with all thy heart, and with all thy soul, and with all thy mind....Thou shalt love thy neighbor as thyself."\*

### Gardner-Webb College strives to:

Maintain its commitment to the Christian faith through the Baptist denomination, fostering the conviction that God exists and that He is revealed in Jesus Christ. This community recognizes that no truth can be separate from the ultimate truth of Jesus Christ. This truth, fearing nothing from investigation, is reflected in every discipline.

## Special Studies Program

Gardner-Webb College provides comprehensive special studies programs consisting primarily of the Greater Opportunities for Adult Learners (GOAL) program, to meet specialized educational needs of adult learners. The GOAL program provides opportunities for working adults who possess an Associate degree or equivalent (64 semester/96 quarter hours) to earn a Bachelor of Science degree during evening hours. The GOAL program is designed to serve students who are unable to pursue a day program because of work schedules, family responsibilities or geographic locations. Programs are available in: Accounting, Business Administration, Business Management, Health Management, Management Information Systems, Criminal Justice, Human Services, Nursing and Religion. In addition to the Gardner-Webb campus, GOAL programs are provided in the following regional locations: Charlotte, Dallas, Dobson, Morganton, Newton, Rockingham, Statesville, Troy, Wilkesboro, and Winston-Salem, North Carolina.

Classification as a "Special Student" enables an adult learner who possesses a degree or does not wish to pursue a degree, to enroll in a GOAL course or courses for credit. There is no maximum number of hours which may be accumulated as a special student; however, students who accumulate 15 semester hours should inform the Office of Special Studies of their intent. If a degree is desired, an advisor will be assigned at this point. Special students must submit an application for admission and a \$15 application fee. The tuition rate for special students will be the current GOAL tuition rate.

Continuing Education Unit (CEU) experiences are provided on the basis of need. The experiences take the form of conferences, workshops, special courses, seminars, and symposia. Many of these are provided in conjunction with the Broyhill Academy for the Study of Independent Concepts and the B.E. Morris Academy for Christian Studies.

### Greater Opportunities For Adult Learners (GOAL)

#### CENTERS

Catawba  
Newton-Conover Mid. Sch.  
West 26th Street  
Newton, N.C.

#### PROGRAMS

Business Administration,  
Business Management

Charlotte

Business Administration,



Days Inn Executive Park  
122 West Woodlawn Road  
Charlotte, N.C.

Business Management,  
Criminal Justice.

Forsyth  
Allied Health Building  
Baptist Hospital  
Beech Street  
Winston-Salem, N.C.

Accounting, Business  
Administration, Business  
Management, Health  
Management, Nursing,  
Criminal Justice, Human Services.

Gaston  
North Gaston High School  
Dallas, N.C.

Business Administration,  
Business Management.

Iredell  
Davis School of Nursing  
Cherry Street  
Statesville, N.C.

Business Administration,  
Business Management  
Management Information  
Systems, Nursing,  
Criminal Justice, Human  
Services.

Montgomery  
Montgomery Comm. Col.  
Troy, N.C.

Business Administration  
Business Management,  
Criminal Justice.

Morganton  
Freedom High School  
Independence Blvd.  
Morganton, N.C.

Accounting, Business  
Administration, Business  
Management, Criminal  
Justice, Human Services.

Richmond  
Richmond Comm. Col.  
Hamlet, N.C.

Business Administration,  
Business Management,  
Human Services.

Surry  
Surry Community College  
Dobson, N.C.

Business Administration  
Business Management.  
Criminal Justice

Wilkes Community College  
Collegiate Drive  
Wilkesboro, N.C.

Business Administration,  
Business Management.

Gardner-Webb Col. Campus  
Highway 150  
Boiling Springs, N.C.

Accounting, Business  
Administration, Business  
Management, Management  
Information Systems, Criminal  
Justice, Human Services,  
Religion.

*For more information regarding specific programs, please see  
the Program of Study section.*

## Summer School

Gardner-Webb College provides summer classes at all GOAL centers. The institution is a member of the North Carolina Association of Summer Sessions and the North American Association of Summer Sessions. The Summer School is divided into two five-week terms offering courses during both day and evening hours. A student generally carries a three or six-semester-hour load during each five-week term. Registration is conducted on campus at the

beginning of each term for day. GOAL registration for both summer terms is conducted by mail. Application for admission/re-admission should precede registration by at least a month.

The Master of Arts in Education Program provides a variety of courses during Summer School. For specific information, see the Graduate Bulletin and/or contact the Director of Graduate Studies.

A variety of special programs and camps is also provided during the Summer.

## Admissions Criteria

The admissions profile for full admission to GOAL is as follows (all programs except Nursing):

1. Associate degree or equivalent (64 semester/96 quarter hours) in a curricular area and from an institution approved by Gardner-Webb College for inclusion in the GOAL program.

2. Present 64 semester/96 quarter hours of transfer credit with a minimum grade point average of 2.0 (C).

3. Completion of specific prerequisite coursework as deemed necessary by the department of the chosen major.

## GOAL Admissions Procedures

1. The prospective student completes the application and forwards it to the Office of Special Studies along with the application fee. At this time the student also request official transcripts from all colleges previously attended (credit from two-year business colleges is not transferable). All students eligible for Veteran's Benefits must provide proof of high school graduation regardless of the number of hours or Quality Point Ratio transferred.

2. Upon receipt of all the above information, the folder is forwarded to the Transcript Evaluation Officer for analysis of transfer credits.

3. Upon completion of this analysis, the folder is returned to the Office of Special Studies, where determination of eligibility for the program is made based on admissions criteria. Students may be fully accepted or provisionally accepted (see statement on provisional acceptance below). A letter of full acceptance, provisional acceptance, or deferral, along with a copy of the transcript evaluation is sent to the applicant.

4. The academic advisor is forwarded a copy of all materials for proper advising of the student at a later date. Students may enter at the beginning of any semester or summer term. While there is no application deadline, typically three of four weeks are needed to process all applications.

## Provisional Acceptance

Provisional acceptance may be granted on an individual basis to students who are unable to complete all admission requirements prior to registration. For example, if a student is unable to provide all transcripts prior to the registration date for his/her center, provisional acceptance may be granted for a period of one semester. The student must complete the processing before the beginning of the next semester in order to be eligible to register. Provisional acceptance may also be granted to a student who is qualified for a program in terms of credit hours and grade point average but may lack certain prerequisites for the chosen



GOAL major. Advisors will monitor the progress of this type of provisionally accepted student to determine when all prerequisites have been satisfied and when full acceptance can be given.

## REQUIREMENTS FOR A SECOND BACCALAUREATE DEGREE/MAJOR THROUGH SPECIAL STUDIES

A second baccalaureate degree may be sought by a person who holds a bachelor's degree from another institution. A second major may be sought by a person who holds a baccalaureate degree from Gardner-Webb College. All applicants must have at least a 2.0 QPR (overall) on all college work attempted.

The following requirements must be met by the student who wishes to receive a second degree:

1. The student must complete a minimum of thirty (30) semester hours with Gardner-Webb College beyond the requirements for any previous degree.
2. At least one-half of the requirements for the major must be completed with Gardner-Webb College.
3. The student must maintain a quality point ratio of 2.0 or better with a grade of C or better in each course counted toward the major.
4. For the second degree, the student must meet all the curriculum requirements, including the core, of the current Bulletin. The student seeking a second degree must choose a major from those listed in the current Bulletin. Because individual course needs are different for each student, the number of semesters required to complete the second degree will vary (effective Spring Semester, 1987).

## Transfer Policy

Students transferring from a two-year accredited college into the GOAL Program may be admitted to advanced standing on the basis of having acquired an Associate degree or the equivalent in a curricular area approved by Gardner-Webb. Gardner-Webb will apply a maximum of 64 semester hours from two-year colleges toward a baccalaureate degree.

Students transferring from an accredited four-year college may transfer up to 98 semester hours. The final 30 hours for graduation must be taken with Gardner-Webb.

If the transfer of all passing grades for previous work completed does not result in an overall average of at least 2.00, the student, with the assistance of the faculty adviser, must select courses to be eliminated to achieve an average of at least 2.00. Courses selected are transferred as credit only. Grades for the selected courses are recorded on a transfer evaluation form, but no grade point average is computed. The grade point average for graduation is computed on academic credit earned at Gardner-Webb. The grade point average for honors at graduation is computed on Gardner-Webb work and all other college level work.

The combined total of transfer credit from two-year and four-year colleges may not exceed 98 semester hours. Of the 98 semester hours, no more than 64 semester hours may be transferred from a two year college.

## Transfer Credit

Evaluation of transfer courses which are determined to be Gardner-Webb College equivalents is coordinated by the Academic Dean. Transfer credit will be evaluated from institutions which have regional accreditation status. Normally credits from non-accepted institutions will not be accepted.

College-Level Examination Program: Gardner-Webb College grants credit to students submitting test scores from the College-Level Examination Program on the following basis:

1. Credit will be received on the same basis as transferred credit from accredited institutions of higher learning.
2. No credit will be granted in an area for which the examinee has college credit. Also, CLEP tests must be taken before the student enrolls in a comparable course. No course can be dropped to take a CLEP test, and no subject attempted in class may be repeated by CLEP.
3. Credit will be received as pass/fail, that is, no hours attempted or quality points will be computed in the examinee's quality point ratio.
4. Unsatisfactory scores will not become a part of the student's record.
5. A CLEP test on any subject may be taken only one time.
6. Concerning the General Examinations:
  - (a) The student must submit a score at or above 500 on each test.
  - (b) The number of semester hours granted will be that normally granted for the area covered by the test with the following restrictions:
    - (A) A maximum of three semester hours credit may be granted for each test.
    - (A) A maximum of three semester hours credit may be granted on the basis of a sub-score provided the area is appropriate.
  - (c) Credit thus granted may be applied to the student's course of study only as basic courses or free electives.
7. Concerning the Subject Examinations:
  - (a) The student must submit a score at or above the mean score for C students on the CLEP national norms, such scores being provided and recommended by the Council on College-Level Examinations.
  - (b) The number of semester hours granted will be determined by the scope of the material measured, as indicated by the Council on College-Level Examinations.
  - (c) Credit thus granted may be applied to the student's course of study without restriction.

Armed Service-Related Programs: Veterans who have successfully completed a course or courses under the Service School training program or through USAFI may submit a record of courses complete for review by the Academic Dean. Credit may be applied or subject waived, depending upon the discretion of the proper authority, and the appropriateness of the course in the student's educational objective and program.

Servicemen's Opportunity College: Gardner-Webb College actively seeks students from among America's past and present service men and women. As a participating Servicemen's Opportunity College, this institution offers a variety of educational opportunities to enable service personnel and veterans to learn skills necessary to their



performance of duty, advancement, and future vocational growth.

## Academic Information

### Academic Counseling

Each student who is admitted to the GOAL Program is assigned an academic adviser who assists in the development of a written program of studies. Advising is provided for new students at first registration, and for continuing students at mid-term of fall and spring and in mid-summer. Time does not permit adequate advising for continuing students at registration. They are therefore strongly urged to attend scheduled advising sessions.

### Academic Load

The normal full load is 12 semester hours each fall and spring semester and 6-9 semester hours during the ten-week Summer School.

### Registration

On-site registration is conducted prior to Fall and Spring semesters. However, mail-in registration procedures have been developed for the mutual benefit of the College and students and are more convenient. Students should meet with their advisors during the scheduled advising sessions to complete all necessary forms and then mail these forms, with payment, to the Business Office, on or before the published deadline. Those not completing the process before the deadline must attend on-site registration.

On-site registration is not conducted during the summer term. The process is completed entirely by telephone and mail. It is imperative that the student attend the scheduled advising sessions to assure efficient functioning of the system.

The registration process also includes payment for textbooks which will be delivered by professors on the first night of class.

A student must be officially admitted to the college prior to Registration. An Admission Form must be filed with the Office of Special Studies, 214 Webb Administration Building. A \$15 application fee is required of all applicants. A student is not officially enrolled for a course until officially accepted for admission and cleared with the Business Office. Each Course Request Form must be signed by the faculty adviser prior to Registration. A student may register at any one of the centers for courses offered in all centers.

Note: There is a charge of \$25 for late registration.

### Readmission

Any student who does not register for two consecutive terms must apply for readmission. An application for readmission should be filed with the Office of Special Studies at least two weeks prior to the opening of the term in which a student wishes to resume studies at Gardner-Webb College. There is no fee for application for readmission.

### Tuition

Tuition for the 1989-1990 academic year is \$105 per semester hour. The College reserves the right to change cost per semester hour when the change is deemed necessary. Tuition increases, when necessary, are implemented during the summer term. Students enrolled in 12 or more semester

hours who are legal North Carolina residents and are pursuing their first baccalaureate degree may be eligible for the North Carolina Legislative Tuition Grant. During the 1988-89 academic year the grant was \$351 per semester. The grant is not available during the summer term.

GOAL students pay the GOAL tuition rate per semester hour, as specified in the applicable Special Studies Bulletin, for classes designated as GOAL classes, regardless of the number of hours taken. When a class taught on the GWC campus is designated as a GOAL class, (it may be designated as both GOAL and regular), the GOAL student pays the GOAL tuition rate. The GOAL student must have the permission of the Vice President and Dean of Academic Affairs to take a regular class and the day tuition rate would apply.

Any student holding an undergraduate baccalaureate degree, except BSN-Statesville Nursing students, will pay the graduate tuition rate per semester hour as specified in the applicable graduate catalog, for any class taken from Gardner-Webb College, regardless of location, number of hours taken, or classification of course.

### Deferred Payment Plan

Tuition, fees, and book charges are payable in full at registration; however, the College makes available a deferred payment plan to those GOAL students who prefer to make monthly payments rather than a lump sum payment at registration.

#### Terms of the Deferred Payment Plan:

I. The payment schedule will be shared during advising sessions.

II. A Deferred Payment Charge will be assessed at a rate of \$2 per credit hour.

III. The Business Office reserves the right to accept or reject any request.

IV. The student is responsible for making payment on the three dates set for each semester.

NOTICES WILL NOT BE SENT

### Refund Policy for Graduate and GOAL Programs

Registration in the College is considered a contract binding the student for charges for the entire semester. However, it is the policy of Gardner-Webb College to give limited refunds in the event a student OFFICIALLY WITHDRAWS from classes in the GOAL or Graduate Program. In order to make a course adjustment (withdraw), the student must contact the Registrar's Office by phone or in person. The student will receive a copy of the completed course adjustment form. Withdrawal must be completed prior to the end of the semester in order to officially withdraw.

The college's limited refund policy is as follows:

1. A full refund will be given provided the student officially withdraws prior to the first official class meeting.

2. A full refund less \$50 will be given to a student who does not attend classes but waits until after classes begin to officially withdraw. Attendance will be based on the instructor's records.



3. In the event a student attends class(es) and finds it necessary to officially withdraw, the following pro rata refund policy will be in effect:

75% refund for official withdrawal within 7 calendar days of the date all classes began

50% refund for official withdrawal within 14 calendar days of the date all classes began

25% refund for official withdrawal within 21 calendar days of the date all classes began.

4. No refund of any type will be granted in the event of failure to officially withdraw, suspension or expulsion. Note: The word refund in the policy above actually denotes a reduction in assessed charges. Actual refunds are available only to those having paid accounts. Refunds for students receiving Federal, State, or Institutional Financial Aid will be made in accordance with the regulations governing the respective programs.

### **Financial Assistance**

Gardner-Webb College makes available to its students a variety of scholarships and loans. All aid is administered by the Admissions and Financial Planning Committee of Gardner-Webb College. The Committee follows a number of clearly defined rules in its awards, the rules having been established by the College or by donors to the College. There is no discrimination on the basis of race, religion, or sex in the administration of the financial aid programs of Gardner-Webb.

Under the several financial aid plans offered by Gardner-Webb, a student may attend the College at a cost which compares favorably with other well-recognized institutions. This may be accomplished by advanced planning with the College's Financial Planning Office.

Procedures for applying for financial assistance: 1. File an Application for Admission to Evening College with the Office of Special Studies. 2. File a financial need analysis form. The American College Testing Program form (Family Financial Statement) is preferred; however, the College Scholarship Service form (Financial Aid Form) is acceptable. Forms may be obtained from the Financial Planning Office at Gardner-Webb. Their toll-free number is 1-800-222-2311.

Financial aid awards are made when the applicant has been accepted for admission, and eligibility to receive financial assistance has been determined based on information provided by the applicant.

Applications for renewal for financial assistance programs should be made before April 1. Announcement of academic scholarships and other awards is generally made between February 15 and May 1 each year.

### **Identification Card**

Each student will receive an ID card that serves primarily for use of the John R. Dover Library on the Gardner-Webb campus. All other College activities, such as athletic events and concerts require an admission fee. A GOAL student may purchase a yearbook for \$15. Class rings may be ordered at the College Bookstore at any time.

### **Change of Name or Address**

Students are asked to notify the Office of Special Studies of any change of name or address.

### **Adding or Changing Courses**

The student's schedule of classes may be adjusted by adding or changing courses with the approval of the Registrar within one week from the beginning of the semester. Call the Registrar's Office directly, (704) 434-2361, Extension 222. A \$5 drop/add fee will be charged for any change following the student's initial registration unless it is required by the administration of the college.

### **Dropping Courses**

A student may officially drop a class at any time during the first 75% of a semester or summer term. The Registrar's Office provides the necessary forms upon request and a fee is required. A grade of W (withdrew) is recorded for the course during the first four weeks of the semester. After the first four weeks of the semester a WP (withdrew passing) or WF (withdrew failing) is assigned by the professor based upon the professor's assessment of the student's work to date in the course. Registration is a contractual agreement. Students who drop courses below a total of 12 semester hours will lose the North Carolina Legislative Grant and/or financial aid and are liable for payment of tuition for all registration unless deemed providential by the Office of Business and Finance.

### **Auditing Courses**

Any student may audit a class with the permission of the instructor of the course. All auditors must file an application with the Office of Special Studies. Auditors will be charged \$50 per course plus any special fees.

Auditors are subject to the attendance regulations of the College. Additional requirements, if any, are the responsibility of the instructor. Credit will not be allowed for any course for which a student registers as an auditor.

### **Taking Courses at Other Institutions**

Permission for any Gardner-Webb student to enroll at another institution must be obtained beforehand from the Registrar and requires the consent of the chairman of the department in which the student is majoring and his/her academic adviser. The College is not obligated to accept credit for any course when prior permission has not been granted. Study at another institution cannot be used to improve one's academic standing.

### **Withdrawal, Suspension, Expulsion**

Voluntary termination of enrollment during the course of a semester or summer term is defined as withdrawal. Dismissal from school for a specified period of time is suspension, and expulsion is dismissal for an unspecified period of time. Any evening student leaving school before the end of a term is required to secure a withdrawal form from the Registrar, complete it in full, and return it. Honorable dismissal is granted only if these procedures are followed, and failure to comply will result in the recording of the F grade on all work taken that term.

### **Code of Conduct**

The Code of Conduct is an official part of Gardner-Webb College and gives life on our campus and in our regional centers a special personality. We believe it represents values necessary for an open educational community. Students who



enroll at Gardner-Webb agree to abide by this Code. The code is outlined in the student handbook.

## Due Process

The Student Government Association of Gardner-Webb College includes in its membership all students of the college. A student charged for violation of campus code regulations is afforded due process as outlined in Article XI, Section C, paragraph 3, of the SGA Constitution and Bylaws.

## Classification of Students

Juniors--students fully qualified academically for credit who have earned 60 or more hours of credit, but less than 90 semester hours.

Seniors--full qualified academically for credit who have earned 90 or more hours of credit.

## Class Attendance Policy

Regular class attendance is an important student obligation, and each student is responsible for all work conducted in class meetings. Class attendance policy is the prerogative of the professor. Within the first week of each semester, the professor will clearly state, in writing, the attendance policies which will govern the class. Although some professors permit no absences, the general College rule is that absences cannot exceed 25% of the classtime in order for credit to be awarded.

Absence from class does not excuse the student from responsibility for class work. Planned class absences for official College business or foreseeable personal circumstances must be discussed with the professor prior to the absence and plans made for the submission of course work missed.

If weather prevents class meetings, cancellation will be announced on local radio stations for each center. Professors and students may agree upon a mutually acceptable time for make-up of cancellations. A course generally consists of sixteen meetings including the final examination. However, an exception may be made for those courses that are affected by official College holidays.

## Grades and Reports

### Academic Appeals

A student who has a question about an academic decision should consult the college official responsible for the decision. If the matter is not resolved to the student's satisfaction, the student may appeal to the Academic Dean and the Educational Policies and Standards Committee, in that order.

Once a grade has been submitted to the Registrar, it will not be changed except in the event of a clerical error or an error in calculation or as a result of the appeal process described below.

A student who has a question about a grade should consult the instructor as soon as possible. A student who believes a grade to be unfair may appeal to the instructor, the department chair, and the Educational Policies and Standards Committee, in that order.

Under no circumstances will a grade be changed, after having been reported to the Registrar, without the approval of the Academic Dean.

## Grading System

Grades and quality points represent the instructor's final estimate of the student's performance in a course. The following grades are used by Gardner-Webb College:

	Hours Attempted Per Credit Hour	Quality Points Per Credit Hour
Grading System	1	4
A--Exceptional	1	4
B--Outstanding	1	3
C--Satisfactory	1	2
D--Marginal	1	1
F--Failing	1	0
P--Passing		
(Nursing 206 only)	0	0
I--Incomplete	1	0
W--Withdraw w/o penalty	0	0
WP--Withdrew passing	0	0
WF--Withdrew failing	1	0

An I is assigned where course work is not complete because of circumstances beyond the control of the student. The student has until mid-term grade report of the next semester to complete the course work and remove the I; otherwise an F will be automatically assigned by the Registrar's Office.

A W will be assigned when a student withdraws from a course during the first four weeks of the semester. After the first four weeks of the semester, a WF or WP is assigned by the professor based upon the professor's assessment of the student's work to date in the course.

The last date for dropping an individual course will be four weeks after midterm grade report period or a date not to exceed 75% of the course after this time the only courses which will be dropped are those which a student drops when withdrawing from school.

## Quality Point Ratio

The student's general academic performance is indicated by a Quality Point Ratio, abbreviated QPR. This figure is determined by dividing attempted semester hours into earned quality points. Three Quality Ratios are significant for each student: the semester QPR; the QPR for work taken at Gardner-Webb; and the overall QPR which includes any work taken at other institutions and the student's work at Gardner-Webb.

## Repeating Courses

Only a course with a grade of D, F, or WF may be repeated. When a course is repeated, only the higher grade is counted in computing the Gardner-Webb and overall QPRs.

## Honors

### Semester Honors

Two lists of honor students are posted each semester:

1. Dean's List-- Students enrolled for a minimum of 12 hours and fewer than 15 must have a 4.0 Quality Point Ratio, and one taking 15 hours or more must have a 3.7 or better with no grade below C.



2. Honor Roll-- Students enrolled for a minimum of 12 hours and fewer than 15 must have a 3.5 Quality Point Ratio with no grade below C, and one taking 15 or more hours must have a 3.2 but less than a 3.7 with no grade below C.

### Graduation Honors

All students are eligible for graduation honors. A student with transfer credit is considered if the work at Gardner-Webb merits honor, but the overall Quality Point Ratio is used to determine the level of honor.

Baccalaureate degree candidates with Quality Point Ratios of 3.4 or more are graduated **Cum Laude**; those with a 3.6 or more are graduated **Magna Cum Laude**; those with 3.8 or more are graduated **Summa Cum Laude**.

### Retention Standards

Standards for acceptable academic progress at Gardner-Webb College are set to assist students in assessing the quality of their performance. Academic probation and suspension are used to alert students to potentially serious academic difficulty in their progress toward degrees.

Students are placed on academic probation as a warning that their level of academic achievement is falling below the level expected of students in their class. If their academic achievement should not improve, they are in danger of being suspended from the College.

Students will be placed on probation whose cumulative grade point average falls below the minimum standards.

Freshmen 0 to 20 hours	1.5
Sophomores 30 to 59 hours	1.7
Juniors 60 to 89 hours	1.9
Seniors 90 hours and above	2.0

A student placed on academic probation remains on probation for the entire semester. The student will register for no more than 15 credit hours during any semester on probation.

In order to be removed from academic probation, the student must bring the cumulative average up to that required of the class. If the student fails to bring the cumulative average up to a satisfactory level during the probation semester, but the semester's average is at or above the minimum required, probation will be continued for another semester.

If at any time while on academic probation the student's semester and cumulative average fall below the requirement, the student will be placed on academic suspension. The student will be suspended from the college for the next fall or spring semester. At the end of a one semester suspension the student must submit a formal application for readmission. If granted, the student may register for classes and will be automatically placed on academic probation. Should a second academic suspension occur, it will be for at least two semesters. After a two semester suspension from the College, the student must submit a formal application for readmission. If granted, the student may register for classes and will be automatically placed on academic probation. If placed on suspension a third time, the student will be suspended for two semesters. Readmission requires the approval of the Admissions and Financial Aid Committee. Students suspended from College are not automatically reinstated upon reapplication. A student who wishes to appeal the denial of reinstatement may do so through the Admissions

and Financial Aid Committee. A student who wishes to appeal being placed on academic probation or suspension may do so through the office of the academic Dean.

Students on either academic or disciplinary suspension are not allowed to participate in dramatic, musical, athletic, or other practice sessions since they are not to represent the college or participate in the public performance of such events.

Summer study at Gardner-Webb College may be used to improve one's academic standing. For purposes of assessing the student's academic standing, the summer study would be treated as an extension of the spring semester. A student who is on academic probation or suspension may not use study at another institution to improve his/her Gardner-Webb academic standing.

### Graduation Requirements

A minimum of 128 semester hours is required to complete requirements for the baccalaureate degree. All candidates for graduation are expected to take their final 30 hours with Gardner-Webb College. Students transferring from junior colleges are required to complete a minimum of 64 semester hours of subsequent study in senior colleges or universities, with at least the final 30 semester hours with this institution.

A student must have a minimum grade of C on each course counted toward the Major. A transfer student is expected to complete at least one-half of the Major at Gardner-Webb.

A minimum Quality Point Ratio of 2.0 on a 4.0 scale based on the college grading system is required for graduation, both on all work attempted and on that work attempted at Gardner-Webb College.

### Application For Graduation

Each student is responsible for fulfilling all requirements for the chosen degree program. In cooperation with his/her adviser, the student is also responsible for filing an Application for Graduation with the Registrar and ordering cap and gown from the Bookstore no later than the end of preregistration during the semester prior to the final semester of study. All candidates are expected to be present at Commencement. The college is not obligated to grant a degree to any candidate for graduation who does not attend the exercises.

### Career Planning and Placement

The Placement Office, located in Charles I. Dover Campus Center, seeks to assist students in obtaining positions in their chosen fields. The Family Educational Rights and Privacy Act of 1974 provides that students may have access to their placement records under certain conditions and that files may be released only with the written permission of the student. Therefore, all students registering with the Placement Office must sign a Placement Authorization Form. All graduates are advised to keep their placement files current.

### Campus Shop (Hours: 9:00-5:00 Monday-Friday)

The Campus Shop (formerly College Bookstore), located on the ground floor of the Charles I. Dover Campus Center, provides all books and materials needed by students for their courses of study. Textbooks will be delivered by GOAL



professors at their first class meetings. Book buy-back is conducted near the Campus Shop by book companies during the week of final examinations each fall and spring semester.

Class rings and graduation announcements must be ordered in writing. Class ring brochures are available upon request at the regular College telephone number (704) 434-2361, Extension 214. Order forms for the College yearbook are distributed each spring semester in GOAL classes. December graduates and others not present in classes may write to: Yearbook Advisor, Gardner-Webb College, Boiling Springs, N.C. 28017.

### **Parking**

On-street parking on the periphery of the Gardner-Webb Campus is available. If on-campus parking is desired, a decal is required, which may be purchased at the Security Office on West Branch Avenue. The annual parking decal costs \$25, and one for the summer costs \$5. A decal is issued for each automobile.

Parking at off-campus centers is adjacent to the classroom buildings.

## **GOAL Core Curriculum**

### **(all programs except Health**

### **Management, Nursing and Religion)**

Before graduation from the Gardner-Webb College GOAL Program with a Bachelor's Degree, the student will have completed a liberal arts core which consists of the following areas of coursework taken at a community/junior/technical college, another senior institution, and/or Gardner-Webb College. It is anticipated that Gardner-Webb will offer the courses in the specified areas over a two-year period. Advisers will work with students (using the transcript evaluation) to determine the extent to which requirements have been met before coming to Gardner-Webb and will assist the student in selection of courses.

#### **A. Communication**

##### **1. MATHEMATICS**

**One course:** College Algebra (Mathematics 307), Probability and Statistics (Mathematics 316), or a comparable college-level course. A student should have completed a course in high school advanced algebra or an intermediate algebra course in a community college prior to taking Math 307 or 316.

##### **2. ENGLISH**

**Two courses:** English 101 and English 300 (or English 102 are required. English 101 is a prerequisite to English 300.

#### **B. HEALTH AND FITNESS**

**One Course:** Health Maintenance, Promotion and Wellness (Health/Physical Education 338), is required for all students due to the content of the course.

#### **C. SCIENCE AND TECHNOLOGY**

**Two courses:** (minimum of 6 semester hours) Science 302, 303, 322--a combination of any two of these courses, or other science coursework which may include biology, chemistry, physics, geology.

Previous college science courses are recommended as preparation for the GOAL Program.

#### **D. PSYCHOLOGY**

**One course:** Personal Assessment and Adjustment (Psy 380) is required of all students.

#### **E. HUMANITIES**

##### **1. RELIGIOUS STUDIES**

**Two courses:** Religion 304 and 305 (Survey of the Old Testament and Survey of the New Testament).

##### **2. FINE ARTS/LITERATURE/FOREIGN LANGUAGE**

**One course:** selected from the following as offered: Music 320, Art 307, English 331 or 332, French 300, or Spanish 300.

#### **F. SOCIAL/BEHAVIORAL SCIENCE**

**Two courses** from the list below: History 301 and 302, Sociology 400, History 319, Political Science 304, Sociology 310. Advisers will strongly recommend Western Civilization I and II for anyone who has not completed these courses.

## **MAJOR PROGRAMS OF STUDY BROYHILL SCHOOL OF MANAGEMENT**

The Broyhill School of Management seeks to prepare students to function effectively in society, in the business community, and in the public service, with a program which is designed to meet the changing needs of these communities; to promote understanding of business enterprises and economic and governmental institutions; to provide the tools for continued professional training. Bachelor of science degrees in accounting, business administration, business management, management information systems, and health management and are available to qualified GOAL students. A minimum of 128 semester hours is required for graduation. Students transferring 64 or more semester hours from two-year colleges are required to complete a minimum of 64 semester hours of subsequent study in senior colleges or universities with at least the final 30 semester hours with Gardner-Webb College.

Core Course Requirements: Please see above.

### **Accounting Degree Requirements**

\* Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) 6 semester/9 quarter hours in accounting principles, one course each in macroeconomics and microeconomics principles, 6 semester/9 quarter hours in intermediate accounting, one course in cost accounting, and one course in Federal income taxation.

GOAL Core Courses: Please see above.

GOAL Major: Business Administration 300, 305, 312, 318 (or Management 422), Business Administration 325 (or Management 425), Business Administration 480, Accounting 360, 370, 435, 450, Internship 420 or other business



elective.

### **Business Administration Degree Requirements**

Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) Two courses in accounting principles and one course each in macro- and microeconomics.

GOAL Core Courses: Please see page 11.

GOAL Major: Business Administration 300, 305, 312, 318 (or Management 422), Business Administration 325 (or Management 425), Business Administration 480, Management 316 (or 330). 10 semester hours of business electives.

### **Business Management Degree Requirements**

Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) Two courses in accounting principles, one each in macro- and microeconomics, and 6 semester/9 quarter hours of business electives.

GOAL Core Courses: Please see page 11.

GOAL Major: Business Administration 300, 305, 312, 318 (or Management 422), Business Administration 325 (or Management 425), Business Administration 480, Management 316 (or 330), 400, 416, 4 semester hours of business electives.

### **Management Information Systems Degree Requirements**

This major is available only at the Iredell Center in Statesville and on the Gardner-Webb campus.

Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) Two courses in accounting principles, one each in macro- and microeconomics, and an associate degree in Management Information Systems or Data Processing or 14 semester/21 quarter hours in computer-related subjects.

GOAL Core Courses: Please see page 11.

GOAL Major: Business Administration 300, 305, 312, Business Administration 325 (or Management 425), Business Administration 480, Management 316 or 330, Internship or other business elective, Management Information Systems 371, 433, 471, 485.

\* An applicant must have completed at least two courses in accounting and one course in economics to be accepted. Applicants with economics deficiencies may take Economics 301 and/or 311 to satisfy the requirements. These substitute courses will be offered at selected GOAL centers.

### **Health Management Degree Requirements**

Prerequisites: (These should be completed prior to enrolling at Gardner-Webb.) An associate's degree in a health-related field, including: 6 semester/9 quarter hours in English (G-W 101 and 102 equivalents), and 16 semester/24 quarter hours in science-related courses.

GOAL Core Courses: History/political science (two courses), Religion 304 and 305, Mathematics 307 and 316, Health/Physical Education 338, and one fine arts course.

GOAL Major: Health Management 300, 301, 302, 303, 304, 306, 307, 308, 309, Management 316 (or 330), 400, Business Administration 300 and 305, Internship 420 or other business elective.

(See Checksheets for all business majors at back of Bulletin)

## **DAVIS SCHOOL OF NURSING** **Bachelor of Science in** **Nursing Program**

### **Prerequisites for Admission:**

1. Completion of an associate or diploma nursing program consisting of the following courses:  
**CORE:** English 101\* and 102 (300)\*; Religion 101 (304) or 102 (305); social science (6 hours), Psychology 201 and Sociology 201 recommended; Biology: Microbiology\*, Anatomy and Physiology\*; physical education (1 hour); math (3 hours) - college algebra or higher level. (\*A grade of C or higher required).

**MAJOR:** 25 semester hours minimum in nursing at ADN level through Gardner-Webb or via transfer from a state approved ADN program. Thirty-seven semester hours of college credit for diploma nursing courses may be earned through validation testing. 25 semester hours apply directly as basic to baccalaureate nursing courses; remaining hours are counted as lower division nursing elective hours.

Special admission status may be granted to students lacking some of the above courses.

2. N.C. RN licensure or temporary licensure.
3. One year of clinical nursing experience or completion of nursing program within past five years.
4. Cumulative and nursing QPR of 2.5 or by special permission.

(Graduates of diploma schools of nursing or individuals who are not eligible to receive lower division nursing transfer credit may earn a maximum of 37 hours nursing credits depending upon the results of selected tests.)

**NOTE:** Credits by advanced placement may be earned for the prerequisite courses for admission to the program as well as the BSN course requirements via CLEP, NLN, ACT-PEP and departmental exams. Such credits earned will be interpreted as credits earned through Gardner-Webb College. Consult the BSN Program Director for further information regarding advanced placement.

### **Special Nursing Requirements:**

1. Students must provide their own transportation to the clinical agencies.
2. Health form is to be updated each academic year.
3. Students must purchase their own stethoscopes, bandage scissors, pen lights, name pins, and lab coats.

### **BSN Degree Requirements:**



**CORE:** History (3 hrs.) 201, 202, 301, 302,  
Political Science (3 hrs.) 201 or 302 fine  
arts (3 hrs.); Physical Education; Religion 341.

## **REQUIRED**

**MINOR:** (Cross Disciplined) Chemistry (4 hours);  
Biology 303 and 335; Management 403; Sociology 340;  
Statistics (3 hours). A minimum of 2.0 must be  
achieved in each course in the required minor with  
a minimum of 9 hours completed through Gardner-  
Webb College.

**MAJOR:** (30 hours) Nursing 300, 301, 302, 401, 403, 404,  
405, 409, three hours nursing electives at 300 or 400  
level.

## **DEPARTMENT OF RELIGIOUS STUDIES AND PHILOSOPHY**

On the Gardner-Webb campus in Boiling Springs, the  
Department of Religious Studies and Philosophy offers an  
evening major in Religion leading to a Bachelor of Arts  
degree. The program is designed primarily for the busy  
pastor who has graduated from Fruitland Baptist Bible  
Institute and who would like to complete a B.A. degree  
through evening study. The GOAL Religion program is also  
open to other students who qualify for admission. Fruitland  
graduates, and others who have the prerequisite courses, will  
be able to earn a degree by taking two evening courses each  
term through the four-year cycle.

### **Prerequisites for Admission:**

1. Graduates of Fruitland Baptist Bible Institute qualify  
and are given up to 44 semester hours of credit for the  
courses completed. (Many students earn 15-20  
additional hours of college by taking the CLEP test).
2. Other persons who have earned some college credit  
also qualify for admission.

### **GOAL Religion Core Course Requirements:**

Students must complete the following courses in the  
general studies core:

#### **English**

- English 101 - Composition
- English 102 or 300 - Composition and Introduction  
to Literature
- Composition and Literary Interpretation

#### **Social Studies**

- History 301 - Issues in Western Civilization I
- History 302 - Issues in Western Civilization II
- Sociology 201 - Introduction to Sociology
- Psychology 201 - General Psychology

#### **Fine Arts**

- Music 320 - Survey of Music

#### **Physical Education**

- Health & Physical Education 338 - Health Maintenance,  
Promotion and Wellness

#### **Language**

- Greek 101 - Elementary New Testament Greek I
- Greek 102 - Elementary New Testament Greek II
- Greek 201 - Intermediate New Testament Greek I
- Greek 202 - Intermediate New Testament Greek II

#### **Science**

- Science 302 - Physical Science
- Science 303 - Human Biology

#### **Mathematics**

- Mathematics 307 - College Algebra or
- Mathematics 316 - Probability & Statistics

### **GOAL Religion Major Requirements**

The Fruitland graduate is given up to 12 semester hours  
of credit toward the major and completes the remaining  
major requirements as indicated. Although any of the  
courses in each section are appropriate, the courses in  
parentheses have been placed on the schedule and are  
found in the descriptions listed in this document.

#### **One advanced Old Testament course**

- Religion 302 - The Sacred Writings  
(Religion 303 - Old Testament Prophets)
- Religion 306 - Old Testament Thought
- Religion 307 - Studies in the Pentateuch

#### **One advanced New Testament course**

- (Religion 311 - The Teachings of Jesus)
- Religion 312 - Life and Letters of Paul
- Religion 314 - New Testament Thought
- Religion 316 - The Writings of John
- Religion 317 - The General Epistles and Hebrews

#### **One course in the area of Christian history and thought**

- Religion 322 - Early and Medieval Christianity
- Religion 323 - Modern Christianity
- Religion 324 - American Christianity  
(Religion 326 - Christian Missions)
- Religion 327 - The Reformation Era
- Religion 333 - Christian Beliefs
- Religion 337 - Philosophy of Religion

#### **One course in the area of Christianity and the World**

- Religion 243 - Religion and Modern Experience
- Religion 246 - Eastern Religions  
(Religion 341 - Christian Ethics)
- Religion 345 - Black Church History
- Religion 347 - Judaism

#### **Two senior seminars**

- (Religion 491 - Old Testament Seminar)
- (Religion 492 - New Testament Seminar)
- Religion 493 - Church History Seminar
- Religion 494 - Contemporary Theology Seminar
- Greek 302 - Advanced New Testament Greek II
- History 310 - The Ancient World
- Latin 301 - Roman Civilization

### **Required Electives**

Four courses, one from each of the following areas:

#### **English**

- English 231 - English Literature Survey

#### **Sociology**

- Sociology 320 - Cultural Anthropology

#### **Psychology**

- Psychology 206 - Developmental Psychology

#### **History**

- History 202 - Survey of U.S. History since 1877

One course from one of the following areas:

- English, Sociology, Psychology or History
- English 232 - American Literature Survey

### **Free Electives**

The Fruitland graduate is given 17 semester hours of Free  
Electives.



## Long-range Schedules

The Department of Religious Studies and Philosophy projects a schedule of evening courses in four-year cycles. Any student desiring a copy should contact the GOAL Religion adviser. Please note that the schedule is subject to change.

## DEPARTMENT OF SOCIAL SCIENCES

### Criminal Justice

The Gardner-Webb Bachelor of Science Degree Program in Social Science with a concentration in Criminal Justice is designed for the student who has an Associate Degree in Law Enforcement or its equivalent from an accredited institution. At least 21 quarter (14 semester) hours of law enforcement courses must have been successfully completed prior to admission to the GOAL Program.

#### 1. GOAL Core Requirements (See page 11)

#### II. Major Requirements

Political Science 314, Health 401, Sociology 400, Psychology 401, Management 400, Criminal Justice 410, 420, and 430.

#### III. Electives (Student may choose as many as needed to complete 64 senior college hours.)

Political Science 304, 315, 495, Sociology 202, 310, 313, Management 403, Psychology 305, History 319, Criminal Justice 497, 498.

A minimum of 128 semester hours is required for graduation. Students transferring from two-year colleges are required to complete a minimum of 64 semester hours of subsequent study in four-year colleges or universities, with at least the final 30 semester hours with Gardner-Webb College.

With the adviser's consent, courses listed as Electives may be substituted for courses listed under Major Requirements. (See checksheet in back.)

## THE BACHELOR OF SCIENCE DEGREE PROGRAM IN SOCIAL SCIENCE

### With A Concentration in Human Services

The human services program is designed within the liberal arts tradition of Gardner-Webb College to prepare students for work in a wide range of social agencies that serve human needs at individual, group, or community levels. The program is designed for students who have completed approximately one-half of their four-year college course work and who desire to complete the Bachelor's Degree with the intent of improving their helping skills in an agency in which they are currently employed or of preparing themselves to obtain employment in social service agencies. Although emphasizing the social and behavioral sciences, the program has a strong interdisciplinary orientation.

A student desiring to enroll in the human services program should normally have an Associate's Degree in an appropriate area. Successful completion of courses attempted in the liberal arts and social/behavioral sciences is required.

A minimum of 128 semester hours is required for graduation. Students transferring from two-year colleges are required to complete a minimum of 64 semester hours of subsequent study in senior colleges or universities, with at least the final 30 semester hours with Gardner-Webb College.

Sem. Hrs.

I. GOAL Core Requirements (see page 11)

33-36

II. Major Requirements

30

III. Electives (as needed)

Selected with approval of faculty adviser. Credits in religious studies, science, and mathematics must be included. (See checksheet in back.)

## COURSE DESCRIPTIONS

### Accounting 360, Accounting Theory

A comprehensive review of generally accepted accounting principles. Examines both promulgated accounting standards and nonpromulgated principles in use today. 2-0-3.

### Accounting 370, Accounting Practice

A review of accounting practice with particular emphasis on income taxation and methods and techniques of cost accounting. 2-0-3.

### Accounting 435, Advanced Accounting

Accounting for partnerships, installment sales, insurance, corporate consolidations, and annuities. 2-0-3.

### Accounting 450, Auditing

Principles, techniques, procedures, and legal responsibility of auditors. 2-0-3.

### Art 301, Art Education Lab

A laboratory designed for the prospective elementary teacher. Prerequisites: Art History or Appreciation. 0-2-1.

### Art 302, Teaching Methods in Art

A continuation of Art 301, including experiences with art materials and teaching strategies appropriate for use with children. Special fee. Prerequisite: Art 301. 2-0-3.

### Art 307, Art Appreciation for the Adult Learner

A survey course involving encounters with a variety of pieces of visual art, including an overview of our civilization as reflected in art. 2-0-3.

### Biology 303, Environmental Health

Study of epidemiology and public health, including diseases, environmental toxins, and radiation. A discussion of the statistical methods used to interpret epidemiological data will be included. 3-0-3.



**Biology 335, Pathophysiology**

Study of alterations in normal body structure and function associated with various disease processes. 3-0-3.

**Business Administration 300, The Legal Environment**

The American legal system, crimes and torts, the regulations of business, contracts, personal property, bailments. and sales. 20-3.

**Business Administration 305, Quantitative Methods for Business**

Explores the use of quantitative methods for decision analysis. Topics include probability concepts, linear programming, networking, transportation, queuing, inventory models, simulation, and decision-making. Prerequisite: Mathematics 307. Mathematics 316 is highly recommended. 2-0-3.

**Business Administration 312, Financial Management**

Principles governing financial operations and financial management of business enterprises, profit planning, liquidity versus profitability, capital budgeting, and working capital management. 2-0-3.

**Business Administration 318, Principles of Marketing**

A comprehensive analysis of the marketing system and the marketing process. 2-0-3.

**Business Administration 325, Business Communications**

Language skills for oral and written communications. 2-0-3.

**Business Administration 395, Campus New York**

New York business/career visit enables students to learn, through direct contact with some of the nation's best-known business firms, how textbook theory is put into practice. The week-long visit also provides opportunities for investigating career possibilities. Offered spring semester  
Lecture-Travel-1.

**Business Administration 396, Campus London**

London, England business/career visit enables students to learn, through direct contact with some of England's best-known business firms, how textbook theory is put into practice. Offered spring semester. Lecture-Travel-1.

**Business Administration 420, Internship in Business**

Prerequisite: Junior standing and department approval. 0-0-1.

**Business Administration 480, Senior Seminar in Business: Business Policy**

A case study approach designed to apply areas of management, accounting, finance, and economics to contemporary business problems. Recommendation: Senior standing. 2-0-3.

**Chemistry 103, Introduction (Cross-disciplined) Chemistry**  
Recommended for nonscience and nursing majors. Emphasis on application of the basic chemistry principles: his-

tory, measurements, mathematical manipulations, dimensional analysis, formula writing and nomenclature, reactions and equations, matter and energy, atomic theory, structure and bonding, and solutions. Prerequisites: placement out of Mathematics 100 (or its equivalent) and no previous college credit for chemistry with a grade of C or higher. 3-3-4.

**Criminal Justice 410, A Philosophy of Criminal Justice**

Major focus: Punishment and alternatives for dealing with law violation and relating underlying ideas, such as responsibility and insanity. Central to this investigation will be a concern for the justification of punishment, legitimacy of alternatives to punishment, justification for considering illegal acts as products of disease, and the reconcilability of a system of punishment with a deterministic view of human behavior. 2-0-3.

**Criminal Justice 420, Administrative Decision Making**

An advanced course in police administration decision making with considerable emphasis on management styles and their effect on the operation of the police force and related criminal justice agencies. 2-0-3.

**Criminal Justice 430, Criminal Justice Theory and Research**

A discussion and practical application in operations research as it applies to police department, prosecution management, court scheduling, corrections recidivism, probation and parole. The common theme is the use of quantitative analysis to understand phenomena, to solve problems, and to provide policy guidance. 2-0-3.

**Criminal Justice 497, 498, Internship**

Designed for students enrolled full-time in the criminal justice program, to enhance academic experience by providing an opportunity to acquire a working knowledge of the practical aspects of the criminal justice system. 0-0-3.

**Economics 301, Money and Banking**

Analysis of Federal Reserve System and monetary policy, the role of money in determination of national income, role and development of commercial banks, and the basic elements of international finance. 2-0-3.

**Economics 311, Labor and the Economy**

Analysis of the labor market, unemployment, labor laws, union organization, and the theory of wages. 2-0-3.

**Economics 420, Investments**

Investment goals, strategies, and policies for individual investors are examined. Relationships of security investments to capital formation, changing rates of interest and price levels, inflation, and the business cycle are also examined. Prerequisite: Business Administration 312. 2-0-3.

**English 231, English Literature Survey**

Representative writers from the eighteenth century to the present. 3-0-3.



**English 300, Composition and Literary Interpretation**

Primarily a composition course with attention given to literary interpretation and research. 2-0-3. Prerequisite: English 101 or its equivalent.

**English 332, American Literature**

Representative American writers from the beginning to the present. 2-0-3.

**French 300, Aspects of French Culture and Language**

An introduction to selected aspects of French Culture, including the rudiments of the French language. No prior knowledge of French is required. 2-0-3.

**Greek 101, 102, Elementary New Testament Greek I and II**

A study of Koine Greek. 3-0-3, 3-0-3.

**Greek 201, 202, Intermediate New Testament Greek I and II****Health Education 322, Helping Relationships for Health Science**

A study dealing with human relations skill training using the Gazda Model as a base. 2-0-3.

**Health Education 401, Drug/Alcohol Education**

An introduction to the study of drug/alcohol use and abuse and the educational implications of drug-related problems. 2-0-3.

**Health Education 402, Sexuality/Sex Education**

An introduction to the study of basic issues relating to sexuality. Included will be strategies for teaching sex education. 2-0-3.

**Health Education 431, Problems in Health Education**

Advanced study of personal and community health problems, environmental health, family living and mental and emotional health. 2-0-3.

**Health Management 300, Introduction to Health Management**

An introduction to the health care delivery system in the United States. Emphasis will be on the management of health care organizations. 2-0-3.

**Health Management 301, Accounting for Health Management**

Accounting for costs and revenues, patient accounting systems, purchasing systems, payroll systems, and financial reporting. Measurement of inputs and outputs of the health care system. 2-0-3.

**Health Management 302, Budgeting for Health Management**

Use of budgeting in health care for planning and control, forecasting demand for service, revenues, resource needs, and costs. Capital budgeting and breakeven analysis. 2-0-3.

**Health Management 303, Finance for Health Management**  
Financing of health care delivery systems, financing planning and project evaluation. Present value concepts and advanced capital budgeting techniques. 2-0-3.

**Health Management 304, Economics of Health Care**

Supply and demand for health care services in the United States. The influence of environmental, political, economic, and social factors on the quantity, quality and price of health care services. The role of health care services in the economy. Factors of production of health care services. 2-0-3.

**Health Management 306, Contemporary Issues in Health Management**

Contemporary issues in health management will be analyzed. The student will relate basic management techniques in solving management problems. 2-0-3.

**Health Management 307, Strategic Planning and Marketing for the Health Manager**

The application of marketing principles to the health care service industry is emphasized. Objective establishment, strategy, planning, and evaluation will be stressed. 2-0-3.

**Health Management 308, Health Policy Seminar**

A view of health agencies from the perspective of the competitive struggle for public support. Emphasis on the body politic as it relates to management problems. 2-0-3.

**Health Management 309, Human Relations Development for the Health Manager**

A skill building study in the area of human relations for the health manager. The Gazda Model will be used to facilitate interaction in management settings. 2-0-3.

**Health/Physical Education 338, Health Maintenance, Promotion and Wellness**

An integration of concepts of optional health and physical fitness; emphasis on developing understanding, skills, practices, and positive attitudes toward personal health, total physical fitness and life-time sport skills. Physical activity involved. 2-0-3.

**History 201, Survey of United States History to 1877**

Social, intellectual, economic, and constitutional foundations of the United States and its people. 2-0-3.

**History 202, Survey of United States History since 1877**

Historical elements which have influenced modern American society. 2-0-3.

**History 301, Issues in Western Civilization, Pre-history to 1715**

Beginning with the earliest times, the course covers the civilization of Egypt, Mesopotamia, Greece, Rome, Medieval and Early modern periods. Concludes with 1715. 2-0-3.



**History 302, Issues in Western Civilization, Since 1715**  
Beginning with 1715, this course presents a perspective of the last three centuries of western history. 2-0-3.

**History 319, The United States in the Twentieth Century**  
A study formulated to emphasize events, movements, and trends in modern America and to examine the functioning of constitutional principles. 2-0-3.

**Human Services 300, Ethical Issues in the Helping Professions**  
A detailed examination of selected current ethical issues in the human services field. 2-0-3.

**Human Services 301, Treatment Modalities**  
A survey of theories and procedures appropriate for use with clients of community agencies. 2-0-3.

**Human Services 302, Group Dynamics**  
An introduction to group structure and process and analysis of their effects on individuals. 2-0-3.

**Human Services 320, Introduction to Clinical Practice**  
An introduction to the practices, procedures, and techniques involved in a mental health setting. 2-0-3.

**Human Services 400, Legal Issues in the Helping Professions**  
A critical examination of current legal issues facing the helping professions. 2-0-3.

**Human Services 491, Seminar**  
A synthesis and integration of previous course work following a problems approach. 2-0-3.

**Human Services 497, 498, Internship**  
Designed for students enrolled full-time in the human services program, who do not have professional experience. 0-0-3.

**Management 316, Applied Management Concepts**  
A systems approach to integration of theory and practice in the contemporary organization. 2-0-3.

**Management 330, Industrial Supervision**  
Explores the process and techniques of accomplishing organizational objectives through others. Topics include effective use of praise and rewards, effective discipline, leadership, use of feedback, behavior modification, and human relations. 2-0-3.

**Management 400, Human Resource Management**  
Principles and practices regarding the recruitment, selection, development, evaluation, compensation, and proper recognition of employees within organizations. Recommended Prerequisite: Management 316. 2-0-3.

**Management 403, Human Behavior in Organizations**  
The application of human behavior principles common to many types of organizations, specifically business and industry. Motivation, leadership, followership, and human problems are analyzed. 2-0-3.

**Management 410, Small Business Management**  
A practical course designed to familiarize the student with the application of economic and managerial techniques of the small business. These techniques include entrepreneurship, location analysis, forms of ownership, financing alternatives, accounting practice, marketing and advertising techniques, and inventory control. 2-0-3.

**Management 416, Production and Operations Management**  
Explores the management concerns of cost, quality, and quantity in the production systems of manufacturing companies, material requirements, planning, break-even charts, plant location, present worth analysis, safety, job enrichment, and sequential sampling. Recommended Prerequisites: Business Administration 305 and Management 316. 2-0-3.

**Management 418, Administrative Management**  
Designed for students pursuing careers as managers in retailing or service industries. Topics covered include design and management of automated and traditional office systems, management information systems, records retention and disposal. Prerequisite: Management 316. 2-0-3.

**Management 422, Marketing Management**  
Topics covered include marketing research, public relations, and marketing channels. 2-0-3.

**Management 425, Advanced Business Communications**  
Emphasis on business analysis, report writing, formal and informal presentations, public relations, and internal and external communications. 2-0-3.

**Management Information Systems 371, Structured Systems Analysis and Design**  
Advanced coverage of the strategies and techniques of structured systems process. The course will cover development of information systems. 2-0-3.

**Management Information Systems 433, Database Program Development**  
A course emphasizing software design and programming in a database environment. For MIS majors only. 2-0-3.

**Management Information Systems 471, Applied Software Development**  
A capstone systems course integrating the knowledge and capabilities gained through the other computer-related courses in the curriculum within a comprehensive system development project. 2-0-3.



**Management Information systems 485, Topics in Management Information Systems**

Offered as demand warrants, this course offers electives such as Distributed Data Processing, Advanced Database, Information Resource Management, Information System Planning, and Artificial Intelligence. Since topics will be different, the student may be able to take the course more than once. 2-0-3.

**Mathematics 307, College Algebra**

Axiomatic properties of real numbers, sets, functions, equations, inequalities, progressions, permutations, and combinations. 2-0-3. Recommended: High school advanced algebra or community college intermediate algebra prior to enrollment in this course.

**Mathematics 316, Probability and Statistics**

Introductory principles of probability and their applications. Basic statistical analysis. Prerequisite: Mathematics 307. 2-0-3.

**Music 320, Survey of Music**

A survey of music from antiquity to the present day with listening appropriate to the period studied. Not offered to the student who has successfully completed Music 125, Music Appreciation, or its equivalent. 2-0-3.

**Nursing 300, Concepts in Professional Nursing**

An introductory course for transition to the role of the professional nurse. The areas covered include evolution of nursing, professional socialization, theoretical base for practice, and components of professional nursing practice. Prerequisite: Approval of department. 3-0-3.

**Nursing 301, Research in Nursing I**

Introduces nursing research as a component of professional nursing practice. Emphasis is placed on the role of the professional nurse in interpreting research findings for applicability to nursing practice and in identifying research problems in nursing practice. Pre- or Co-requisite: Nursing 300, Statistics. 3-0-3.

**Nursing 302, Health Assessment**

Holistic health assessment skills developed and practiced. Emphasis is on health promotion and maintenance of the individual throughout the lifespan. Pre- or Co-requisite: Nursing 300. 3-3-4.

**Nursing 395, 396, Nursing Elective**

Consists of development and implementation of a learning contract in area of student's interest. Time and credits (1-2 hours) are determined in the semester prior to the term in which the study begins. Level I, Juniors. Prerequisite: Nursing 300. 0-0-1 or 0-0-2.

**Nursing 401, Community/Mental Health Nursing**

Concentration is on family community health nursing and family mental health nursing. Content covered includes the roles and setting of the community health nurse with families

and aggregates, concepts essential to practice, health promotion/maintenance of families, and assessment of resources. Prerequisites: Political Science 302, Sociology 340. Pre- or Co-requisites: Biology 303, Nursing 301 and 302. 3-6-5.

**Nursing 403, Leadership/Management in Nursing**

A synthesis of leadership/management theories within community client subsystems, health care agencies and organization. Emphasis is placed on political structures, planning, change theory, group dynamics, research, and their impact on the role of the professional nurse. Prerequisites: Nursing 401, Management 403. 3-6-5.

**Nursing 404, Health Restoration**

Emphasis on holistic nursing across the life span for clients experiencing a critical upset or complex disruption. The roles of the professional nurse in relation to the restoration-rehabilitation process are incorporated. Prerequisite: Chemistry, Biology 335. Pre- or Co-requisite: Nursing 403. 2-6-4.

**Nursing 405, Research in Nursing II**

Formulation and development of a researchable clinical problem by the student. Prerequisite: Nursing 301. 0-0-1.

**Nursing 406, Advanced Nursing Research**

Design and implementation of a clinical research study to answer the research question formulated and developed in Nursing 405. Prerequisite: Nursing 405. 0-0-4.

**Nursing 407, Computers in Nursing**

Overview of application of computer knowledge to nursing. The course includes selective experiences using computers. 3-0-3.

**Nursing 408, Communication**

Facilitative awareness of one's own communication pattern. Learning experiences focus on communication theory, exercises and critiquing of own communication tapes. 0-0-2.

**Nursing 409, Senior Seminar**

Analysis of contemporary issues related to the practice of professional nursing. Students will develop their own conceptual models of nursing synthesizing knowledge acquired throughout the nursing program. Prerequisite: Nursing 401. Pre- or Co-requisites: Nursing 403, 404, 405. 2-0-2.

**Nursing 495, 496, Nursing Elective**

Development and implementation of a learning contract in area of student's interest. Time and credits (1-4 hours) are determined in the semester prior to the term in which the study begins. Level II, Seniors. Prerequisite: Nursing 300. 0-0-1, 0-0-2, 0-0-3, or 0-0-4.

**Political Science 201, Introduction to Political Science**

A basic course in political science dealing with the fundamentals of persons politically organized. 2-0-3.



**Political Science 302, United States Government**

A comprehensive presentation of the principles of American constitutional government, and a behavioral analysis of the institutions and processes of the national and state governments and the Federal system. 2-0-3.

**Political Science 304, State and Local Government in the U.S.**

A study of the problem of inter-governmental relationships and administrative management in state, county, and municipal government. 2-0-3.

**Political Science 314, Judicial Process**

A study of the judicial process in the United States including pertinent court decisions and a general review of the administration of justice in our society. 2-0-3.

**Political Science 315, Civil Liberties**

An examination of the philosophical basis and legal status of basic liberties in the U.S. 2-0-3.

**Political Science 495, Independent Study**

Independent research paper done on a topic agreed upon by the professor. 0-0-1.

**Psychology 201, General Psychology**

A survey of psychology as the scientific study of behavior. The areas include learning, motivation, personality, measurement, the developmental process, social adjustment, and the biological bases of behavior. 3-0-3.

**Psychology 206, Developmental Psychology**

The psychological evolution of the individual through the lifespan and effect of the bio-social field on the evolution. 3-0-3.

**Psychology 305, Psychology of Personality**

A survey of the major theories of personality, with particular emphasis upon experimental studies and research procedures in the study of personality. Prerequisite: Psychology 206. 2-0-3.

**Psychology 380, Personal Assessment and Adjustment**

An exploration and analysis of life goals, lifestyle management, identity formation, and adjustment strategies. 2-0-3.

**Psychology 396, Introduction to Statistics**

An introductory approach to descriptive and inferential statistics designed to develop an understanding of basic statistical concepts, statistical significance, statistical inference, and hypothesis testing. 2-0-3.

**Psychology 401, Psychopathology**

Survey and analysis of the major mental disorders, interpretation, and theories of therapy, including the relationship of abnormal behavior to social norms. 2-0-3.

**Psychology 402, Introduction to Counseling**

The study of basic theories and functions of counseling. Laboratory emphasis will be upon development of a personal counseling philosophy and its application. Prerequisite: Psychology 401 or permission of instructor. 2-0-3.

**Psychology 406, Psychology of Exceptionality**

A study of marked superiority or inferiority to physical, mental, emotional and social norms. Prerequisite: Psychology 206. 2-0-3.

**Psychology 444, Psychological Measurement and Appraisal**

An introduction to psychological measurement, with emphasis on the measurement of intelligence, achievement, personality, interests, and special aptitudes. 2-0-3.

**Religion 303, Old Testament Prophets**

A survey of prophecy in Israel with attention given to the historical settings of individual prophets and to the relevance of their message. 3-0-3.

**Religion 304, Survey of the Old Testament**

Not offered to the student who has successfully completed Religion 101, Introduction to Old Testament, or its equivalent. 2-0-3.

**Religion 305, Survey of the New Testament**

Not offered to the student who has successfully completed Religion 102, Introduction to New Testament, or its equivalent. 2-0-3.

**Religion 311, The Teachings of Jesus**

A study of the person, work, and message of Jesus Christ as presented in the Synoptic Gospels. 3-0-3.

**Religion 326, Christian Missions**

A wide-range exploration of the Christian mission, including the background and current status of missions, the strategies and methods of cross-cultural missions, and key issues in missions discussion. 3-0-3.

**Religion 341, Christian Ethics**

A systematic study of the nature of morality; a defense of "Christian" ethics; and exploration of principles of Biblical ethics. Special contemporary ethical issues provide the backdrop for discussions. 2-0-3.

**Religion 491, Old Testament Seminar**

A discovery, through research and creative development, of the depths of knowledge in the Old Testament with regard to faith, doctrine, and religious experience. 3-0-3.

**Religion 492, New Testament Seminar**

Through directed readings, discussions and research, we explore some of the major theological concepts in the New Testament. 3-0-3.



**Religious Education 375, Organizations and Curriculum**

An introduction to Southern Baptist organizations of religious education through a study of their functions, leadership, structure, and curricula. 3-0-3.

**Religious Education 401, Counseling for Church Leaders**

Basic counseling techniques such as referral, qualification of the counselor, and theories of personality, along with a consideration of basic counseling theories. Special emphasis on Integrity Therapy, Reality Therapy, Behavior Modification, and Transactional Analysis. Prerequisites: 6 semester hours of psychology. 3-0-3.

**Science 302, Physical Science**

Introduction of structure and behavior of matter. Survey of geology, meteorology, and astronomy, with emphasis on underlying physical and/or chemical principles, and practical applications of these principles. Demonstration, field work. 2-0-3.

**Science 303, Human Biology**

An introduction to human genetics, disease and reproduction. 2-0-3.

**Science 322, Environment**

Survey of principles of ecology with emphasis on human impact on the environment. Literature of ecological movement in the U.S. since 1960. Field trips. 2-0-3.

**Sociology 201, Introduction to Sociology**

Essentials for an intelligent understanding of forces making for group life and for specialized study of sociological problems. 3-0-3.

**Sociology 202, Social Problems**

An analysis of some of the major problems of personal and social disorganization in contemporary society with emphasis upon causes, treatment and prevention. 2-0-3.

**Sociology 310, Social Psychology**

A study of the interaction between the individual and the group, and the influence of each on the other. 2-0-3.

**Sociology 311, Social Research Methodology**

The scientific method applied to social phenomena: formulating and testing hypotheses, techniques for collecting data, measuring social variables, interpreting research findings. The scientific method as applied to social sciences will be explored in the latter part of the course through student participation in the design and analysis of a survey. 2-0-3.

**Sociology 313, Sociology of Deviant Behavior**

Introduction to theories of deviant behavior. Description and explanatory approaches to kinds and amounts of deviance in contemporary America; social change, anomie and social disorganization theories; the process of stigmatization; formal and informal societal responses to deviance and the deviant. Recommended Prerequisite: Introduction to Sociology or Psychology. 2-0-3.

**Sociology 320, Cultural Anthropology**

A study of the nature and growth of culture in primitive and contemporary non-industrial societies. 3-0-3.

**Sociology 356, Sociology of Religion**

Religion analyzed as a social institution, with particular reference to the relationship between religious and non-religious spheres of society, the structure of religious organizations, and the sociology-psychology of religious behavior. 3-0-3.

**Sociology 400, Race Relations**

A study of present-day racial and cultural minorities with emphasis on scientific facts about race and on changing attitudes and policies. 2-0-3.

**Spanish 300, Aspects of Hispanic Culture and Language**

An introduction to selected aspects of Hispanic culture, including the rudiments of the Spanish language. No prior knowledge of Spanish is required. 2-0-3.



# 1989

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**C. Oland Summers, D.A.**  
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A.B., M.A., Indiana State University; Ed.S., D.A., Ball State University.

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# GOAL Core Curriculum Checksheet

This checksheet is designed for use with all majors except Teacher Education, Health Management, Nursing, and Religion. Refer to these majors for specific core requirements.

## A. Communications

### 1. Mathematics (one course)

- \_\_\_\_\_ Math 307 - College Algebra
- \_\_\_\_\_ Math 316 - Probability & Statistics

It is recommended that students not having coursework in algebra should take a course or courses at the two-year college prior to taking Math 307 or Math 316.

### 2. English (two courses)

- \_\_\_\_\_ English 101 (This course or its equivalent is a prerequisite for entry into the program.)
- \_\_\_\_\_ English 102 or English 300

## B. Health and Fitness (one course)

- \_\_\_\_\_ HPE 338 - Health Maintenance, Promotion and Wellness

## C. Science and Technology (two courses/6 semester hours)

- \_\_\_\_\_ Science 302 - Physical Science
- \_\_\_\_\_ Science 303 - Human Biology
- \_\_\_\_\_ Science 322 - Environment

## D. Psychology (one course)

- \_\_\_\_\_ Psychology 380 - Personal Assessment & Adjustment

## E. Humanities

### 1. Religious Studies (two courses)

- \_\_\_\_\_ Religion 304 - Survey of the Old Testament
- \_\_\_\_\_ Religion 305 - Survey of the New Testament

### 2. Fine Arts/Literature/Foreign Language (one course)

- \_\_\_\_\_ Music 320 - Survey of Music
- \_\_\_\_\_ Art 307 - Art Appreciation for the Adult Learner
- \_\_\_\_\_ English 332 - American Literature
- \_\_\_\_\_ French 300 - Aspects of French Culture and Language
- \_\_\_\_\_ Spanish 300 - Aspects of Hispanic Culture and Language

## F. Social Behavioral Science (two courses)

- \_\_\_\_\_ History 301 - Issues in Western Civilization I
- \_\_\_\_\_ History 302 - Issues in Western Civilization II
- \_\_\_\_\_ History 319 - The United States in the Twentieth Century
- \_\_\_\_\_ Political Science 304 - State & Local Government in the U.S.
- \_\_\_\_\_ Sociology 310 - Social Psychology
- \_\_\_\_\_ Sociology 400 - Race Relations



# Business Program Checksheets

## 1. ACCOUNTING

Prerequisites: Courses which must be completed prior to entry in the GOAL program

- ☐ a. Accounting Principles (6 semester or 9 quarter hours)
- ☐ b. Macroeconomics (1 course)
- ☐ c. Microeconomics (1 course)
- ☐ d. Intermediate Accounting (6 semester or 9 quarter hours)
- ☐ e. Cost Accounting (1 course)
- ☐ f. Federal Income Tax (1 course)
- ☐ Coursework in algebra is recommended prior to taking Mathematics 307 or 316 at Gardner-Webb

### Gardner-Webb Coursework:

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: ☐ BUS300, ☐ BUS305, ☐ BUS312, ☐ BUS318 or MGT422, ☐ BUS325 or MGT425,  
☐ BUS480, ☐ ACC360, ☐ ACC370, ☐ ACC435, ☐ ACC450, ☐ INT420 or Other Business Elective

## 2. BUSINESS ADMINISTRATION

Prerequisites: Courses which must be completed prior to entry in the GOAL program

- ☐ a. Accounting Principles (2 courses)
- ☐ b. Macroeconomics (1 course)
- ☐ c. Microeconomics (1 course)
- ☐ Coursework in algebra is recommended prior to taking Mathematics 307 or 316 at Gardner-Webb

### Gardner-Webb Coursework

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: ☐ BUS300, ☐ BUS305, ☐ BUS312, ☐ BUS318 or MGT422, ☐ BUS 325 or MGT 425,  
☐ BUS480, ☐ MGT316 or MGT330, ☐ 10 Semester Hours of Business Electives

## 3. BUSINESS MANAGEMENT

Prerequisites: Courses which must be completed prior to entry in the GOAL Program

- ☐ a. Accounting principles (2 courses)
- ☐ b. Macroeconomics (1 course)
- ☐ c. Microeconomics (1 course)
- ☐ d. Business Electives (6 semester/9 quarter hours)
- ☐ Coursework in algebra is recommended prior to taking Mathematics 307 or 316 at Gardner-Webb

### Gardner-Webb Coursework

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: ☐ BUS300, ☐ BUS305, ☐ BUS312, ☐ BUS318 or MGT422, ☐ BUS325 or MGT422,  
☐ BUS325 or MGT425, ☐ BUS480, ☐ MGT316 or MGT330, ☐ MGT400, ☐ MGT416,  
☐ 4 Semester Hours of Business Electives

## 4. MANAGEMENT INFORMATION SYSTEMS

Prerequisites: Courses which must be completed prior to entry in the GOAL Program

- ☐ a. Accounting Principles (2 courses)
- ☐ b. Macroeconomics (1 course)
- ☐ c. Microeconomics (1 course)



- \_\_\_\_\_ d. Associate Degree in Management Information Systems, Data Processing, Computer Science, or 14 semester/21 quarter hours in computer related subjects.
- \_\_\_\_\_ Coursework in algebra is recommended prior to taking Mathematics 307 or 316 at Gardner-Webb

#### **Gardner-Webb Coursework**

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: \_\_\_\_\_ BUS300, \_\_\_\_\_ BUS305, \_\_\_\_\_ BUS312, \_\_\_\_\_ BUS325 or MGT425, \_\_\_\_\_ BUS480,  
\_\_\_\_\_ MGT 316 or MGT330, \_\_\_\_\_ MIS371, \_\_\_\_\_ MIS433, \_\_\_\_\_ MIS471, \_\_\_\_\_ MIS485, \_\_\_\_\_ INT420 or other  
business elective

#### **5. HEALTH MANAGEMENT**

Prerequisites: Courses which must be completed prior to entry in the GOAL program

- \_\_\_\_\_ a. Associates Degree or Equivalent in a health related field
- \_\_\_\_\_ b. Equivalent of Gardner-Webb English 101 & 102 (6 semester/9 quarter hours)
- \_\_\_\_\_ c. Science related course work (minimum 16 semester/24 quarter hours)

#### **Gardner-Webb Coursework**

A. Core for Health Management Majors only:

- \_\_\_\_\_ a. History/ Political Science (2 courses)
- \_\_\_\_\_ b. Religion 304
- \_\_\_\_\_ c. Religion 305
- \_\_\_\_\_ d. Mathematics 307
- \_\_\_\_\_ e. Mathematics 316
- \_\_\_\_\_ f. Health/Physical Education 338
- \_\_\_\_\_ g. Fine Arts (1 course)

Major: \_\_\_\_\_ HMG300, \_\_\_\_\_ HMG301, \_\_\_\_\_ HMG302, \_\_\_\_\_ HMG303, \_\_\_\_\_ HMG304, \_\_\_\_\_ HMG306,  
\_\_\_\_\_ HMG307, \_\_\_\_\_ HMG308, \_\_\_\_\_ HMG309, \_\_\_\_\_ MGT316 or 330, \_\_\_\_\_ MGT400, \_\_\_\_\_ BUS300,  
\_\_\_\_\_ BUS305, \_\_\_\_\_ INT420 or other Business Elective



# Human Services Checksheet

Prerequisites: Courses which must be completed prior to entry in the GOAL Program

- \_\_\_\_\_ 1. Completion of an Associate's Degree (or equivalent) in an appropriate area.
- \_\_\_\_\_ 2. Successful completion of courses in the liberal arts and social/behavioral sciences is recommended.

Gardner-Webb Coursework:

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: (30 semester hours are required in the major with at least 15 of these at Gardner-Webb)

- \_\_\_\_\_ HUS300, \_\_\_\_\_ HUS301, \_\_\_\_\_ HUS302, \_\_\_\_\_ HUS320, \_\_\_\_\_ HUS400, \_\_\_\_\_ HUS491.
- \_\_\_\_\_ PSY305, \_\_\_\_\_ PSY401, \_\_\_\_\_ PSY402.
- \_\_\_\_\_ SOC311, \_\_\_\_\_ SOC313.
- \_\_\_\_\_ HEA322, \_\_\_\_\_ HEA401, \_\_\_\_\_ HEA402, \_\_\_\_\_ HEA431.
- \_\_\_\_\_ ELECTIVES (Take as many as needed to complete 64 senior college hours and the minimum 128 semester hour requirement for graduation).

# Criminal Justice Checksheet

Prerequisites: Courses which must be completed prior to entry in the GOAL Program

- \_\_\_\_\_ 1. Completion of an Associate's Degree (or equivalent) from a regionally accredited institution.
- \_\_\_\_\_ 2. Completion of at least 21 quarter (14 semester) hours of law enforcement courses.

Gardner-Webb Coursework:

A. College Core - See GOAL Core Curriculum Checksheet

B. Major: (30 semester hours are required in the major with at least 15 of these at Gardner-Webb)

- \_\_\_\_\_ PSC314, \_\_\_\_\_ HEA401, \_\_\_\_\_ SOC400, \_\_\_\_\_ PSY401, \_\_\_\_\_ MGT400, \_\_\_\_\_ CJC410,
- \_\_\_\_\_ CJC420, \_\_\_\_\_ CJC430.

Supportive and Electives:

- \_\_\_\_\_ PSC315, \_\_\_\_\_ SOC313, \_\_\_\_\_ MGT403.
- \_\_\_\_\_ ELECTIVES (Take as many as needed to complete 64 senior college hours and the minimum 128 semester hour requirement for graduation)

# GARDNER-WEBB COLLEGE

1. Elliott House
2. Noel House (Center For Blind & Deaf Students)
3. Spangler & Myers Halls
4. Washburn Building
5. Lutz-Yelton Convocation Center
6. Nanney Baseball Field
7. John R. Dover, Sr. Library
8. Bost Gym—Swimming Pool
9. Lindsay Classroom Building
10. John R. Dover, Jr. Chapel
11. Phillip L. Elliott Hall
12. Charles I. Dover Campus Center
13. Decker Hall
14. Ernest W. Spangler Memorial Stadium
15. Suttle Tennis Courts
16. Lutz-Yelton Hall
17. Mauney Hall
18. A.T. Withrow Science Building
19. Craig Classroom Building
20. E.B. Hamrick Building
21. Webb Administration Building
22. H.A.P.Y. Hall
23. O. Max Gardner Building
24. Stroup Hall
25. Campus House
26. Nanney Hall
27. U.S. Post Office
28. Doctor's Building
29. Royster Hall
30. Radio Station/Guest House
31. Department of Safety/Physical Plant
32. V.F. Hamrick Field House
33. Spring
34. Crawley Hospital
35. Kathleen N. Dover Garden
36. Development House
37. Gardner-Webb Softball Field





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**Academic Advising** - Mr. Melvin R. Lutz, Dean of Academic Advising, Room 108, Charles I. Dover Student Center, Extension 267/374.

**Admissions** - E. Jerome Scott, Assistant Dean of Special Studies, Room 208, Webb Administration Building, Extension 353

**Auto Registration, Traffic, Parking, Security,** - Mr. David Helton, Director of Security, Elliot House, Extension 264/265

**Bookstore** - Mrs. Frieda Collins, Manager of Campus Shop, Ground Floor, Charles I. Dover Campus Center, Extension 214

**Broyhill School of Management** - J. Russell Hardin, chair Room 307, Lindsay, Extension 336/356

**Business Adviser** - Harvey B. Hamrick, Jr., Room III Charles I. Dover Campus Center, Extension 248.

**Business Matters** - Mr. Donnie Clary, Vice President for Business and Finance, Room 112, Webb Administration Building, Extension 306/270 or Mrs. Shirley Pyron, Student Accounts Mgr., Room 109, Webb Administration Building, Extension 219.

**Calender of Events** - Student Development, Charles I. Dover Campus Center, Extension 355

**College Minister** - Rev. Monroe Ashley, Room 102, Dover Campus Center, Extension 300

**Course Changes, Drop/Withdrawal-** Registrar's Office, Room 107, Webb Administration Building, Extension 222

**Davis School of Nursing** - Dr. Janie Carlton, Chair, Room 111, Elliott Hall, Extension 206/331 or (Statesville)

**Department of Religious Studies** - Dr. Robert Lamb, Chair, Room 200-D, Lindsay Building, Extension 226. GOAL Religion Coordinator, Dr. Van Murrell, Room 200A, Lindsay Building, Extension 234.

**Department of Social Sciences** - Mr. Lansford Jolley, Chair Room 109, Dover Chapel, Extension 239

**Financial Planning** - Mrs. Marie Martin, Director, 217 Webb, Extension 285.

**ID Cards** - Office of Special Studies, 214 Webb Administration Building.

**Information Services** - Ms. Robin Taylor, Director of Public Information, Doctor's Bldg., 434-5432 or 5433.

**Library Director** - Valarie Parry, John R. Dover Memorial Library, Extension 293; Circulation, Extension 298

**Payment of Fees** - Business Office, Room 109, Webb Administration Building, Extension 307/308

**Placement Services** - Ruth Kiser, Director of Career Planning and Placement, Charles I. Dover Campus Center, Extension 276

**President** - Dr. M. Christopher White, Room 202, Webb Administration Building, Extension 210/212

**Registration** - Mr. Kinney Schulte, Registrar, Room 107, Webb Administration Building, Extension 222

**Student Development** - Dr. Richard H. Franklin, Vice President and Dean for Student Development, Room 106, Charles I. Dover Campus Center, Extension 355.

Mr. Doug Lewis, Manager of Residential Facilities, Decker Dorm

Ms. Rhoda Sowers, Director of Freshman Programs, Room 105, Dover Campus Center, Ext. 244

Mr. Benjamin F. Davis, Director of Counseling Center, Room 109, Dover Campus Center, Ext. 379/267

Ms. Amber Culver, Director of Residence Life, Room 104, Dover Campus Center, Extension 236

Ms. Pat Davis, Director of Student Development Programming, Room 108 Dover Campus Center, Extension 346.

**Transcripts** - Ms. Lou Ann Scates, Assistant Registrar, Room 107, Webb Administration Building (Written requests required: first copy free; all subsequent copies: \$3)

**Veteran Affairs** - Registrar, Room 101, Webb Administration Building, Extension 222

**Regular College Telephone: (704) 434-2361**  
**College Mailing Address: Boiling Springs, NC 28017**

OFFICE USE ONLY

# GARDNER-WEBB COLLEGE

Business \_\_\_\_\_  
 Fin. Aid Bkpr. \_\_\_\_\_  
 Registrar \_\_\_\_\_  
 Stu. Svcs. \_\_\_\_\_

## APPLICATION FOR ADMISSION GOAL PROGRAM

Check if:

\_\_\_\_\_ Readmission  
 \_\_\_\_\_ Special Student

Thank you for your interest in Gardner-Webb College. Please follow the steps below for admission to GOAL:

1. Complete all items of the application.
2. Forward the application with a \$15 processing fee to the **Office Of Special Studies**, Gardner-Webb College, Boiling Springs, NC 28017. The processing fee is not required for readmission.
3. Request **official transcripts** from all colleges you have attended. They should be sent to the address indicated in step 2. Readmits must provide transcripts for college work completed since leaving Gardner-Webb.

Full Legal Name \_\_\_\_\_  
First Middle or Maiden Last Preferred

Social Security No. \_\_\_\_\_ Home Phone No. (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

Legal Permanent Address \_\_\_\_\_  
Street/Rt./Box City State Zip

Parent(s) Name(s) \_\_\_\_\_

Their/his/her address \_\_\_\_\_  
Street/Rt./Box City State Zip

Proposed Date of Enrollment: \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ 1st Summer \_\_\_\_\_ 2nd Summer Term, 19 \_\_\_\_\_

I will attend classes at the \_\_\_\_\_ GOAL Center. Probable Major: \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex \_\_\_\_ I am a citizen of \_\_\_\_\_  
Year Month Day Nation

I am a legal resident of \_\_\_\_\_  
Nation State County

I live in a \_\_\_\_\_ metropolitan \_\_\_\_\_ urban \_\_\_\_\_ small town \_\_\_\_\_ rural area.

Marital Status: \_\_\_\_\_ single \_\_\_\_\_ married \_\_\_\_\_ separated \_\_\_\_\_ divorced.

My ethnic origin: \_\_\_\_\_ White, Non-hispanic \_\_\_\_\_ Black, Non-hispanic \_\_\_\_\_ Hispanic  
 \_\_\_\_\_ American Indian or Alaskan Native \_\_\_\_\_ Asian or Pacific Islander  
 \_\_\_\_\_ Non-resident Alien

I \_\_\_\_\_ do \_\_\_\_\_ do not  
 want financial  
 aid materials.

Religious Preference \_\_\_\_\_ Physical Handicap (if any) \_\_\_\_\_

I \_\_\_\_\_ will \_\_\_\_\_ will not be receiving Veteran's Benefits. Branch of Service \_\_\_\_\_

Hometown newspaper \_\_\_\_\_ Student Classification \_\_\_\_\_ Junior \_\_\_\_\_ Senior

List all colleges or universities attended in order of last to first. Use the back of this form if necessary. An official transcript from each college must be submitted to the Office of Special Studies.

College last attended \_\_\_\_\_

Dates attended \_\_\_\_\_ Currently enrolled? Yes \_\_\_\_\_ No \_\_\_\_\_

College \_\_\_\_\_ Dates attended: \_\_\_\_\_ to \_\_\_\_\_

College \_\_\_\_\_ Dates attended: \_\_\_\_\_ to \_\_\_\_\_

College \_\_\_\_\_ Dates attended: \_\_\_\_\_ to \_\_\_\_\_

### DEGREES HELD

Degree \_\_\_\_\_ Major \_\_\_\_\_ College \_\_\_\_\_

Degree \_\_\_\_\_ Major \_\_\_\_\_ College \_\_\_\_\_

Eligible to return? \_\_\_\_\_ Yes \_\_\_\_\_ No Reason for leaving \_\_\_\_\_

Any emotional or nervous disturbances requiring a physician within past year? \_\_\_\_\_ No \_\_\_\_\_ Yes

If yes, explain briefly. \_\_\_\_\_

Briefly state how Gardner-Webb can meet your needs \_\_\_\_\_

Gardner-Webb College admits students without regard to religious creeds, race, sex, national origin or handicap.

**STUDENT STATEMENT:** I certify that all information given in this application is complete and accurate. When I attend Gardner-Webb College, I agree to abide by the established rules and regulations of the College.

Signature

Date



# Transcript Request Form

(Submit to each college attended)

Date \_\_\_\_\_

TO: REGISTRAR

\_\_\_\_\_  
College

\_\_\_\_\_  
Address

Dear Sir/Madam:

I have applied for admission to the Gardner-Webb College GOAL Program. Please mail an official transcript of my record showing grades earned as of this date to:

**Office of Special Studies  
Gardner-Webb College  
Boiling Springs, North Carolina 28017**

If this transcript does not show the date that I was graduated, please mail a supplement, or a final complete transcript after my graduation or upon completion of additional coursework.

\_\_\_\_\_  
Date of Graduation

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Street or Route & Box Number

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
City, State and Zip

## NOTE TO APPLICANT:

Passage of the Family Educational Rights and Privacy Act of 1974 requires that permission be granted for the release of academic records. For that reason, it is necessary for you to request that your transcript be mailed to our office. Please complete the information above and **submit to the Registrar's Office of each college you have attended.**

